



MEETING MINUTES

The regular meeting of the Board of Trustees, West Ada School District, is scheduled for **Monday, April 25, 2022** at the District Service Center, 1303 E. Central Drive, Meridian, Idaho. The Board will convene in regular session at 6:00pm.

In person attendance will be subject to seats available (60) in the Sawtooth boardroom. Masks will be optional in the boardroom. When all seats are full, patrons can view the board meeting broadcast live at this location: <https://www.westada.org/BoardRecordings> (<https://simbli.eboardsolutions.com//SU/XxJucflxwRRAWhHxwJGogp==>) . We urge patrons to utilize this link.

West Ada and the Board of Trustees values stakeholder input. Public testimony on agenda items will be taken in-person and in writing for this meeting (refer to agenda item VII. Patron Input, below, for details). (Idaho Code: 74-203 (<https://simbli.eboardsolutions.com//SU/hWrjGoPXQkVWaqPo9INr6A==>))

Attendees

Voting Members

Lori Frasure, Vice-Chair, Trustee Zone 1
Lucas Baclayon, Trustee Zone 2
Angie Redford, Trustee Zone 3
Rusty Coffelt, Chair, Trustee Zone 4
Rene Ozuna, Trustee Zone 5

Non-Voting Members

Dr. Derek Bub, Superintendent
Bret Heller, Deputy Superintendent
Dave Roberts, Chief Human Resource Officer
Marcus Myers, Chief Academic Officer
Jonathan Gillen, Chief Operations Officer
Niki Scheppers, Clerk of the Board
Julie Henthorn, Back-up Clerk of the Board
Troy Stephens, Communications
Ken Hyde, Communications

I. CALL TO ORDER

Chairman Coffelt called the meeting to order at 6:01pm

II. PLEDGE OF ALLEGIANCE

i. Performed by Cecil D. Andrus Elementary School Students

III. AGENDA APPROVAL (Action Item)

IV. SUPERINTENDENT'S UPDATE (Dr. Derek Bub)

Dr. Bub shared his most recent classroom and district experiences:

- Visiting with the sheet metal association last week celebrating students who have signed on to full-time welding positions post graduation as a result of our CTE programs and pathways
- College & Career Fair with over 100 employers, schools, technical schools and military branches who attended the fair; meeting the need of our community and students.
- Strategic Plan surveys have been sent out to stakeholders from Ed. Elements with focus groups occurring April 26 and 27

i. Recommendation for Chief Communications Officer

Mr. Gregory Wilson was recommended for Chief Communications Officer of West Ada School District.

- Greg Wilson introduced himself and his family - Daniella, Graham and Charlotte and shared his gratitude for being recommended to the Board

ii. Recommendation for Desert Sage Elementary School Principal

Buffy Roberts, South Region Director introduced Beau Dahlgren as the Principal recommendation at Desert Sage Elementary School.

- Mr. Dahlgren introduced his family and thanked Desert Sage and the faculty and staff for welcoming him to the community while he has been serving as Interim Principal. Mr. Dahlgren shared his appreciation for the community and is excited to continue the progress of the school.

V. PATRON INPUT - 30 MINUTED: Idaho Code: 74-203

i. In-person: Patrons will be provided the opportunity to provide public testimony for a total of 30 minutes (2 minutes per speaker). Groups or organizations are encouraged to select a spokesperson to speak on their behalf. Testimony will be limited to agenda items. A Request to Address the Board form may be completed in the Sawtooth Boardroom with the Clerk of the Board beginning at 5:00pm on April 25, 2022 (1303 E. Central Drive Meridian, ID 83642) to be received no later than the commencement of the meeting. All requests will be shared with the Board and included in public record.

There were no patrons signed up to give public testimony. Chairman Coffelt opened the floor to patron input, there was one individual who gave patron input:

1. Nancy Viano

ii. In writing: Public input on discussion items may be taken by submitting a written comment: <https://www.westada.org/RemotePublicComment>. For Trustees to have time to review comments please submit your comments at least 24 hours in advance of the meeting. All messages will be shared with the Board and included in public record.

