West Ada School District
Purchasing Department
For
Public Works Project

Request for Quote (RFQ) #810601

West Ada District Service Center Interior Painting
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# RFQ ADMINISTRATIVE INFORMATION

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<tr>
<th>RFQ Title:</th>
<th>WEST ADA DISTRICT SERVICE CENTER INTERIOR PAINTING</th>
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<tr>
<td>RFQ Project Description</td>
<td>TO PREPARE SURFACES FOR PAINTING AND PAINT THE INTERIOR OF DISTRICT SERVICE CENTER LOCATED AT 1303 E. CENTRAL DR., MERIDIAN, ID 83642.</td>
</tr>
<tr>
<td>RFQ Lead:</td>
<td>CATHY WRIGHT, PURCHASING ASSISTANT WEST ADA SCHOOL DISTRICT 1303 E CENTRAL DR MERIDIAN, ID 83642 <a href="mailto:PURCHASING@WESTADA.ORG">PURCHASING@WESTADA.ORG</a> 208.350.5136</td>
</tr>
<tr>
<td>Submit Quote:</td>
<td>1303 E CENTRAL DR MERIDIAN, ID 83642 <a href="mailto:PURCHASING@WESTADA.ORG">PURCHASING@WESTADA.ORG</a></td>
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**HIGHLY RECOMMENDED**

| Pre-Quote Conference: | MARCH 16, 2018 @ 9:30-11:30 AM MST |
| Pre-Quote Location: | 1303 E. CENTRAL DR., MERIDIAN, ID 83642 MEET IN MAIN LOBBY (ENTRANCE & PARKING LOCATED ON THE NORTH SIDE OF THE BUILDING). CHECK IN AT FRONT COUNTER TO OBTAIN VISITOR BADGE. |
| Deadline to Receive Questions: | APRIL 4, 2018 @ 12:00 PM MST |
| RFQ Closing Date: | APRIL 10, 2018 @ 10:00 AM MST |
| Delivery Date: | COMMENCE WORK JUNE 4, 2018 AND TO SUBSTANTIALLY COMPLETE THE WORK BY JULY 20, 2018. |
1 PURPOSE
The purpose of this Request for Quote (RFQ) is to select a vendor to prepare and paint designated interior surfaces previously painted at West Ada District Service Center.

2 GENERAL INFORMATION, SOLICITATION AND STANDARD TERMS AND CONDITIONS
I. Quotes will be received, opened, and acknowledged thereafter at the District Service Center, 1303 E. Central Dr. Meridian, ID 83642-7991.

II. All quotes submitted shall become public record upon approval of award recommendation by the Board of Trustees or ten (10) days after opening date whichever occurs first.

III. Quotes received after the time set for RFQ opening will not be considered.

IV. Quotes may be submitted via e-mail to purchasing@westada.org or by physical delivery to 1303 E Central Drive, Meridian, ID 83642-7991. E-mailed responses should contain DSC INTERIOR PAINT in the subject line. Physical deliveries should be clearly marked DSC INTERIOR PAINT on the lower left corner of the envelope. No responsibility will attach to the District or any District employee for the pre-opening of, post-opening of, or the failure to open a quote not properly addressed and identified. All quotes must be submitted on the enclosed forms, signed by a legal officer of the company, with company name, date, etc., and labeled as above, otherwise quote is subject to disqualification.

V. All terms, specifications and instructions set forth in this invitation are incorporated by this reference into your response.

VI. In the event of a conflict between the General Instructions and any Special Instructions attached hereto, the Special Instructions will have precedence.

VII. Any quote which exceeds $50,000.00 MUST be accompanied by a bid bond with a surety company licensed to conduct business in Idaho or a certified/bank cashier’s check drawn on an Idaho bank in an amount not less than five percent (5%) of the total quote, made payable to WASD. Certified/cashier’s checks of unsuccessful proposer’s will be returned upon award of the contract.

VIII. The Board of Trustees of West Ada School District (WASD) reserves the right to waive minor informalities in any quote, to accept any quote that they consider to be in the best public interest, and to reject any part of, or any and all quotes; alternate quotes will be considered. However, awards will be made to the lowest responsible proposer in the opinion and at the discretion of the Board of Trustees. Their decision shall be final and conclusive.

IX. Failure to read or comply with the enclosed general information in no way relieves a proposer from his liabilities arising hereunder and no quote may be withdrawn after the time of opening. Any proposer may withdraw his quote either personally or by written request, at any time prior to the time set for quote opening.

X. Prior to award, WASD shall conduct such investigation as it deems necessary to determine the performance record and ability of the apparent successful proposer to supply the service specified in this request for quote. Upon request, the proposer shall submit such information as deemed necessary for such evaluation.
XI. The West Ada School District is an Affirmative Action/Equal Employment Opportunity Employer, and in accordance with applicable state and federal law does not discriminate in any employment practice on the basis of age (40 and over), ancestry, color, marital status, medical condition, national origin, political or union affiliation, physical or mental disability, race, religion, sexual orientation, or sex. This policy of affording equal employment opportunities to all persons is in keeping with provisions of Title VII and Title IX amendments of the United States Code which protect persons against discrimination.

A. General Instructions: These are general instructions for RFQ procedures only for WASD, Meridian, Idaho and can be superseded by special instructions and addenda.

This solicitation is issued by WASD. The District shall not be responsible for oral interpretations given by a District employee, representative, or others. The issuance of a written addendum is the only official method whereby interpretations, clarification or additional information can be given that would change the terms and conditions of the quote. If any addenda are issued to this quote, a good faith attempt will be made to deliver a copy of each to all prospective proposers who were provided with a request for quote. However, prior to submitting the quote, it shall be the sole responsibility of each proposer to determine if addenda were issued and, if so, to obtain such addenda for attachment to the quote. All correspondence regarding this RFQ shall be in writing. In the event that it becomes necessary to revise any part of this RFQ, addenda will be posted electronically. Any oral interpretations or clarifications of this RFQ shall not be relied upon. All changes to this RFQ must be made in writing and posted to the website to be valid. The RFQ Lead is the only contact for this Solicitation.

