



West Ada

SCHOOL DISTRICT

ANNUAL SCHOOL BOARD MEETING MINUTES July 12, 2016

Date, Place & Time	Annual meeting of the Board of Trustees, West Ada School District, convened at 6:00 p.m. on Tuesday, July 12, 2016 at the District Service Center, 1303 E. Central Drive, Meridian, Idaho.
Trustees in Attendance	Trustees: Chairman Phil Neuhoff, Mike Vuittonet, Rene Ozuna, Ed Klopfenstein, and Steve Smylie (Phone)
Staff in Attendance	Dr. Mary Ann Ranells, Cheri Newbold, Eric Exline, Troy Stephens, Debbie Arstein, Don Nesbitt, Dave Roberts
Guests	Geoff Stands, Martha Cowen, Mary Ollie
CALL TO ORDER & PLEDGE	Chairman Neuhoff

Reorganization/Discussion **Elect Board Chair and Vice Chair**
Chairman Neuhoff explained election process. Chairman opens nominations, names of nominees will be recorded by clerk. When there are no more nominees, the chair will ask for a motion to close. If there is only one nominee, there is no need to vote. If there is more than one nominee, the chairman starts with the first person nominated and calls for a vote (by raise of hand). If the first person nominated receives the majority of votes, there is no need to continue with the voting, Chairman declares winner. This process will be the same process for the Vice-Chair. Chairman Neuhoff asked Trustees who would be interested for the position. Trustee Ozuna, Trustee Smylie and Trustee Klopfenstein stated they would not be interested in the board chair position. Trustee Vuittonet stated he would be interested and gave his reason of experience and history of the past would be an asset to the board. Chairman Neuhoff stated he would also be interested in the position and confident all would be able to work together, with each trustee adding value to the board.

Discuss other appointments
Trustees felt confident with appointments recommended by administration.

Discuss meeting dates for the 2016-2017 school year
Trustee Ozuna asked why the meetings were not on the second Tuesday of every month. Dr. Ranells stated the Holidays had the meeting fall on different days.

Discuss designated public places for postings of notices

Chairman Neuhoff had concerns the Eagle and Star area did not have a posting place. Cheri Newbold, Clerk, explained to Chairman Neuhoff the Agendas are posted either by fax or e-mail to the Eagle and Star Library and the City of Eagle.

Code of Ethics for the 2016-2017 School Year

Dr. Ranells, Superintendent, stated this is common for Trustees to sign the Code of Ethics every year and typically this is done during the Annual meeting.

Reorganization/Action

Elect Board Chair and Vice Chair

Chairman Neuhoff opened the nomination for Chair. Trustee Ozuna nominated Chairman Neuhoff, no other nominations were made. Chairman Neuhoff stated he would be honored to serve as Chair for the 2016-2017 year. Chairman Neuhoff nominated Trustee Vuittonet as Vice-Chair. No other nominations were made.

Approve other appointments

Trustee Vuittonet made a motion, **Trustee Klopfenstein** seconded and the vote was unanimous to approve the appointments recommended by Administration.

Approve meeting dates for the 2016-2017 school year

Trustee Ozuna made a motion, of the meeting dates with the removal of the January 24, 2017 meeting, **Trustee Vuittonet** seconded and the vote was unanimous to approve the board meeting dates.

Approve designated public places for postings of notices

Trustee Klopfenstein made a motion, **Trustee Ozuna** seconded and the vote was unanimous to approve the designated public posting places.

Code of Ethics for the 2016-2017 School Year

No action needed Trustees can return signed form to Clerk when completed.

Dr. Mary Ann Ranells, Superintendent, recommended Don Nesbitt to be appointed as the Assistant Superintendent of Teaching and Learning. Mr. Nesbitt has 29 years with the District, he has been a science teacher, the Assistant Principal at Meridian High School, a Principal at Meridian High School and a Regional Director. Mr. Nesbitt will be a valued part of the West Ada team.

Consent Agenda

Dr. Mary Ann Ranells, Superintendent, recommended Geoff Stands to be appointed as the Regional Director. Mr. Stands passion and commitment to kids was something that stood out during the interview. Superintendent Ranells favorite West Ada memory was during Meridian High School's graduation seeing Mr. Labbe and Mr. Stands hugging those kids as they walked across the stage. Mr. Stands is a people person and will be an outstanding addition to the Administration team.

Consent Agenda Cont.

Trustee Vuittonet made a motion, **Trustee Klopfenstein** seconded and the vote was unanimous to approve the consent agenda.