Patron comments were provided to the Board of Trustees and are available online: <https://www.westada.org/Page/88223>
(<https://simbli.eboardsolutions.com//SU/aywssZ6jjClzuQmy5LCvYw==>)

VI. DISCUSSION

i. Tutor.com Presentation - Marcus Myers, Chief Academic Officer

Mr. Myers presented the Tutor.com Implementation Plan

- Recommendation - beginning 2022-23 school year, West Ada will provide additional supports for achievement of academic standards in grades 3-12 through an online tutoring platform.
- Vendor Selection Process - guidance in Idaho Code, financial viability, public RFP, rubric rating scale, highest rating score
- Mr. Myers reviewed the Tutor.com system - 24/7 access to tutoring, academic support, homework help, test prep for all students outside and inside of the school setting
 - Online / demand access to automatically connect with a tutor
 - Tutor.com learning suite
 - What it takes to become a tutor.com expert
 - 7 tenets of tutoring
 - Subjects on demand 24/7
 - Tutoring students with challenges
 - Support for English Language Learners
 - Data and Analytics
 - Quality Assurance and Support

ii. Christine Donnell School of the Arts Proposal - Marcus Myers, Chief Academic Officer

Mr. Myers reviewed the proposal for CDSA and the following components:

- Data behind the rationale
- Next steps and action for the decision

VII. ACTION: the Board may take action to approve, deny, amend, modify, or postpone action on any of the items listed below

i. Christine Donnell School of the Arts Proposal (Action Item)

Motion to approve administration's proposal for Christine Donnell School of the Arts.

Motion made by: Lori Frasure

Motion seconded by: Angie Redford

Voting:

Lori Frasure - Yes

Angie Redford - Yes

Rusty Coffelt - Yes

Rene Ozuna - Yes

Lucas Baclayon - Yes

VIII. CONSENT AGENDA: All items on Consent Agenda are considered Action Items. The Board may approve all of the following items by a single motion and vote – unless any member of the Board asks that an item be removed from the Consent Agenda for discussion and action later in the agenda.

Motion to approve the Consent Agenda.

Motion made by: Lori Frasure

Motion seconded by: Angie Redford

Voting:

Lori Frasure - Yes

Angie Redford - Yes
Rusty Coffelt - Yes
Rene Ozuna - Yes
Lucas Baclayon - Yes

i. Meeting Minutes of:

a. April 11, 2022 - Regular Board Meeting

ii. Employment Recommendations: New Hires, Changes and Separations

iii. Leave Requests

iv. Disposal of Personal Property Notification

v. Recommendation to approve Payment of 2021-22 Bonus – Senate Bill 1404

vi. Recommendation to approve Farm Lease for Brig Steele Property

vii. Recommendation to approve Farm Lease for Big D Ranch Property

viii. Recommendation to approve Roseland Property Lease Agreement

ix. Recommendation to approve Updated Bussing Amendment

x. Recommendation to approve RFQ 206301: On Demand High Dosage Tutoring

xi. Recommendation to approve Disposal of Surplus Property

xii. Recommendation to approve Bid #210305, Restroom Remodels at CHS, UE, ME & MHS

xiii. Recommendation to approve Bid Package 01, Selective Demolition for the Meridian Middle School Cafeteria Remodel

xiv. Approval of Chief Communications Officer

xv. Approval of Desert Sage Elementary School Principal

xvi. Student Tours, Excursions and Overnight Trips:

a. Mountain View High School Choir to attend National Anaheim Heritage Festival in Anaheim, CA departing on May 18, 2023 and returning on May 21, 2023

IX. WORK SESSION:

i. Long-term Facility Plan – Jonathan Gillen, Chief Operations Officer

Mr. Gillen reviewed the long-term facilities plan with the board:

- Facility Analysis

- Identified Need
- Timeline
- Bond Planning
- Elementary, middle and high school analysis for growth and building as well as identified need moving forward
- Planning and alignment with cost - projections over 10 years

X. EXECUTIVE SESSION per: (Action Item)

i. Idaho Code 74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints to charges brought against, a public officer, staff member, or individual agent, or public school student.