B. Deviations From Specifications: Any deviations from the attached specifications must be explained in detail and samples provided when practical; otherwise, it will be understood that items offered are in strict compliance with the specifications, and the successful proposer will be held responsible.

C. All quotations and proposals must be typewritten or completed in ink. Proposals having corrections must be initialed by the proposer in ink. Proposals submitted in pencil are not acceptable. Erasures are not acceptable on quotes. If changes are necessary, strike out or draw a line through incorrect information and write the correct information above. Vendor must initial all changes.

D. SIGNATORY AUTHORITY: ALL QUOTATIONS AND PROPOSALS MUST BE SIGNED IN INK (SEE PAGE 19 OF THE QUOTE DOCUMENTS) BY AN OFFICER OR EMPLOYEE HAVING THE AUTHORITY TO BIND THE COMPANY OR FIRM.

E. Conditional Quotes: The Board specifically reserves the right to reject any conditional quote and will normally reject those that make it impossible to determine the true amount and quantity of the quote.

F. Results: The Board of Trustees holds regular meetings once a month (board meeting schedule is available at [www.westada.org](http://www.westada.org)). In accordance with District procedures, all quote recommendations are presented for Board action on the next regularly scheduled meeting. The results are made available at the District Service Center and on the District website the following day; however, individual quote results will not be given over the telephone or via fax due to the length of time involved. Proposers are encouraged to review the quote tabulations/recommendation postings online.

G. It shall be the responsibility of the interested party to ascertain the actual date of posting and/or Board meeting for the specific RFQ of interest.
H. Conflict of Interest: All proposers must disclose – with their quote – the name of any officer, director or agent who is also an employee of WASD. Further, all proposers must disclose the name of any District employee who owns, directly or indirectly, an interest of five percent (5%) or more in the proposer’s firm or any of its branches.

I. Protests: All proposers are cautioned that strict guidelines and timetables must be followed in order to file an official protest on specifications or the award of quotes per Idaho Code 67-2806. Failure to adhere to Idaho Code or Board Policy, or, failure to file a protest within the time prescribed, shall constitute a waiver of proceedings.

J. Default: Should any proposer fail to enter into a contract with the District based on the submitted quote by said proposer, proposer acknowledges that proposer shall be liable to the District for the difference between such quote price and the price the District pays to secure the merchandise or service from another source. Failure to pay said amount to the District upon demand will result in the company being removed from the quote list for a period of not less than three (3) years from date of infraction. Thereafter, the proposer may request to be reinstated to the quote list.

K. Gratuities: In the event that any gratuities or “kickbacks” are offered or tendered to any District employee or a subcontractor as an inducement for award of a contract, RFQ, subcontract or order, the proposer’s proposal shall be disqualified and shall not be reinstated.

L. Public Records: All information submitted in response to this request shall be subject to compliance with Idaho Public Records Law and become public record upon approval of award recommendation by the Board of Trustees or ten (10) days after opening date whichever occurs first. All information submitted as “Trade Secret” should be submitted in a separate envelope and so indicated. If challenged, the proposer who submits the “Trade Secret” information will bear all costs associated with defending their position.

M. Indemnification for Goods and Services: During the term of this quote the proposer shall indemnify, hold harmless, and defend WASD, its agents, servants and employees from any and all costs and expenses, including but not limited to, attorney’s fees, reasonable investigative and discovery costs, court costs and all other sums which the District, its agents, servants and employees may pay or become obligated to pay on account of any actions founded thereon, arising or alleged to have arisen out of the products, goods, or services furnished by the proposer, his agents, servants or employees, or any of his equipment when such persons or equipment are on premises owned or controlled by the District for the purpose of performing services.

N. Court venue: Venue for all legal action regarding or arising out of the transaction covered herein shall be solely in the District Court in and for Ada County, State of Idaho. The laws of the State of Idaho shall govern this transaction.

O. Proposer must complete the QUOTE SUBMISSION (Attachment 1) form indicating a base quote for the work described in the specifications and acknowledging the receipt of any addenda issued and include with their quote.

P. Proposer and/or subcontractor must sign and include the Idaho/National Sex Offender Registry (Attachment 2) assurance form with their quote.

Q. Proposer and/or subcontractor must sign and include a notarized Alcohol and Drug-Free Workplace contractor’s affidavit (Attachment 3) with their quote.
R. Proposer and/or subcontractor must sign and include a notarized Contractor’s Affidavit Concerning Taxes (Attachment 4) with their quote.

5. Proposer must include 5% bid bond with their quote if quote is >$50,000.

3 INQUIRIES
Questions or other correspondence must be submitted in writing to the RFQ Lead listed below. QUESTIONS MUST BE RECEIVED BY 12:00 PM MST ON THE DATE LISTED IN THE RFQ ADMINISTRATIVE INFORMATION. Written questions must be submitted via email. Official answers to all written questions will be posted electronically as an addendum to this RFQ:
RFQ Lead: Cathy Wright
Address: 1303 E. Central Dr., Meridian, ID 83642-7991
Email: purchasing@westada.org

4 HIGHLY RECOMMENDED PRE-QUOTE CONFERENCE
All parties interested ARE ADVISED TO attend the pre-quote conference, at their expense. See the RFQ Administrative Information for the date, time and location.

5/6 SPECIFICATIONS/SCOPE OF WORK
These specifications are the minimum mandatory specifications that your Quote must meet in order for WASD to consider your Quote for award. Additional specifications/scope of work will be expected as per directed in the pre-quote conference.

5.1 General Painting
5.1.1 Contractor will:
• Measure and determine all quantities prior to bidding.
• Verify the type of material to be painted and the correct preparation required for a smooth finish. Sanding is required on all steel surfaces and Owner’s approval prior to primer coat. Remove all sags, runs, loose paint, brush lines, etc., prior to priming.
• Paint per painting Specification all previously painted surfaces or unpainted per Specific Notes.
• Materials to be painted will include but not limited to:
  o Gypsum board walls
  o Vinyl wall coverings whether painted or unpainted
  o Steel doors
  o Steel door frames
  o Steel window frames
  o Concrete masonry units
  o Previously painted wood doors
  o All other previously painted items or pre-finished materials where noted.

