




**FAST FORWARD PROGRAM (Funded by Idaho State Legislature)  
CTE Exam Advanced Opportunities Portal Instructions**



The Fast Forward Program provides a total of **\$4125** to be used throughout grades 7 - 12. Funds can be applied to any of the following: Concurrent Credits, AP exams, IB exams or qualifying CTE exams. In order to access Fast Forward funds for concurrent credit classes, students must follow the instructions and meet the deadlines below. Fast Forward Instructions for AP exams, IB exams and CTE exams are available on a different sheet.

<p>Must be completed on or before <b>February 8<sup>th</sup></b>.</p> <p><b><u>If you have previously created an account to use Fast Forward funds and it was approved, proceed to step 2, part a.</u></b></p> 	<p><b>Step 1.</b> Create an Advanced Opportunities account through the Idaho State Department's website. <b>If you have previously created an account to use your Fast Forward funds please move on to step 2, part a.</b></p> <ol style="list-style-type: none"> <li>Go to <a href="https://advancedops.sde.idaho.gov/">https://advancedops.sde.idaho.gov/</a> (use Chrome as your browser)</li> <li>Click <b>register account</b> on the top right of your screen</li> <li>Enter the following information:             <ol style="list-style-type: none"> <li>Edu ID number (State ID # this can be found in PowerSchool)</li> <li>Your personal email address</li> <li>Create a password (that you will remember)</li> <li>Your full legal first and last name and middle initial (as it appears in PowerSchool)</li> <li>Your birthdate and gender (if your birthday is June 5, 1998 enter it as <b>6/5/1998</b> not 06/05/1998)</li> <li>Select Joint School District No. 2 as your school district</li> <li>Select your high school</li> </ol> </li> <li>Check the "I have read..." box and click <b>enroll new student</b></li> <li><b>Check your email and follow the steps to verify the account!</b></li> </ol>
<p>Must be completed on or before <b>February 14<sup>th</sup></b>.</p> <p><b><u>Once a student applies for Fast Forward funds they MUST Register for the Exam with their CTE Instructor</u></b></p>	<p><b>Step 2.</b> You will receive an email notifying you if your account has been approved or denied. If your account is denied use steps <b>a</b> and <b>b</b> below and click on view profile to edit any mistakes (check your name and birth date remember these items should match PowerSchool). If your account has been approved decide which exam(s) you want to use your FF funds for. Then complete the following steps:</p> <ol style="list-style-type: none"> <li>Go to <a href="https://advancedops.sde.idaho.gov/">https://advancedops.sde.idaho.gov/</a> (use Chrome as your browser) and Click <b>Login</b> on the top right of your screen</li> <li>Login using the same email and password you created</li> <li>From the left side of the screen select <b>Request Funding</b></li> <li>Select <b>Exam</b></li> <li>From the drop down menus select the following:             <ol style="list-style-type: none"> <li>2018-2019</li> <li>Joint School District No. 2</li> <li><b>Ada Professional Technical CTR</b></li> <li>Your grade level</li> <li>Spring</li> <li>Professional -Technical Education</li> <li>Choose the exam your instructor indicates</li> <li>Exam date given by instructor</li> <li>Click submit exam</li> </ol> </li> <li><b>You will need to complete this step again if the exam has two parts.</b></li> </ol>

A full list of available exams can be found on the next page.

**Exams must be taken by November 1, 2019**

**Failure to sit for an exam you use fast forward funds for will result in a hold of your fast forward funds next year.**

**These instructions are for the State Department of Education's Advanced Opportunities Portal only. Please refer to the Fast Forward guide to ensure that you have completed all the necessary steps to access funds and register for CTE exams.**

<b>CTE Course</b>	<b>EXAM Title in Portal</b>	<b>Cost</b>
EMT Basic	Idaho Emergency Medical Technician-Written Exam	\$80.00
Health Professions CNA II	Idaho Certified Nursing Assistant Manual Skills Exam	\$50.00
Health Professions CNA II	Idaho Certified Nursing Assistant Prometric Exam	\$50.00
Pharmacy Technician	Pharmacy Technician Certification Board Certification	\$129.00
Advanced Small Gasoline Engines	EETC Four-Stroke Engine Certification Test	\$49.00
Engineering Courses	Autodesk AutoCAD Certified User Exam	\$73.50
Engineering Courses	Autodesk Inventor Certified User Exam	\$73.50
Engineering Courses	Autodesk Revit Architecture Certified User Exam	\$73.50
Ag Welding/Fabrication IV	AWS Certified Welder	\$200.00
Automotive Technology III	Automotive Service Excellence (ASE) NA3SA Student Certifications (per year)	\$40.00