Motion to enter Executive Session per Idaho Code 74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, staff member, or individual agent, or public school student.

Motion made by: Lori Frasure

Motion seconded by: Angie Redford

Voting:

Lori Frasure - Yes

Angie Redford - Yes

Rusty Coffelt - Yes

Rene Ozuna - Yes

Lucas Baclayon - Yes

The Board entered executive session at 7:27pm.

Attendance:

- Dave Roberts
- Derek Bub
- Julie Henthorn
- Niki Scheppers
- Rene Ozuna
- Lucas Baclayon
- Angie Redford
- Rusty Coffelt
- Lori Frasure

Resume Open Session at 7:41pm

XI. ACTION: the Board may take action to approve, deny, amend, modify, or postpone action on any of the items listed below

i. Possible motion(s) to address matters considered in Executive Session

Motion to approve the personnel recommendation for Employee M to be placed on paid administrative leave.

Motion made by: Lori Frasure

Motion seconded by: Angie Redford

Voting:

Lori Frasure - Yes

Angie Redford - Yes
Rusty Coffelt - Yes
Rene Ozuna - Yes
Lucas Baclayon - Yes

XII. GOOD OF THE ORDER:

i. Friendly Reminder: Regular meeting in May was moved from May 9 to Tuesday, May 10 at 6:00pm in the Sawtooth Board Room

XIII. ACTION: the Board may take action to approve, deny, amend, modify, or postpone action on any of the items listed below

i. Trustee Resignation - Chairman Coffelt, Zone 4

Chairman Coffelt shared with the Board and Dr. Bub that he was issuing his resignation as the Zone 4 Trustee effective at the end of this evening's meeting due to personal / family matters.

ii. Acceptance of Resignation and Declaration of Vacancy, Zone 4 Trustee (Action Item)

Motion to accept the resignation and declare a vacancy for Zone 4 Trustee.

Motion made by: Angie Redford

Motion seconded by: Rene Ozuna

Voting:

Lori Frasure - Yes

Angie Redford - Yes

Rusty Coffelt - Abstain

Rene Ozuna - Yes

Lucas Baclayon - Yes

iii. Trustee Application Timeline (Action Item)

Motion to approve the application process presented and open the application for Zone 4 Trustee beginning April 26 with applications available through the West Ada website and due completed on Friday, May 6 by 6:00pm.

Motion made by: Angie Redford

Motion seconded by: Lucas Baclayon

Voting:

Lori Frasure - Yes

Angie Redford - Yes

Rusty Coffelt - Abstain

Rene Ozuna - Yes

Lucas Baclayon - Yes

iv. Trustee Application (Action Item)

Motion to approve the application redommended by administration for Zone 4 trustee applicants.

Motion made by: Angie Redford

Motion seconded by: Lucas Baclayon

Voting:

Lori Frasure - Yes

Angie Redford - Yes
Rusty Coffelt - Abstain
Rene Ozuna - Yes
Lucas Baclayon - Yes

a. Matrix Process

Motion to approve the matrix process previously used by the Board to select up to 8 finalists for the interview process.

Motion made by: Angie Redford

Motion seconded by: Lucas Baclayon

Voting:

Lori Frasure - Yes
Angie Redford - Yes
Rusty Coffelt - Abstain
Rene Ozuna - Yes
Lucas Baclayon - Yes

b. Chair Authority for Finalist Questions

Motion to give acting Chair Lori Frasure authority to select final interview questions from Trustee submissions to the Clerk.

Motion made by: Angie Redford

Motion seconded by: Lucas Baclayon

Voting:

Lori Frasure - Yes
Angie Redford - Yes
Rusty Coffelt - Abstain
Rene Ozuna - Yes
Lucas Baclayon - Yes

XIV. FUTURE AGENDA ITEMS

There were no future agenda items.

XV. ADJOURNMENT (Action Item)

Motion to adjourn at 7:51pm.

Chairperson

Clerk