5.1.2 Submittals
5.1.2a Product Data: For each paint system specified:
 1. Material List: Provide an inclusive list of required coating materials. Indicate each material and cross-reference specific coating, finish system, and application. Identify each material by manufacturer’s catalog number and general classification.
 2. Manufacturer’s Information: Provide manufacturer’s technical information, including label analysis and instructions for handling, storing, and applying each coating material proposed for use.
 3. Certification by the manufacturer that products supplied comply with local regulations controlling use of volatile organic compounds (VOCs)

5.1.2b Samples for Initial Selection
Manufacturer’s color charts showing the full range of colors available for each type of finish-coat material indicated.

1. After color selection, the Owner will furnish color chips for surfaces to be coated.

5.1.2c Qualification Data
Owner may ask, prior to contract award, the Contractor to demonstrate their capabilities and experience. Include lists of completed projects with project names and addresses of architects and owners, and other information specified, if requested.

5.1.3 Quality Assurance

5.1.3a Applicator Qualifications
Engage an experienced applicator who has completed painting system applications similar in material and extent to that indicated for the Project with a record of successful in-service performance.

5.1.3b Source Limitations
Obtain materials for each coating system from the same manufacturer as the finish coats.

5.1.4 Delivery, Storage, and Handling

5.1.4a Deliver materials to the Project Site in manufacturer’s original, unopened packages and containers bearing manufacturer’s name and label, and the following information:
   1. Product name or title of material
   2. Product description (generic classification or binder type)
   3. Manufacturer’s stock number and date of manufacture
   4. Contents by volume, for pigment and vehicle constituents
   5. Thinning instructions
   6. Application instructions
   7. Color name and number
   8. VOC content

5.1.4b Store materials not in use in tightly covered containers in a well-ventilated area at a minimum ambient temperature of 45 deg F. Maintain containers used in storage in a clean condition, free of foreign materials and residue.
   1. Protect from freezing. Keep storage area neat and orderly. Remove oily rags and waste daily. Take necessary measures to ensure that workers and work areas are protected from fire and health hazards resulting from handling, mixing, and application.

5.1.5 Project Conditions

5.1.5a Apply water-based paints only when the temperature of surfaces to be painted and surrounding air temperatures are between 50 and 90 deg F.
5.1.5b Apply solvent-thinned paints only when the temperature of surfaces to be painted and surrounding air temperatures are between 45 and 95 deg F.
5.1.5c Do not apply paint in snow, rain, fog, or mist; or when the relative humidity exceeds 85 percent; or at temperatures less than 5 deg F above the dew point; or to damp or wet surfaces.
   1. Painting may continue during inclement weather if surfaces and areas to be painted are enclosed and heated within temperature limits specified by manufacturer during application and drying periods.

5.1.6 Extra Materials

5.1.6a Furnish extra paint materials from the same production run as the materials applied in the quantities described below. Package paint materials in unopened, factory-sealed containers for storage and identify with labels describing contents. Deliver extra materials to the Owner.
   1. Quantity-Furnish the Owner with an additional one (1) gallon of each material and color applied.

5.2 Paint Products

5.2.1 Manufacturers
Subject to compliance with requirements, provide one of the products in the paint schedules. The following manufacturers are referred to in the paint schedule by use of shortened versions of their names, which are in parentheses.

- Sherwin-Williams (S-W)

Pre-approved equals, containing the required system MPI number

### 5.2.2 Paint Materials, General

5.2.2a Compatibility: Provide primers, undercoats, and finish-coat materials that are compatible with one another and the substrates indicated under conditions of service and application, as demonstrated by manufacturer based on testing and field experience.

5.2.2b Quality: Provide manufacturer’s best-quality material of the various coating types specified. Paint-material containers not displaying manufacturer’s product identification will not be acceptable. All paint must have MPI tested approval.

5.2.2c Colors: Match existing color

### 5.3 Paint Execution

#### 5.3.1 Examination

Examine substrates, areas, and conditions, with the Applicator present, under which painting will be performed for compliance with paint application requirements. Follow preparation requirements required by paint manufacturer. However, all steel, doors, frames, railings shall be sanded to remove all sags, runs, brush marks, loose paint, etc. Ask for approval prior to applying primer. All steel shall receive a primer prior to finish coats. No spot primer is allowed. Prime all steel surfaces.

#### 5.3.2 Preparation

5.3.2a General: Remove hardware and hardware accessories, plates, machined surfaces, lighting fixtures, and similar items already installed that are not to be painted. If removal is impractical or impossible because of the size or weight of the item, provide surface-applied protection before surface preparation and painting.

1. After completing painting operations in each space or area, reinstall items removed using workers skilled in the trades involved.

5.3.2b Cleaning

Before applying paint or other surface treatments, clean the substrates of substances that could impair the bond of the various coatings. Remove oil and grease before cleaning.

1. Schedule cleaning and painting so dust and other contaminants from the cleaning process will not fall on wet, newly painted surfaces.

5.3.2c Surface Preparation

Patch wall surface, clean and prepare surfaces to be painted according to manufacturer’s written instructions for each particular substrate condition and as specified.

1. Sand all steel surfaces to remove sags, runs, brush marks, loose paint, etc. Prime all steel surfaces.

2. Provide barrier coats over incompatible primers or remove and re-prime.

3. Cementitious Materials: Prepare concrete, concrete masonry block, cement plaster, and mineral-fiber-reinforced cement panel surfaces to be painted. Remove efflorescence, chalk, dust, dirt, grease, oils, and release agents. Roughen as required to remove glaze. If hardeners or sealers have been used to improve curing, use mechanical methods of surface preparation.

   i. Use abrasive blast-cleaning methods if recommended by paint manufacturer

   ii. Determine alkalinity and moisture content of surfaces by performing appropriate tests. If surfaces are sufficiently alkaline to cause the finish paint to blister and burn, correct this condition before application. Do not paint surfaces where moisture content exceeds that permitted in manufacturer’s written instructions.

5.3.2d Materials Preparation
Mix and prepare paint materials according to manufacturer’s written instructions.

1. Maintain containers used in mixing and applying paint in a clean condition, free of foreign materials and residue.
2. Stir material before application to produce a mixture of uniform density. Stir as required during application. Do not stir surface film into material. If necessary, remove surface film and strain material before using.
3. Use only thinners approved by paint manufacturer and only within recommended limits.

