



West Ada

SCHOOL DISTRICT

New Course/Course Change Proposal Form

*Completed form (with required signatures) must be received by the appropriate Curriculum Coordinator/Lead Teacher by **September 28, 2018** for consideration for the **2019-2020** school year.*

New courses cannot be added to school schedule until the curriculum for the new course is written.

Proposed by: _____ School: _____

COURSE TITLE: _____

- This is a ____ course change or ____ new course.
- This course will fulfill the credit requirement for _____ **OR**
- It will be an elective course _____.
- This course overlaps/includes information from another course. ____ Yes ____ No
If yes, indicate course _____
- Will this course have an EOC? ____ Yes ____ No If yes, which one? _____
- Will this course be a letter grade or pass/fail? _____
- Course fees will no longer be allowed.
- Rationale for proposed change/addition:

A. FOR ***COURSE CHANGES***, PLEASE SUBMIT THE FOLLOWING INFORMATION:

1. Present course description ***as it currently appears*** in the Course Description Handbook:

Open to:

Credit:

Prerequisite:

Content:

2. Proposed ***course change*** description ***as it should read*** in the Course Description Handbook:

Open to:

Credit:

Prerequisite:

Content:

B. FOR *NEW COURSES*, PLEASE COMPLETE ITEMS 1, 2, AND 3 BELOW:

1. Proposed course description ***as it should read*** in the Course Description Handbook:

Open to:

Credit:

Prerequisite:

Content:

2. Description of budget impact (including FTE, textbooks, equipment, other resources) and/or impact upon other courses and programs:

3. Course Overview on page 4. Give specific detailed information in each box.

APPROVAL FOR SUBMISSION TO CURRICULUM COORDINATOR/LEAD TEACHER

Building Department Chairperson Signature: _____

Date: _____

Building Principal Signature: _____

Date: _____

ITEMS BELOW TO BE COMPLETED BY DISTRICT PERSONNEL

Date received by Curriculum Coordinator/Lead Teacher: _____

Action recommended by District:

IBED Course Code: _____

Curriculum Coordinator/Lead Teacher Signature: _____

Curriculum Coordinators' Content Areas:

Lori Gash
Cara Hinkson
Laura Gilchrist
Staci Low
Chris Stoker

Social Studies, Health, PE
World Language, Fine Arts (Art, Music, Drama)
Language Arts, Speech, Debate, Journalism
Professional Technical
Science, Math

COURSE OVERVIEW FOR PROPOSED NEW COURSES

Course: _____
Grade Level(s): _____
State Standards addressed in this course:
Knowledge – What will students know?
Skills – What will students be able to do?
Resources needed:
Units of study:
Assessments – What will students do to demonstrate this knowledge and these skills?

Revised 08.29.2018