Approved items are as follows:

Payment of bills dated June 1-30 2016

P-card payments dated May 1-31 2016

Monthly Budget Reports

Associated Student Body Reports

Elementary Schools and Academies Cash Balances

Employment Recommendations

Summary of Leave Requests

Non-resident student enrollment request for the 2016-2017 school year

Recommendation to appoint Assistant Superintendent of Teaching and Learning

Recommendation to appoint Regional Director

Recommendation to seek Alternative Authorization-Content Specialist from the State Department of Education:

- a. Summer Dornon, to teach Special Education at Lowell Scott Middle School
- b. Susan Nugent, to teach Early Childhood Special Education for Hillsdale Elementary School

Recommendation to seek second year renewal for Alternative Authorization-Teacher to New to teach from the State Department of Education:

- a. Keith Miner, to teach English and English Learner classes for Meridian High School
- b. Derek Wilber, to teach English Learners (1.0) for Lewis and Clark Middle School

Recommendation to seek Alternative Authorization-Teacher to New to teach to continue from the State Department of Education, Vicki Fletcher, to teach Resource Room (1.0) for Centennial High School

Recommendation to seek renewal for Alternative Authorization-Content Specialist from the State Department of Education, for Kristine Kempthorne to continue to teach Extended Resource Room (1.0) for Eagle High School

Consent Agenda Cont.

Recommendation to approve revised 2016-2017 school year calendar

Recommendation to approve revised Transportation Department Policies and Procedures

Recommendation to approve a request to increase elementary lunch price

Recommendation to approve the facility lease and use agreement between West Ada School District and Meridian Technical Charter High School

Recommendation to approve the facility lease and use agreement between West Ada School District and Meridian Medical Arts Charter High School

Recommendation to approve Food and Transportation Memorandum of Agreement between West Ada School District and Meridian Technical Charter High School and Meridian Medical Arts Charter High School

Recommendation to approve Accounting, Payroll, & Personnel services of agreement between West Ada School District and Meridian Technical Charter High School, and Meridian Medical Arts Charter High School

Recommendation to approve BID #618001: Exterior Painting and Masonry Sealer at Eagle High School to National Coatings, Inc. in the amount of \$108,940

Recommendation to approve Eagle Scout project to construct a storage shed at Paramount Elementary School

Disposal of Surplus Equipment

Recommendation to approve CM contract for Meridian High structural repair

Discussion

Board goals/trainings

Trustees discussed Board training opportunities through the ISBA, NSBA, and any other sources available to Board members. Trustees also discussed interaction with cities and the legislature would be key to build relationships. Vice-Chair Vuittonet suggested work session on building construction process and updates, Common Core, and legislative issues. Trustee Klopfenstein would like to see a work session in the fall on the status of the budget. Trustee Ozuna suggested a work session on the variety of programs and classes offered in the West Ada School District. Chairman Neuhoff suggested taking the facility tour similar to the legislative tour taken in the past.

Trustees discussed Board goals for the 2016-2017 year. Vice-Chairman Vuittonet suggested setting financial goals to reduce the dependency on the supplemental levy. Trustee Smylie stated having a balanced budget is an important goal, but the district needs to support

what is best for the students and the teachers of the district. The Trustees discussed the West Ada Plant Facility Levy, which will expire this year, should be a topic of discussion. Superintendent Ranells stated the Continuous Improvement plan needs to be approved before October 1st. Chairman Neuhoff recommended a review of the West Ada Policy manual needs to be done. This would be a lofty goal but needs to be done.

Action

Approve or deny Policy Code No. 601.30, Class Size & Load

Trustee Vuittonet made a motion, **Trustee Klopfenstein** seconded and the vote was unanimous to approve Policy Code No. 601.30, Class Size & Load

**Board Reports/
Assignments**

Trustee Smylie thanked Administration for meeting with him.

Trustee Klopfenstein expressed his goal to visit with Principals in his zone. Trustee Klopfenstein reached out to city staff to reconnect and has a meeting with the Mayor Tammy July 21st.

Trustee Vuittonet did not have anything at this time.

Trustee Ozuna reported how awesome the teachers continue to be during the summer when school is not in session.

Chairman Neuhoff reported teachers taking time and connecting with kids during the summer months.

**Superintendent's
Report**

Superintendent Ranells invited Trustees to attend the conference on Professional Learning Communities at the Nampa Civic Center on August 9th and 10th. Dr. Ranells also invited members of the Board to the kick-off event August 17th at Centennial High, with a presentation by Jamie Vollmer. Dr. Ranells also reminded the Board about the ISBA training on Thursday, July 28th registration has been completed for this event by the clerk.

Executive Session

Chairman Neuhoff took a roll call vote of the board at 7:35p.m. to move into executive session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public office, employee, staff member or individual agent, or public student. Trustee Smylie voted yes, Trustee Klopfenstein voted yes, Trustee Vuittonet voted yes, Trustee Ozuna voted yes and Chairman Neuhoff voted yes.

The board recessed from executive session at 8:05 p.m. and continued in regular session

Action

Recommendation to approve or deny placing Employee A on probation for the 2016-2017 school year

Trustee Ozuna made a motion, **Trustee Klopfenstein** seconded, and

the vote was 4-1 with one abstention, to place Employee A on probation for the 2016-2017 school year

ADJOURNMENT

Trustee Vuittonet made a motion, **Trustee Ozuna** seconded and the vote was unanimous to adjourn the meeting at 8:06p.m.

Chairman

Clerk