5.3.3 Application

5.3.3a General

Apply paint according to manufacturer’s written instructions. All steel doors, frames, windows, railings, etc., spray primer and finish coats.
1. Do not paint over dirt, rust, scale, grease, moisture, scuffed surfaces, or conditions detrimental to formation of a durable paint film. Sand all steel surfaces, clean and prime.
2. Provide finish coats that are compatible with primers used.
3. The term ‘exposed surfaces’ includes areas visible when permanent or built-in fixtures, convector covers, covers, grilles, and similar components are in place. Extend coatings in these areas, as required, to maintain the system integrity and provide desired protection. Remove switch and outlet plates.
4. Paint surfaces behind movable equipment and furniture the same as similar exposed surfaces. Before the final installation of equipment, paint surfaces behind permanently fixed equipment or furniture with prime coat only.
5. Paint interior surfaces of ducts with a flat, nonspecular black paint where visible through registers or grilles.
6. Paint back sides of access panels and removable or hinged covers to match exposed surfaces.
7. Finish exterior doors on tops, bottoms, and side edges the same as exterior faces.
8. Sand lightly between each succeeding coat.

5.3.3b Scheduling Painting

Apply first coat to surfaces that have been prepared for painting as soon as practical after preparation and before subsequent surface deterioration.
1. The number of coats and the film thickness required are the same regardless of application method. Do not apply succeeding coats until the previous coat has cured as recommended by the manufacturer. Sanding is required to produce a smooth, even surface according to manufacturer’s written instructions.
2. Primer on metal surfaces is required.
3. If undercoats, stains, or other conditions show through final coat of paint, apply additional coats until paint film is of uniform finish, color, and appearance. Give special attention to ensure edges, corners, crevices, welds, and exposed fasteners receive a dry film thickness equivalent to that of flat surfaces.
4. Allow sufficient time between successive coats to permit proper drying. Do not recoat surfaces until paint has dried to where application of another coat of paint does not cause the undercoat to lift or lose adhesion.

5.3.3c Application Procedures

Apply paints and coatings by brush, roller, spray, or other applicators according to manufacturer’s written instructions. Expect you are required to Spray all doors, frames, railings, etc.
1. Brushes: Use brushes best suited for the type of material applied. Use brush of appropriate size for the surface or item being painted.
2. Rollers: Use rollers of carpet, velvet back, or high-pile sheep’s wool as recommended by the manufacturer for the material and texture required.
5.3.3d Minimum Coating Thickness
Apply paint materials no thinner than manufacturer’s recommended spreading rate. Provide the total dry film thickness of the entire system as recommended by the manufacturer.

5.3.3e Electrical Work
Painting of electrical conduit is required.

5.3.3f Prime Coats
Before applying finish coats, apply a prime coat of material, as recommended by the manufacturer, to material that is required to be painted. Recoat primed and sealed surfaces where evidence of suction spots or unsealed areas in first coat appears, to ensure a finish coat with no burn through or other defects due to insufficient sealing.

5.3.3g Pigmented (Opaque) Finishes:
Completely cover surfaces as necessary to provide a smooth, opaque surface of uniform finish, color, appearance, and coverage. Cloudiness, spotting, holidays, laps, brush marks, runs, sags, ropiness, or other surface imperfections will not be acceptable.

5.3.3h Stipple Enamel Finish
Roll and redistribute paint to an even and fine texture. Leave no evidence of rolling, such as laps, irregularity in texture, skid marks, or other surface imperfections.

5.3.3i Completed Work
Match approved samples or existing paint for color, texture, and coverage. Remove, refinish, or repaint work not complying with requirements.

5.3.4 Field Quality Control
The Owner reserves the right to invoke the following test procedure at any time and as often as the Owner deems necessary during the period when paint is being applied.

5.3.4a The Owner may engage the services of an independent testing agency to sample the paint material being used. Samples of material delivered to the project will be taken, identified, sealed, and certified in the presence of the Contractor.

5.3.4b The testing agency will perform appropriate tests for the following characteristics as required by the Owner: Quantitative material analysis, Abrasion resistance, Apparent reflectivity, Flexibility, Washability, Absorption, Accelerated weathering, Dry opacity, Accelerated yellowness, Recoating, Skinning, Color Retention, Alkali and mildew resistance.

5.3.4c The Owner may direct the Contractor to stop painting if test results show material being used does not comply with specified requirements. The Contractor shall remove noncomplying paint from the site, pay for testing, and repaint surfaces previously coated with the rejected paint. If necessary, the Contractor may be required to remove rejected paint from previously painted surfaces if, on repainting with specified paint, the 2 coatings are incompatible.

5.3.5 Cleaning
5.3.5a Cleanup
At the end of each workday, remove empty cans, rags, rubbish, and other discarded paint materials from the site.

1. After completing painting, clean glass and paint spattered surfaces. Remove spattered paint by washing and scraping. Be careful not to scratch or damage adjacent finished surfaces.

5.3.6 Protection
5.3.6a Protect work of other trades, whether being painted or not, against damage by painting. Correct damage by cleaning, repairing or replacing, and repainting, as approved by Owner.

5.3.6b Provide “WET PAINT” signs to protect newly painted finishes. Remove temporary protective wrappings provided by others to protect their work after completing painting operations.
5.3.7 Interior Paint Schedule

5.3.7a Steel Substrates
1. High-Performance Architectural Latex System: MPI INT 5.1R (MPI 153)-Gloss Level 3
   i. Prime Coat: Alkyd anticorrosive metal primer
   ii. Intermediate Coat: High-performance architectural latex matching topcoat
   iii. Topcoat: High-performance architectural latex (Gloss Level 4)

5.3.7b Gypsum Board and Vinyl Wall Covering Substrates (Unpainted or previously painted)
   i. Prime Coat: Interior latex primer/sealer
   ii. Intermediate Coat: High-performance architectural latex matching topcoat
   iii. Topcoat: High-performance architectural latex (Gloss Level 3)
2. Epoxy: In Kitchen and Restroom on walls or ceilings
   i. Prime Coat: Interior latex primer approved by top coat specified
   ii. Intermediate: #3110 Waterborne Catalyzed Epoxy, Kwal
   iii. Top Coat: #3110 Waterborn Catalyzed Epoxy, Kwal

