
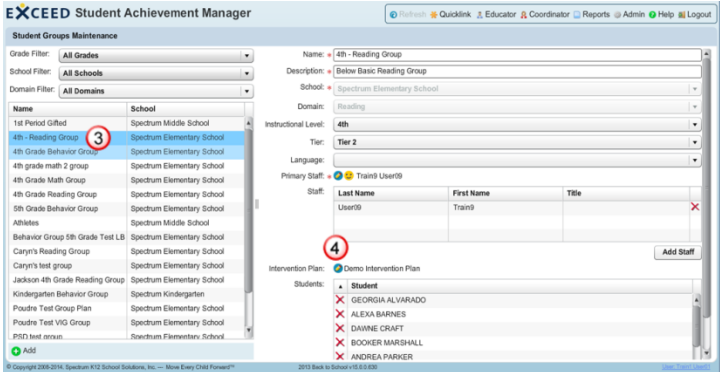
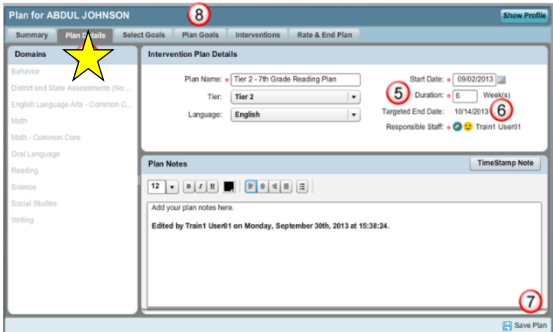
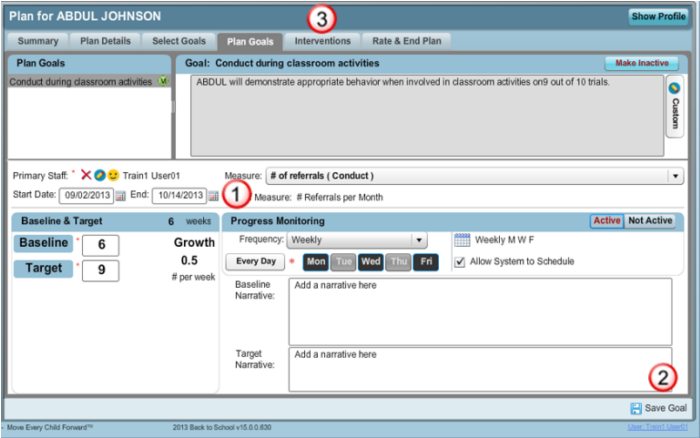
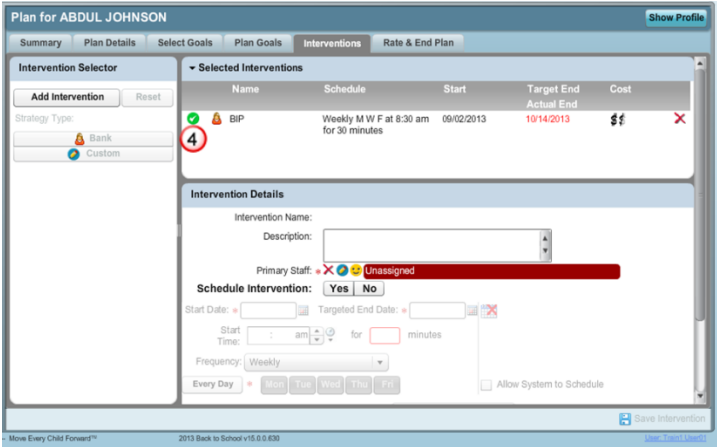
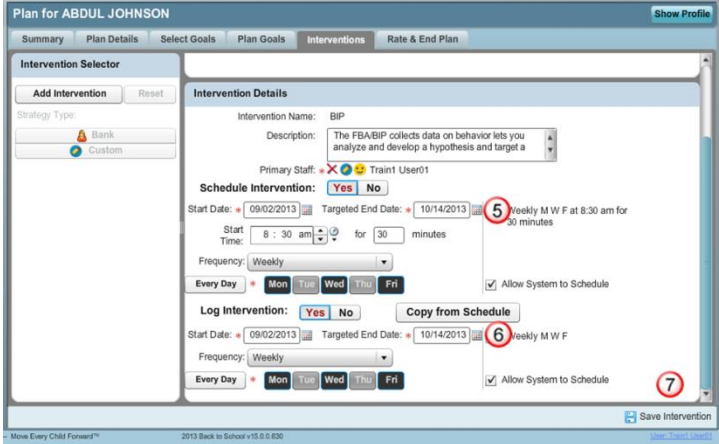


# EXCEED® RTI

## Changing Group Plan Dates

Description	Action
<p>Group Intervention Plans can only be changed by accessing the plan from the student groups list. <u>No changes can be made for an individual student in a group plan.</u></p> 	<ol style="list-style-type: none"> <li>1. Click the <b>Quicklinks</b> button</li> <li>2. Select <b>View Student Groups</b> from the dropdown menu.</li> </ol>
<p>The Student Group panel displays.</p> 	<ol style="list-style-type: none"> <li>3. Click on the <b>Student Group</b> name with the plan you want to change</li> <li>4. Click on the <b>Intervention Plan</b> icon for the plan</li> </ol>
<p>The Intervention Plan Details tab displays. Plan dates set the time limits of the plan. Goals/Progress Monitoring and Interventions dates must fall within the Plan dates.</p> 	<p>★ Click the <b>Plan Details</b> tab</p> <ol style="list-style-type: none"> <li>5. Change the duration of the plan</li> <li>6. Take note of the new end date</li> <li>7. Click <b>Save Goal</b></li> <li>8. Click the <b>Plan Goals</b> tab</li> </ol>

Description	Action
<p>The Plan Goals panel displays. You can make any changes need here, including changing the dates.</p>  <p><b>Key Point:</b> <i>The Start Date and End Date must fall within the Plan Dates shown on the Plan Details tab.</i></p>	<ol style="list-style-type: none"> <li>1. Change the <b>End</b> date to match the end date from the Plan Details tab</li> <li>2. Click <b>Save Goal</b></li> <li>3. Click the <b>Interventions</b> tab</li> </ol> <p>*Before leaving this page review the Target number. Most likely if you are extending the goal a new target will need to be set.</p> <p>*This is also the time you may want to end a goal (make inactive) and add a new one.</p>
<p>The Interventions Plan panel displays.</p> 	<ol style="list-style-type: none"> <li>4. Click the <b>Active Intervention</b> icon</li> </ol>

Description	Action
<p>The <b>Intervention Details</b> panel displays. Just like with the Plan Goals dates, the Intervention dates must fall within the Plan Dates shown on the Plan Details tab.</p> 	<ol style="list-style-type: none"> <li>Change the <b>Targeted End</b> date for the Scheduled Intervention to match the end date from the Plan Details tab</li> <li>Click <b>Save Intervention</b></li> </ol>