West Ada School District

EDUCATIONAL

PROGRAM

Series 600

Policy Title: Adverse Conditions and Emergency Closures

Policy No. 601.20

When there is inclement winter weather, school closures will be declared after consulting with public safety authorities such as, the national weather service and highway officials and after district staff have conducted an evaluation of road and driving conditions. When emergency conditions, such as hazardous roads make school closure necessary, the media will be informed as soon as possible, parents will be notified by phone, email, and/or text, and information will be posted on the district’s website. All efforts will be made to determine school closure due to winter driving conditions by 5 AM on the day of the closure.

The following employees are expected to report to work on school closures caused by inclement winter weather:

A. District office administrators
B. Building administrators
C. Custodial staff
D. Maintenance staff
E. Other district office staff if directed by their supervisors

Staff will report to work when it is safe to do so. The Board of Trustees grants authority to the Superintendent to require other employees to report to work on emergency closure days as needed.

Idaho Code 33-512 allows the district board of trustees to reduce annual instructional hours required up to a total of eleven (11) hours for emergency school closures due to adverse weather conditions and facility failures.

In order to regain instructional time for students and teachers, if there are multiple days of emergency closures meeting the conditions outlined below, the following procedure will be put in place:

A third day of emergency closure occurring a week prior to Martin Luther King Day will be made up by holding school on the Martin Luther King holiday. A third day of closure after Martin Luther King Day will be made up by holding classes on the President’s Day holiday in February. Four days of emergency closure occurring a week prior to Martin Luther King Day will be made up by holding class on both holidays,

When emergency closures exhaust the number of hours that can be made up by utilizing the Martin Luther King Day and President’s Day holidays, the Board of Trustees may convert early release days to full days of school, convert half day testing days to full days of school, add days to the school year, or extend each school by an amount needed to allow each grade level to meet Idaho code 33-512 requirements for instructional hours,
In the case of individual school closures due to mechanical failures, flooding, power outages, construction delays, or other emergencies, the Board of Trustees may utilize holidays, convert early release days to full days of school, convert half day testing days to full days of school, add days to the school year, or extend each school day by an amount needed to allow each grade level at the affected school to meet Idaho code 33-512 requirements for instructional hours. The Board of Trustees grants authority to the Superintendent to determine which staff will report to work in the case of individual school closures.

In the case of extremely hazardous conditions, the Board of Trustees grants the authority to the Superintendent to declare that all employees will not be required to report to work on an emergency closure day.

Date of Revision:
2/12/2008; 9/12/2017
Legal References:
Code of Idaho 33-512