5.3.7c Wood Doors & Trim Substrates (Previously Painted)
1. High Performance Architectural Latex System
   i. Prime Coat: Primer, Latex, for interior wood, MPI #139
   ii. Intermediate Coat: Latex, interior, high performance architectural, matching topcoat
   iii. Top Coat: Latex, interior, high performance architectural, matching topcoat

5.3.7d CMU Substrates
1. High-Performance Architectural Latex System
   i. Block Filler: Block filler, latex, interior/exterior, MPI#4 (on unpainted CMU)
   ii. Intermediate Coat: Latex, interior, high performance architectural (Gloss Level 4), MPI#140
   iii. Topcoat: Latex, interior, high performance architectural, (Gloss Level 4), MPI #140
2. Epoxy Paint: (In Kitchens and Restrooms on previously painted walls)
   i. 1st Coat at block filler as recommended by paint manufacturer at new CMU only
   ii. 2nd Coat #3110 Waterborne Catalyzed Epoxy, Kwal
   iii. 3rd Coat #3110 Waterborn Catalyzed Epozy, Kwal

5.3.7e Acoustic Tiles (Ceilings)
1. Prime Coat: As recommended by primary paint manufacturer and at water stains cover each stain area with Kilz.
2. Intermediate Coat: Dryfall, MPI#118
3. Final Coat: Dryfall, MPI#118

5.3.7f Other Previously Painted Surfaces: Submit paint system prior to painting. Match existing systems and revise sheen as directed.

6.1 Wall Protection Specifications

6.1.1 Overview
1. Corner guards.
2. Abuse-resistant wall coverings.
3. Fiberglass Reinforced Plastic Panels (FRP)

6.1.2 Action Submittals
6.1.2a Product Data: For each type of product.
   1. Include construction details, material descriptions, impact strength, dimensions of individual components and profiles, and finishes.

6.1.2b Samples for verification: For each type of exposed finish on the following products, prepared on samples of size indicated below:
   1. Corner Guards: 12 inches long. Include example top caps
2. Abuse-Resistant Wall Covering: 6 by 6 inches square.
3. FRP: Submit selection and verification samples for finishes, colors and textures. Submit two samples of each type of panel, trim and fastener.

6.1.3 Informational Submittals
6.1.3a Material Certificates: For each type of exposed plastic material.
6.1.3b Sample Warranty: For special warranty.

6.1.4 Closeout Submittals
6.1.4a Maintenance Data: For each type of wall and door protection product to include in maintenance manuals.
   1. Include recommended methods and frequency of maintenance for maintaining best condition of plastic covers under anticipated traffic and use conditions. Include precautions against using cleaning materials and methods that may be detrimental to finishes and performance.

6.1.5 Delivery, Storage and Handling
6.1.5a Store wall protection in original undamaged packages and containers inside well-ventilated area protected from weather, moisture, soiling, extreme temperatures, and humidity.
   1. Maintain room temperature within storage area at not less than 70 deg F during the period plastic materials are stored.
   2. Keep plastic material out of direct sunlight.
   3. Store plastic wall-protection components for a minimum of 72 hours, or until plastic material attains a minimum room temperature of 70 deg F. and in a vertical position.

6.1.5 Warranty
6.1.5a Special Warranty: Manufacturer agrees to repair or replace components of wall- and door-protection units that fail in material or workmanship within specified warranty period.
   1. Failures include, but not limited to the following:
      a. Structural failures including detachment of components from each other or from the substrates, delamination, and permanent deformation beyond normal use.
      b. Deterioration of metals, metal finishes, plastics, and other materials beyond normal use.
   2. Warranty Period: Five years from date of Substantial Completion.

6.2 Wall Protection Products
6.2.1 Manufacturers
6.2.1a Source Limitations: Obtain wall-protection products from single source from single manufacturer.

6.2.2 Performance Requirements
6.2.2a Surface Burning Characteristics: Comply with ASTM E 84 or UL 723; testing by a qualified testing agency. Identify products with appropriate markings of applicable testing agency.
   1. Flame-Spread Index: 25 or less.
   2. Smoke-Developed Index: 450 or less.

6.2.3 Corner Guards
6.2.3a Surface-Mounted, Plastic-Cover Corner Guards: Manufacturer’s standard, PVC-free assembly consisting of snap-on resilient plastic cover installed over retainer; including mounting hardware; fabricated with a 90- or 135- degree turn to match wall condition.
   1. Manufacturers include the following but are not limited to:
      a. American Floor Products
b. Construction Specialties  
c. InPro Corporation  
d. JL Industries, Inc.  
e. Korogard Wall Protection  
f. Musson Rubber Co.  
g. Nystrom, Inc.  
h. Pawling Corporation  
i. Tepromark International  
j. WallGuard.Com  
k. WallProtex

2. Cover: Extruded rigid plastic, minimum 0.100-inch wall thickness; as follows:
   a. Profile: Nominal 2-inch long leg and ¼-inch corner radius.
   b. Height: 4 feet  
   c. Color and Texture: As selected by Owner from manufacturer’s full range.

3. Continuous Retainer: Minimum 0.060-inch thick, one-piece, extruded aluminum.

### 6.2.4 Abuse-Resistant Wall Coverings

6.2.4a Abuse-Resistant Sheet Wall Covering: Fabricated from semi-rigid, plastic sheet wall-covering material.

1. Manufactures include, but are not limited to the following:
   a. American Floor Products Company  
   b. Construction Specialties, Inc.  
   c. InPro Corporation (IPC)  
   d. Korogard Wall Protection  
   e. Kwalu, LLC  
   f. Nystrom, Inc.  
   g. Pawling Corporation  
   h. WallGuard.com

2. Size: 48 by 96 inches for sheet.
3. Sheet Thickness: 0.060 inch
4. Color and Texture: As selected by Owner from manufacturer’s full range of colors and wood grains.
5. Height: As directed in walk through
6. Trim and Joint Moldings: Extruded rigid plastic that matches wall-covering color (see Detail).
7. Mounting: Adhesive

### 6.2.5 Fiberglass Reinforced Plastic (FRP) Panels

6.2.5A Special Wall Surfaces

1. Glasbord Panel Manufacturers include, but are not limited to the following:
   a. Kemlite Company  
   b. Newcourt, Inc.  
   c. NUDO Products, Inc.  
   d. Sequentia, Inc.

