



JOINT SCHOOL DISTRICT NO. 2

1303 E. CENTRAL DRIVE
MERIDIAN, IDAHO 83642

DR. LINDA CLARK
SUPERINTENDENT

SCHOOL BOARD MEETING MINUTES

June 19, 2012

Date, Place & Time	The regular meeting of the Board of Trustees, Joint School District No. 2, convened on Tuesday, June 19, 2012, 5:32 p.m., at Mountain View High School, 2000 South Millennium Way, Meridian, Idaho
Trustees in Attendance	Chairman Mike Vuittonet, Janet Calinsky, Loraine Hand, Reid Olsen, Anne Ritter
Staff in Attendance	Dr. Linda Clark, Dr. Bruce Gestrin, Alex Simpson, Gloria Rolland, Sue Darden, Dr. Jerry Reininger, Trish Duncan, Joe Yochum, Jean Dean, Julie Prince, Ronda Hanson
CALL TO ORDER	Chairman Mike Vuittonet
Amended Agenda Approved	Trustee Ritter moved, Trustee Calinsky seconded and the vote was unanimous to approve amendments to the consent agenda as follow: Move item #8, Revised job descriptions to discussion/action; add bid awards for paper goods and fresh produce; add rejection of bread and bakery product bids.
Consent Agenda	Trustee Olsen moved, Trustee Ritter seconded and the vote was unanimous to approve the consent agenda as presented. Approved items are as follow: Vendor board report May 1-31, 2012; Minutes from the: a. May 8, 2012 regular board meeting; b. May 17, 2012 special board meeting; c. May 26, 2012 special board meeting; Building student activity accounts; Employment recommendations; Summary of leave requests; Non-resident student enrollment requests for the 2012-2013 school year; Contracted special education services for the 2012-2013 school year with: a. Brent Bowman, audiologist; b. Carolyn Block, physical therapist; c. Lisa Fernandez, physical therapist;

Consent Agenda cont.

- d. Holly Hammen-Giese, physical therapist;
- e. Sandy Moten, physical therapist;
- f. Tundra McDougal, physical therapist;
- g. Claire Radice, physical therapist;
- h. Network Interpreting Service, sign language interpreting services;

Request to alter/improve school properties at:

- a. Hunter Elementary, purchase and installation of picnic tables for the outdoor classroom, funded through the PTA;
- b. Pepper Ridge Elementary, purchase and installation of additional playground equipment and a trash receptacle, funded through the PTA;
- c. Pioneer Elementary Caring Kids Club beautification project
- d. Pioneer Elementary, installation of instrument storage cabinets in the orchestra room, funded through building equipment funds and the school fundraising account;
- e. Prospect Elementary, installation of a wall mounted projector and upgrade to the existing sound system in the gymnasium, funded through the PTA;

Recommendation to raise elementary and secondary lunch prices for the 2012-2013 school year as required by the Healthy, Hunger-Free Kids Act of 2010:

Elementary - \$2.10 to \$2.20

Secondary - \$2.75 to \$2.85

Bids awarded to the lowest responsible bidders:

- a. Centennial High School, seal coating, striping and repair of parking lot to Pavement Specialties of Idaho in the amount of \$42,468.00;
- b. Frontier Elementary, flooring to Wall to Wall in the amount of \$39,125.00;
- c. Mary McPherson, paving to Capital Paving in the amount of \$103,128.91;
- d. Meridian High School, tennis courts and parking expansion electrical to Power Plus in the amount of \$24,450.00;
- e. Meridian High School, tennis courts and parking expansion plumbing to Paige in the amount of \$17,650.00;
- f. Meridian High School, tennis courts and parking expansion concrete sidewalk, curb, and gutter to Xcel Concrete in the amount of \$36,642.00;
- g. Meridian High School, tennis courts and parking expansion fencing to Butte Fence in the amount of \$47,000.00;
- h. Meridian High School, tennis courts and parking expansion landscaping to Clear Water in the amount of \$21,000.00;
- i. Meridian High School, tennis courts and parking expansion irrigation to Clear Water in the amount of \$30,000.00;
- j. Transportation, paving restoration to Pavement Specialties of Idaho in the amount of \$27,915.00;
- k. District Service Center, parking lot resurfacing, to Pavement Specialties of Idaho in the amount of \$80,420.50;

Consent Agenda – cont.

- l. Lewis and Clark Middle School, parking lot crack fill, seal coat, striping and repair to Pavement Specialties of Idaho in the amount of \$40,366.00;
- m. Renaissance High School, auditorium/storage wall addition to Precision Steel and Gypsum, Inc. in the amount of \$27,000.00;
- n. School nutrition paper goods to Gem State Paper and Supply Company in the amount of \$126,728.86;
- o. School nutrition fresh produce to Food Services of America in the amount of \$15,735.31;

Recommendation to reject all bids for the Meridian Elementary playground equipment in accordance with Idaho Code 67-2806(2)(h);

Recommendation to reject bread and bakery products bids in accordance with Idaho Code 67-2806(2)(h);

Water main easement agreement between Joint School District No. 2 and the City of Meridian, near the corner of North Linder Road and West Pine Avenue;

Recommended student expulsions.

