



SCHOOL BOARD MEETING MINUTES
March 15, 2016

Date, Place & Time A regular meeting of the Board of Trustees, West Ada School District, convened at 6:00 p.m. on Tuesday March 15, 2016, at the District Service Center, 1303 E. Central Drive, Meridian, Idaho.

Trustees in Attendance Trustees: Chairman Tina Dean, Dr. Russell Joki, Carol Sayles, Mike Vuittonet, Dr. Philip Neuhoff

Staff in Attendance Dr. Mary Ann Ranells, Cheri Newbold, Joe Yochum, Jackie Thomason, Troy Stephens, Eric Exline, Eian Harm, Cindy Sisson, Debbie Arstein

Guests Elaine Eberharter-Maki, Sue Darden, Geoff Stands, Cyndi Groth-Landis, Donell McNeal, James Buschine, Dustin Barret, Rob Lundgren, Mary Ollie, Greg Felton, Gary Hensley, Jennifer Drewett, Pam Pyemire, Lynda Learsch

CALL TO ORDER & PLEDGE Chairman Dean

Reorganization Trustee Sayles made a motion and named Cheri Newbold Clerk of the Board, Trustee Vuittonet seconded and the vote was unanimous

Oath of office was administered to Dr. Philip Neuhoff by the board clerk

Spotlight Geoff Stands, Principal of Meridian High School, featured the Senior Project pilot where the project focused on student plans for a career after leaving high school. Cyndi Groth-Landis shared the excitement the students and staff had in the career orientated senior project. The student presentation had the same content and presentation features as the current senior projects at the other high school. Trustee Vuittonet embraced the staff on the “outside of the box” thinking. Ms. Groth-Landis also compared the increased FAFSA application at Meridian High this year and felt some correlation was due to the Senior Project pilot. Ms. Groth-Landis stated the student/finished product at Meridian High will look very different in the future. Chairman Dean thanked the staff at Meridian High for all the hard work and effort to increase student achievement.

Chairman Dean asked for the consent agenda approval.

Trustee Joki made a motion to table Item #16 on the consent agenda per Joe Yochum. The motion was seconded by **Trustee Sayles** and passed unanimously. **Trustee Sayles** made a motion to pull Items #17, Disposal of Surplus Personal Property-School Busses. Chairman Dean moved Item #17 to #7 on discussion and # 3 on action. **Trustee Nuehoff** made a motion to pull Items # 4. Chairman Dean asked Trustee Sayles to amend her motion. **Trustee Sayles** would like to include Item #4 to be pulled from consent agenda. Chairman Dean pulled Item #4 and Item #17. **Trustee Neuhoff** seconded and the vote passed unanimously.

Consent Agenda

Trustee Sayles made a motion to approve the consent agenda as amended. The motion was seconded by **Trustee Joki** and passed unanimously. Approved items are as follow:

Payment of bills dated February 1-29, 2016

P-Card Payments Dated January 1-31, 2016

Consent Agenda –cont.

Monthly Budget Report

Minutes of the:

- March 1, 2016 Special Board Meeting
- February 23, 2016 Regular Board Meeting
- February 19, 2016 Special Board Meeting
- February 2, 2016 Special Board Meeting
- December 8, 2015 Regular Board Meeting

Associated student body reports;

Employment Recommendations;

Request for leave without pay for:

- Rebecca Acree-teacher, one (1) day;
- Jonnie Alexander-teacher, one (1) day;
- Susette Freeman-teacher, three (3) days;
- Launa Satterfield- counselor, ten (10) days;
- LaVeny Stoddard-teacher, thirty (30) days;
- Thomas Sypeck-custodian, two-half (2.5) days;
- Marla Watkins-teacher, two (2) days;

Request for activity leave for:

- Michelle Ball, Jack Blattner, Alan Heikkila, Jessica Higer, Renee Peugh, Will Schumaker, Liz Russell, Shane Stevenson, Trish Stoker, Kya Vines, Lorraine Wikoff, Steven Wilder, three (3) days to attend State Leadership Conference in Twin Falls, Idaho;
- Alan Heikkila, four (4) days to attend NAAE Region Meetings in Coeur d'Alene, Idaho
- Patricia Stokes, Kya Vines, eight (8) days to attend FFA Washington Leadership Conferences in Washington D.C.
- Brandy Funk, Alisha Henderson, Eric Taylor (OC) to attend National Hosa Conference in Nashville, TN

Request for Professional Development for:

- Kylee Bendorf, Melissa Bollinger, Bret Heller, Geoff Stands, Mandy White (OC) to attend Microsoft Showcase in Bellevue, WA
- Colene Letterle, Sue Ropski, two (2) days to attend Idaho State Prevention and Support Conference in Sun Valley, ID

Consent Agenda –cont.

- Elsa Mendoza, five (5) days to attend Produce Safety at the University in Davis CA
- Jessica Waldbillig , (OC) to attend Signing Naturally Textbook Training In Salt Lake City, UT
- Geri Gillespy, three (3) days to attend ASU GSV Summit Conference in San Diego, CA
- Shawna Schneiderman six (6) days to attend Writing Conference in Madison, WI
- Kellie Taylor (0) days to attend Global MindED 2016 Conference in Denver, CO
- Debbie Aholt, Shannon Drum, Gay Lynn Erb, DebAnn Rippy Robin Steigruber, four (4) days to attend Mentoring in the 21st Century Institute in Washington, D.C.
- Maria Ayala-Marshall, Muriel Krone three (3) days to National Council Teachers of Mathematics (NCTM) Conference in San Francisco, CA

NEW job description for Communication Specialist

Recommendation for Student expulsion

Request from Suzanne Stampke, a teacher at Seven Oaks Elementary, for an overnight field trip “Snooze at the Zoo” at the Boise Zoo

Recommendation for permission to install a recognition board at Rocky Mountain High School

Recommendation to install rugby goal posts at Heritage Middle School

Recommendation for approval of community garden at Hunter Elementary School

Recommendation agreement for permanent easement between West Ada District and the Star Sewer and Water District.