2. Product System(s)
   a. Color: White and Tan (field verify locations)  
   b. Size: Standard manufacturer’s sizes  
   c. Moldings: Provide harmonizing PVC (polyvinyl chloride) moldings.  
   d. Rivets: Where required as substrate conditions demand, shall be of a harmonizing color.

3. Division Bars, Corner Trim: Panel manufacturer’s standard length extruded vinyl pieces; longest length possible to eliminate end joints.
4. Fasteners: Noncorrosive drive rivets
6.2.6 Materials
6.2.4a Plastic Materials: Chemical and stain-resistant, high-impact-resistant plastic with integral color throughout; extruded and sheet material as required, thickness as indicated.
6.2.4b Adhesive: As recommended by protection-product manufacturer and with a VOC content of 70 g/L or less.

6.2.7 Fabrication
6.2.6a Fabricate wall protection according to requirements indicated for design, performance, dimensions, and member sizes, including thicknesses of components.
6.2.6b Quality: Fabricate components with uniformly tight seams and joints with exposed edges rolled. Provide surfaces free of wrinkles, chips, dents, uneven coloration, and other imperfections. Fabricate members and fitting to produce flush, smooth, and rigid hairline joints.

7 SUBMISSION REQUIREMENT

7.1 Required Quote Submission Documents
Your Quote Submission must consist of the following:

7.1.1 Quote Submission, Attachment 1
Do not submit your Quote on any other form. Submitting your Quote on a form different from the Quote Submission may cause your Quote to be rejected as non-responsive.

7.1.2 Idaho/National Sex Offender Registry, Attachment 2
Submit a completed registry form along with your completed Quote

7.1.3 Alcohol and Drug-Free Workplace, Attachment 3
Submit a completed Contractor’s Affidavit along with your completed Quote

7.1.4 Affidavit Concerning Taxes, Attachment 4
Submit a completed Contractor’s Affidavit along with your completed Quote

7.1.5 Bid Bond
Submit a 5% bid bond along with your completed Quote if quote is over $50,000.

7.2 Quote Submission Methods
Quotes may be submitted via email, in person or by mail. Your Quote must be received at the District Office by the date and time specified in the RFQ Administrative Information. The official time, for quote closing purposes, is the WASD time clock.

8 AWARD
Award will be made to the responsive Proposer(s) with the lowest quote, as provided on the Quote Submission Form, Attachment 1.

9 ACCEPTANCE
9.1 Substantial Completion
The stage in the progress of the work when the construction is sufficiently complete, in accordance with the Contract Documents, so the Owner can fully occupy the space for the use for which it is intended. All work other than incidental or corrective or punch list work and final cleaning shall have been completed.
The fact that the Owner may occupy the Work or designated portion thereof does not indicate that the Work is Substantially Complete or is acceptable in whole or in part, nor does such occupation toll or change any liquidated damages from the Owner.

9.2 Final Completion
Upon notice from Contractor that the Work is ready for final inspection and acceptance, the Owner will promptly make such inspection. If Owner determines that some or all of the punch list items are not accomplished, the Contractor shall be responsible to the Owner for all costs, for any subsequent inspections to determine compliance with the punch list. When Owner finds all punch list items complete, the Work acceptable under the Contract Documents and the Contract fully performed, the Owner will accept the project (Final Acceptance). Final payment will be issued once Final Acceptance is complete.

10 LIQUIDATED DAMAGES
The owner will suffer financial loss if the project is not Substantially completed on the date set forth in the Contract language. In as much as the actual loss due to the lost use of the facility and inconvenience to Owner and the public are difficult to ascertain, the Contractor shall agree, as a condition of the Contract that the Contractor (and his Surety) shall be liable for and shall pay to the Owner the sum hereinafter stipulated as fixed, agreed and liquidated damages for each calendar day of delay until the work is Substantially Complete:

Three hundred dollars and No Cents ($300)

11 INSURANCE
Within 5 days of notification of award (or such other time as designated by Purchasing), the apparent successful Proposer will provide certificates of insurance required herein and will maintain the insurance during the life of the Contract. There are no provision for exceptions to this requirement. Failure to provide the certificates of insurance within the 5 business day period may be cause for your Quote to be declared non-responsive or for your Contract to be cancelled.

Proposer shall carry liability and property damage insurance that will protect it and WASD from claims for damages for bodily injury, including accidental death, as well as for claims for property damages, which may arise from operations under the Contract whether such operations be by themselves or by anyone directly or indirectly employed by either of them.

Proposer shall not commence work under the Contract until it obtains all insurance required under this provision and furnishes a certificate or other form showing proof of current coverage to WASD. All insurance policies and certificates must be signed copies. After work commences, the Proposer will keep in force all required insurance until the Contract is terminated.

11.1 Commercial General and Umbrella Liability Insurance
Contractor shall maintain Commercial General Liability (CGL) and, if necessary, Commercial Umbrella insurance with a limit of not less than $1,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to the Contract.

11.1.1 CGL insurance shall be written on ISO occurrence form CG 00 01 (or a substitute form providing equivalent coverage) and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

11.2 Commercial Automobile and Commercial Umbrella Liability Insurance
Contractor shall maintain Commercial Automobile Liability and, if necessary, Commercial Umbrella Liability insurance with a limit of not less than $1,000,000 each accident. Such insurance shall cover liability arising out of any auto (include owned, hired, and non-owned autos).
11.2.1 Proposer may request a waiver from providing Commercial Automobile and Commercial Umbrella Liability Insurance in its Bid or Proposal if the Proposer will not use any owned, hired or non-owned vehicles to conduct business under the Contract, if it is awarded the Contract, and WASD will consider the request. If the Proposer submits a request to waive the provision of Commercial Automobile and Commercial Umbrella Liability Insurance after the due date and time for receipt of Quotes or Proposals, WASD may not consider the request.

