

LCMS REMINDERS

With the start of school approaching, we wanted to share some reminders that will help to make the year successful.

Access Control Doors

LCMS, and all district secondary schools, will be getting Access Control Doors and the Raptor check-in system as the district is expanding building safety systems. While we are still learning about these new additions, we do know that exterior doors will remain locked during the school day. Visitors will need to press a button at the front door alerting office staff who will verify the visitor before activating the system to unlock the door. Students will be issued badges that allow them access to the building. These badges will also be the student ID badge (Activity Card) and will be issued on picture day, September 16.

Dress Code

Please be aware of dress code. Shorts, skirts, and dresses should be no shorter than mid-thigh. Shorts should be no shorter than mid-thigh. Holes/rips/frays in pants/shorts/skirts must not make skin and undergarments visible above mid-thigh. Clothing should not be sheer. Shirts should cover midriff, undergarments, cleavage and should not be off the shoulder. Any article of clothing, jewelry, or tattoos advertising or depicting alcohol, tobacco, drugs, gang affiliation, violence, or inappropriate innuendoes are not permitted. ***We will have students change clothes if they come to school wearing items that are not school appropriate. Clothing is available in the nurse's office. Delivery of alternate clothing is not required, but we will offer that option.***

Technology Usage

The availability of technology at LCMS has increased over the last few years. While it once was helpful for students to bring personal devices to class to access learning materials, this is no longer a need. Additionally, this [Edutopia](#) video describes how cell phones can negatively impact student learners. Please click the link to review. Due to this information, our building expectation will be that all student personal technology, such as cell phones and headphones, will be ***silenced and stored in lockers from 8:20 to 3:10 (Wednesday 8:35 to 3:10)***. If students need to make a call during the day, they can contact the office or ask a teacher to use a school phone. Sick students will call from the nurse's office. Also, if you need to leave a message for your student, please call the front office at 350-4270 and we will deliver the information to your student.

Special Deliveries/Outside Food/Drinks

Per the Parent/Student handbook, we cannot accept any deliveries for students at school. This includes flowers, balloons, food and/or drink. Students arriving with outside drinks (i.e., coffee, shakes) may *not* take them to class or store them in their locker. We are unable to hold food and/or drinks for students to pick up later in the day and we cannot accept food deliveries from restaurants (i.e., pizza, sandwiches, etc.) to the school. We cannot accommodate group lunches. We appreciate your assistance in these matters.

Backpacks/Sling Bags and Purses

Safety is a high priority. We will continue to expect students to keep their backpacks, sling bags and purses in lockers during the school day.

Items Inappropriate for School

Items that are inappropriate for school are those items that can cause a disruption to the learning environment and serve no educational purpose. The following are examples (but not a comprehensive list) of items that may be deemed inappropriate for school: Sunflower seeds, gum, toothpicks, rubber bands, squirt guns, fidget spinners, Rubix Cubes, toys, games, game cards, trading cards, figurines, etc.- these items are not permitted because of the problems caused by misuse. Additionally, students may not sell items for another organization or their own personal gain on campus.

Attendance Policy

Attendance Phone: 208-350-4271

Fax: 208-350-4284

It is essential that you monitor your student's attendance. Please refer to the district calendar before planning your vacations and appointments. School begins at 8:20 a.m. and ends at 3:10 p.m. daily. Students should not be dropped off before 8:00 a.m., and must be off campus by 3:30 p.m.

The **attendance policy allows for 6 non-waived absences per semester**. The chart below shows the difference between waived and non-waived absences. Remember, **a parent call does not waive an absence**. Be aware that over 6 non-waived absences per semester may result in loss of credit per the Middle School Credit policy and/or other school actions.

Waived Absences	Non Waived Absences
<ul style="list-style-type: none">• Documented court appearances• Documented doctor, dental, orthodontic, & counseling appointments• Bereavement for immediate family members (up to 5 days)	<ul style="list-style-type: none">• Parent call• Doctor, dental, orthodontic, & counseling appointments without a note• Court appearances without a note

All absences, waived or non waived, **must be verified by the guardian**. There are 3 ways to do this:

1. Call the school attendance line: 208-350-4271. This line is available 24 hours a day, 7 days a week.
2. Walk in when you drop off your student and talk to the attendance secretary.
3. Bring in or have a doctor's/court note faxed to the school.

***Remember, all absences unverified by a guardian will be marked truant after 72 hours. Guardian calls do not waive absences, they only verify where the student is, thus avoiding a truancy.*

Below, please find some **procedural reminders** for when your student must miss school:

- If your student will be late to school & they will not have an appointment note, please call the front office to notify us or walk them into the office.
- If students do have an appointment note, you do not need to accompany them to the office.
- Documentation for court appearances and medical/ mental health visits must be an official note from the professional providing the service. You can have the professional's office fax the documentation to waive the absence to the school: **208-350-4284**, or you can bring in a physical copy of the documentation.
- You can call ahead at **208-350-4270** to have your student waiting for you in the front office if you need to pick them up early. Students are not able to wait outside.

Tardies cannot be waived or excused by guardians. Students are considered tardy if not in their assigned classrooms when the tardy bell rings. Tardies accrue on a semester basis. The tardy policy incorporates the following:

First Tardy - Teacher warns the student

Second Tardy - Tardy notice sent home to parent

Third/Fourth Tardy - Student assigned to designated detention

Additional Tardies - Administrative Discretion

Please note: Only students riding school provided transportation will be eligible for excused tardies. All other tardies and late arrivals (except from medical appointments) are considered unexcused.