
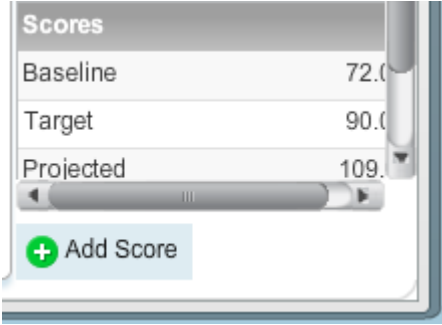


# EXCEED<sup>®</sup> RTI

## Entering Progress Monitoring Scores

Entering Scores From the Student Cog	
Description	Action
Once you have a plan for a student, you will need to enter scores to measure progress towards the plan goals.	<ul style="list-style-type: none"> <li>Go to your Student List</li> <li>Select a student name</li> <li>Click the  icon</li> <li>Select <b>Add Scores/Progress</b> from the dropdown menu</li> </ul>
<p>The Progress Monitoring Scores window displays.</p> <p>Existing scores display on the left.</p> <p><b>Key Point:</b> <i>You can have the system calculate the score by entering a range in the Calculate fields.</i></p>	<ul style="list-style-type: none"> <li>Click on the item you want to log on the right side of the window</li> <li>Click the <b>Calendar</b> icon and select a Score Date</li> <li>Enter the score</li> <li>Click the <b>Save</b> button</li> </ul>
Entering Scores From the Graph	
Description	Action
Once you have entered the baseline and the first progress monitoring score from the student's cog a quick way to enter scores is from the graph.	<ul style="list-style-type: none"> <li>Go to your Student List</li> <li>Select a student name</li> <li>Select <b>Monitoring</b></li> </ul>
<p>The Graph will display.</p> 	<ul style="list-style-type: none"> <li>Click the <b>Add Score</b> button in the bottom right</li> <li>Click the <b>Calendar</b> icon and select a Score Date</li> <li>Enter a score</li> <li>Click the <b>Save</b> button</li> </ul>