11.3 Worker’s Compensation Insurance and Employer’s Liability
Contractor shall maintain workers compensation and employer’s liability. The employer’s liability shall have limits not less than $500,000 each accident for bodily insurance by accident or $500,000 each employee for bodily injury by disease.

11.3.1 Contractor must provide either a certificate of workers compensation insurance issued by a surety licensed to write workers compensation insurance in the State of Idaho, as evidence that the Contractor has in effect a current Idaho workers compensation insurance policy, or an extraterritorial certificate approved by the Idaho Industrial Commission from a state that has a current reciprocity agreement with the Idaho Industrial Commission.

11.4 Notice of Cancellation or Change
Contractor shall ensure that should any of the above described policies be cancelled before the expiration date thereof, or if there is a material change, potential exhaustion of aggregate limits or intent not to renew insurance coverage(s), that written notice will be delivered to WASD in accordance with the policy provisions.

11.5 Reporting Provisions Non-Compliance
Contractor shall further ensure that all policies of insurance are endorsed to read that any failure to comply with the reporting provisions of this insurance, expect for the potential exhaustion of aggregate limits, shall not affect the coverage(s) provided to WASD, and its schools, officers and employees.

11.6 Waiver of Subrogation
All policies shall contain waivers of subrogation. The Contractor waives all rights against WASD and its officers, employees, and agents for recovery of damages to the extent these damages are covered by the required policies. Policies may contain deductibles but such deductibles will not be deducted from any damages due to WASD.

12 SUPPLEMENTAL INFORMATION

The successful Contractor is to comply with the provisions of the Idaho Code requiring all Public Works contracts to be reported to the State Tax commission; and further, Contractor will pay or will secure to the satisfaction of the respective taxing units all taxes for which Contractor’s property is liable when due or delinquent. The following sections of the Idaho Code specifically explains the requirements to be met in respect for performing a Public Works Contract.

44-1001. EMPLOYMENT OF RESIDENTS OF IDAHO – WAGE SCALE – FEDERAL FUNDS.
In all state, county, municipal, and school construction, repair, and maintenance work under any of the laws of this state the contractor, or person in charge thereof must employ ninety-five percent (95%) bona fide Idaho residents as employees on any such contracts except for procurement authorized in section 67-2802(2), Idaho Code, or where under such contracts fifty (50) or less persons are employed the contractor may employ ten percent (10%) nonresidents, provided however, in such a case employers must give preference to the employment of bona fide
Idaho residents in the performance of such work; provided, that in work involving the expenditure of federal aid funds this act shall not be enforced in such a manner as to conflict with or be contrary to the federal statutes prescribing a labor preference to honorably discharged members of the United States armed forces, including airmen, soldiers, sailors, and marines, prohibiting as unlawful any other preference or discrimination among the citizens of the United States.

This project ___IS ___X IS NOT a federally funded project.

63-1501. DEFINITIONS—As used in this act, the following terms shall have the following meanings:

“Contracting units” shall include the state or any officer or department thereof, the counties or other subdivisions of the state, and all municipal and quasi-municipal corporations therein.

“Contractor” shall mean any person, firm, co-partnership, associations, or corporation, foreign or domestic, entering into a contract for the construction, erection, repair, or improvement of any kind or character of public works in this state.

“Taxes” shall mean all taxes, assessments, excises, and license fees authorized to be levied, assessed, and collected under the laws of this state, other than taxes or real property.

“Taxing Unit” shall mean the state or any officer or department thereof, the counties or other subdivisions of the state, and all municipal and quasi-municipal corporations therein authorized by law to assess, levy the collect taxes.

63-1502. CONDITIONS PRECEDENT TO CONTRACT FOR PUBLIC WORK.
Before entering into a contract for the construction of any public works in this state, the contracting unit shall require as conditions precedent that the contractor be authorized to do business in this state and that he furnish satisfactory evidence that he has paid or secured to the satisfaction of the respective taxing units all taxes for which he or his property is liable then due or delinquent.

63-1503. CONTRACTOR FOR PUBLIC WORKS TO PAY OR SECURE TAXES—AGREEMENT
Every contract for the construction of public works by a contracting unit of this state shall contain substantially the following provisions:

The contractor, in consideration of securing the business of erecting or constructing public works in this state, recognizing that the business in which he is engaged is of a transitory character, and that in the pursuit thereof, his property used therein may be without the state when taxes, excises, or license fees to which he is liable become payable, agrees:

1. To pay promptly when due all taxes, (other than on real property), excises and license fees due to the state, its subdivisions, and municipal and quasi-municipal corporations therein, accrued or accruing during the term of this contract, whether or not the same shall be payable at the end of such term;

2. That if the said taxes, excises, and license fees are not payable at the end of said term, but liability for the payment thereof exist, even though the same constitute liens upon his property, to secure the same to the satisfaction of the respective officers charged with the collection thereof; and

3. That, in the event of his default in the payment or securing of such taxes, excises, and license fees., to consent that the department, officer, board or taxing unit entering into this contract may withhold from any payment due him hereunder the estimated amount of such accrued and accruing taxes, excises, and license fees for the benefit of all taxing units to which said contractor is liable.

63-1504. DUTY OF PUBLIC OFFICERS TO WITHHOLD AMOUNT OF TAXES
Before the State Board of Examiners, the Board of County Commissioners, or the board of any municipal or quasi-municipal corporation or their taxing unit in this state, it shall require that the claimant furnish evidence that he
has paid all taxes, excises, and license fees due to the state and its taxing units, due and payable during the term of the contract for such construction, and that he has secured all such taxes, excises, and license fees liability for the payment of which has accrued during the term of such contract, notwithstanding they may not yet be due or payable.

63-1505. PENALTY FOR DERELICTION OF DUTY
Any officer of a contracting unit who fails to comply with or violates any of the provisions hereof shall be liable personally and on his official bond for the amount of any tax loss by any taxing unit incurred as a result of failure to comply with the terms hereof.