Recommendation for Maintenance Department to purchase, From Sole Source, An upgrade to the HVAC Digital Control Software currently in use at Chaparral Elementary School

Recommendation to approve an agreement between West Ada School District and Design West Architects for architectural services related to the construction of the New Pathways Middle School

Disposal of Surplus Personal Property-School Busses

Disposal of Surplus Vehicles

Request for Professional-Technical Education travel for Idaho Division of Professional-Technical Education (IDPTE) conference , August 2-4, 2016, in Twin Fall, Idaho

Resignation Trish Duncan, Clerk of the Board

Discussion

Code of Ethics for School Board Members

Dr. Ranells thought it would be a good idea to recommit to the code of ethics with the new appointment of Trustee Neuhoff. Open discussion regarding open meeting law. Elaine Eberharter-Maki, district counsel, advised board to have the Clerk post when a quorum will be present such as graduation. Trustees all signed Code of Ethics.

Recommendation to elect Vice-Chair

Trustee Joki asked Elaine Eberharter-Maki, district counsel, the legal duty to appointment of a vice chair. Counsel advised the board to identify leadership.

Recommendation for appointment of Treasurer

The resignation of Chief Financial Officer Alex Simpson, the Board appointed a temporary treasurer while the district looks for a replacement for Mr. Simpson.

Revised Policy Code No. 603.20, High School Credit & Graduation (first reading)

The purposed change to the graduation requirements at the high school academies to align with the mastery-based learning programs that are being implemented. Dr. Eian Harm, for the District Office, and Dustin Barrett, Principal at Meridian Academy, presented information about the mastery based programs. Open discussion on the credits to graduation being 46 compared to the traditional high schools credits to graduation being 56. Core classes will still be completed, diplomas will be the same as traditional high schools.

Revised Policy Code No. 401.13, Certified Staff Personnel (second reading)

Joe Yochum, Assistant Superintendent, reviewed proposed revision to Policy Code 401.13, *Certified Staff Personnel* to change the number of staff who can move from an existing school to a new school to 50% of the existing staff. Following discussion, trustees requested a third reading of the policy at the April 12 board meeting.

Architectural firms recommendation for general architectural services

Joe Yochum, assistant superintendent, recommendation for the three firms HAS, LKV, and LCA for the architect to work on projects with a value less than \$25,000.00.

Minutes approved

Trustee Nuehoff had no history with the meetings and was not a member of the Board at the time the meetings were held.

Disposal of Surplus Personal Property-School Busses

Trustee Sayles requested information about the condition and millage of the busses prior to their disposal.

Action

Elect Vice-Chair

Chairman Dean opened the floor for nominations for board Vice Chairman. Trustee Neuhoff was nominated by Trustee Sayles to serve as board Vice Chairman. **Trustee Joki** seconded nomination and the vote was unanimous to appoint Trustee Neuhoff as Vice Chair.

Appointment of Treasurer

Trustee Vuittonet made a motion **Trustee Neuhoff** seconded and the vote was unanimous to approve Dr. Ranells as temporary treasurer.

Architectural firms recommendation for general architectural services

Trustee Joki made a motion, **Trustee Vuittonet** seconded and the vote was unanimous to approve the three architectural firms for the architect to work on projects with a value less than \$25,000.00.

Minutes approved

Trustee Sayles made a motion, **Trustee Joki** seconded to approve the following minutes: December 8, 2015, February 9, 2016, February 2, 2016, February 19, 2016, February 23, 2016, and March 1, 2016. All in favor. Trustee Neuhoff abstained (not a Trustee at the time of meetings)

Disposal of Surplus Personal Property-School Busses

Trustee Sayles made a motion to table Disposal of Surplus Personal Property-School Busses. **Trustee Joki** seconded to and vote was unanimous to revisit request at next Board meeting.

Board Reports and Assignments

Trustee Vuittonet reported he had met with Diana Oliva, District Staff, and visited the Mexican Consulate. Trustee Vuittonet was involved in the interview process at Mary MacPherson. He was involved in the accreditation process at Rebound School of Opportunity.

Trustee Neuhoff had a chance to meet several staff members at the District Office this week.

Trustee Joki observed a celebration on diabetes and would like to see policy on self-management and have the nursing services examine the practices for the district.

Chairman Dean thanked Holly Beach, reporter for Meridian Press, for the article focused on homeless students. Chairman Dean and Dr. Ranells visited Rebound School of Opportunity and looked at the expanded facility. Chairman Dean and Dr. Ranells attended negotiation meeting at the District Office. Chairman Dean attended SRO meeting at Mountain View and would like to have Officer Gomez present to the Board.

Trustee Sayles wanted the contract for teachers to be a strong contract to reflect how much we appreciate them.

Superintendent's Report

Dr. Ranells invited Trustees to attend the leadership conference at the District Office. Explained the process all staff has participated in over the last few months. Dr. Ranells wanted to thank the teachers and the classified staff in the district. She also thanked the Board for being good trustees, and taking care of our District.

ADJOURNMENT

Trustee Vuittonet made a motion, Trustee Neuhoff seconded and the vote was unanimous to adjourn the meeting at 7:35p.m.

Chairman

Clerk