54-1904A. FILING OF NOTICES AND INCOME TAX RETURNS—PAYMENT OF INCOME TAXES BY CONTRACTORS
Within thirty (30) days after any public works contractor who is required to be licensed pursuant to this chapter has been awarded a contract for construction to be performed within the State of Idaho involving the expenditure of any public moneys, the contract awarding agency shall notify the State Tax Commission that the contract has been awarded and shall provide to the State Tax Commission the name and address of the prime contractor. Upon written request of the State Tax Commission, the prime contractor, within thirty (30) days, shall file with the State Tax Commission a signed statement showing the date on which such contract was made or awarded, the names and addresses of the home offices of the contracting parties, including all subcontractors, the state of incorporation if the party is a corporation, the project number and a general description of the type and location of the work to be performed, the amount of the prime contract and all subcontracts, and all other relevant information which may be required on forms which may be prescribed by the State Tax Commission. The State Tax Commission shall forward to the administrator such information from the form as the administrator and the State Tax Commission agree is necessary for the administrator to fulfill the requirements of section 54-1913, Idaho Code. Every contractor or subcontractor whose name appears on any such notice shall be required to file income tax returns with the State Tax Commission and to pay all income taxes which may be due thereon pursuant to law for all years in which any public moneys were received by him in connection with any construction work which was performed within the State of Idaho.

63-3624(g). ADMINISTRATION -- In the administration of use tax, the State Tax Commission may require the filing of reports by any person or class of persons having in his or their possession or custody information relating to sales of tangible personal property, the storage, use, or other consumption of which is subject to the tax. The reports shall be filed when the State Tax Commission requires and shall set forth the names and addresses of purchasers of tangible personal property, the sale price of the property, the date of sale, and such other information as the State Tax Commission may require.

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<td>5% Bid Bond (if quote is &gt;$50,000)</td>
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ATTACHMENT 1

QUOTE SUBMISSION FORM

RFQ #810601

The Proposer, in compliance with the request for quotes for West Ada District Service Center Interior Painting-#810601 for West Ada School District, may have attended the Pre-Quote Conference, examined the specifications and other related documents, hereby proposes to furnish all labor, materials, equipment and supplies in accordance with the project specifications, for the prices stated below. The prices are to cover all expenses incurred in performing the work required under the project specifications.

Proposer acknowledges receipt of addenda #1____#2____#3_____#4_____#5_____ (INITIAL TO ACKNOWLEDGE)

BASE QUOTE: Proposer agrees to perform all of this work as described in the specifications for the sum of:

______________________________ Dollars ($________________________) (AMOUNT SHALL BE SHOWN IN BOTH WORDS AND FIGURES. In case of discrepancy, the amount shown in words will govern)

PROPOSER’S SIGNATURE:__________________________________________

SIGNED THIS________DAY OF____________________, 2018

NAME OF COMPANY _____________________________________________

PRINCIPAL, OFFICER, OR INDIVIDUAL SIGNATURE______________________________

PRINTED NAME AND TITLE_____________________________________

MAILING ADDRESS_________________________________________________________

CITY, STATE, ZIP CODE_______________________________________________________

PHONE (____) __________________________ FAX (____) __________________________

E-MAIL________________________

FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN)___________________________

PUBLIC WORKS LICENSE NUMBER_____________________________________________
ATTACHMENT 2
IDAHO/NATIONAL SEX OFFENDER REGISTRY

Idaho Code §18-8329 prohibits any person who is registered or required to register under the Idaho Sex Offender Registration Act from being on school property if the person has reason to believe children under the age of 18 are present. West Ada School District (WASD) Policy 504.81 reads, in part:

*It is prohibited for any person who is currently registered or required to register under the sex offender registration act as provided in Idaho Code 18-8329 to apply for/accept employment, or to volunteer at a school, or to be upon or to remain on the premises of a school or facility owned by West Ada School District while children are present.*

As a provider of goods and/or services to WASD, your company and those in your employment are subject to this law and district policy.

Please sign and return this letter confirming to the District that your company will prohibit any persons in your employ who are registered or required to register under the Idaho Sex Offender Registration Act from participation in company business with the District if such participation would require them to be present on school property. Further, by signing, you confirm that you have crosschecked such employees against the Idaho Sex Offender Registry and the National Sex Offender Registry found at the following web links:


In addition, by signing, you agree to provide WASD with a list of all employees assigned to work on WASD property if your company is awarded the project and will provide updated lists if/when new employees are assigned to the project. Further, you agree to provide lists of all subcontractor employees to WASD and will provide updated lists if/when new subcontractor employees are assigned to the project. Please send the list of employees via email to purchasing@westada.org or submit in person to Kim Harp at the District Service Center.

________________________________________  _____________________
Company/Contractor Name (Print)                                         Date

________________________________________
Signature of Company/Contractor Representative

________________________________________
Printed Name

ATTACHMENT 3

CONTRACTOR/VENDOR AFFIDAVIT

CONCERNING ALCOHOL AND DRUG-FREE WORKPLACE

STATE OF _________________________

COUNTY OF _______________________

Pursuant to the Idaho Code, Section 72-1717, I, the undersigned, being duly sworn, depose and certify that ______________________________ is in compliance with the provisions of Idaho Code section 72-1717; that ______________________________ provides a drug-free workplace program that complies with the provisions of Idaho Code, title 72, chapter 17 and will maintain such program throughout the life of a state construction contract and that ______________________________ shall subcontract work only to subcontractors meeting the requirements of Idaho Code, section 72-1717(1)(a).

__________________________________
Name of Contractor

__________________________________
Address

__________________________________
City and State

By: _______________________________  (Signature)

Subscribed and sworn to before me this _______________ day of _______________________, 20____.

_________________________________
NOTARY PUBLIC, residing at

_________________________________
Commission Expires
ATTACHMENT 4

CONTRACTOR’S AFFIDAVIT CONCERNING TAXES

STATE OF _________________________
COUNTY OF _______________________

Pursuant to the Idaho Code, Title 63, Chapter 15, I, the undersigned, being duly sworn, depose and certify that all taxes, excises and license fees due to taxing units in the State of Idaho, for which I or my property is liable then due or delinquent, have been paid, or secured to the satisfaction of the respective taxing units.

__________________________________
Name of Contractor

__________________________________
Address

__________________________________
City and State

By: _______________________________
   (Signature)

Subscribed and sworn to before me this _______________ day of __________________, 20____.

_________________________________
NOTARY PUBLIC, residing at

_________________________________

Commission Expires