Discussion/Action

Budget Hearing
2011-12 Amended Budget
Approved
2012-2013 Proposed
Budget Approved

Alex Simpson, budget/finance director, gave an overview of the 2012-2013 proposed budget figures. The proposed budget is based on an estimated fund balance carryover of \$9.57 million which includes the \$7.084 million from the State Maintenance money, \$14 million from the supplemental levy that was passed in March, and an increase of \$2.47 million increase in state funding (based on a projected increase of 600 students for fall 2012, an estimated decrease in transportation revenue of \$700,000 due to expense cuts from 2011-12 and the 1.67% decrease in salary based apportionment). The passage of the supplemental levy in March will cover nine (9) days returned to staff, expiring one time funds from the Federal Jobs Bill and \$4 million transferred from school plant. (Note: staff reduced less than the nine (9) days will receive additional days commensurate with their cuts) The budget includes costs associated with steps for eligible staff, career enhancement for eligible staff, a 2% increase in health insurance for all staff, the reinstatement of scholarships for certified and administrative staff, growth FTE, and co-curricular activities required for credit.

Trustee Olsen moved, Trustee hand seconded and the vote was unanimous to approve the amended budget for 2011-2012.

Trustee Olsen moved, Trustee Calinsky seconded and the vote was unanimous to approve the proposed budget for 2012-2013.

2013-2015 Technology Plan
Approved

Dr. Jerry Reininger, district Information Systems director, reviewed the 2013-2015 district technology plan with trustees. Trustees discussed safety of students, student and teacher access, compliance and

bandwidth. Trustee Hand moved, Trustee Ritter seconded and the vote was unanimous to approve the proposed 2013-2015 District Technology Plan.

Revised Job Descriptions
Approved

Dr. Gestrin advised trustees the job descriptions had been pulled from the consent agenda to make sure there were consistent statements regarding the ability to pass an agility test annually. In addition, a suggestion was made on the assistant dispatch description, under essential duties, the words "may perform duties of bus assistant as needed" and "knowledge of bookkeeping/accounting essentials" be removed. Trustee Olsen moved, Trustee Calinsky seconded and the vote was unanimous to approve revised job descriptions for the following with noted changes:

- Lead mechanic
- Assistant dispatcher
- Assistant Transportation Supervisor
- Bus assistant – special needs
- Bus driver
- Bus driver – on call
- Bus mechanic
- Dispatcher – route coordinator
- Lead route coordinator
- Parts controller
- Parts runner
- Service mechanic
- Transportation secretary

Salary and Benefit Package for
2012-2013 Approved

Dr. Bruce Gestrin reviewed the negotiated settlement with the Meridian Education Association which includes:

- Nine additional compensated instructional days;
- One step on the salary schedule;
- Lanes commensurate with credits earned;
- Career enhancement – employees currently receiving Career Enhancement will continue to do so at the 2011-2012 levels, and eligible employees will begin receiving it at levels they are qualified to receive under the schedule;
- The District will pay the 2% increase in the cost of medical premiums for employee only;
- Supplemental salary schedule base will be \$28,223;

Administrators and classified employees will receive the same package although employees who were not cut the entire nine days, will receive days based on the amount they were cut. Dr. Gestrin explained the health benefit package would be a six tier system instead of the three currently in place. Employees can now choose from the following levels:

- Employee only
- Employee & child
- Employee + children
- Employee & spouse
- Employee + spouse + child

- Employee + spouse + children

All three employee groups will now have scholarship reimbursement programs. Trustee Ritter moved, Trustee Hand seconded and the vote was unanimous to approve the negotiated agreement with the Meridian Education Association. Trustee Hand moved, Trustee Calinsky seconded and the vote was unanimous to approve the salary and benefit package for administrative and classified employees.

**REVISED and NEW Policies
Approved**

Dr. Gestrin reviewed NEW Policy Code No. 401.19, *Scholarship Program* with trustees. This program was previously addressed in master contract and is now in policy form. Trustee Olsen moved, Trustee Ritter seconded and the vote was unanimous to approve NEW Policy Code No. 419.19 as proposed.

Trustee Ritter moved, Trustee Hand seconded and the vote was unanimous to approve revisions to Policy Code No. 601.30, *Class Size & Load* as proposed.

Dr. Gestrin, citing a need to suspend the requirement to maintain a 9% fund balance, proposed revisions to Policy Code No. 801.70. Trustees discussed the changes and suggested that wording regarding the suspension should be added to the beginning of the policy. Trustee Olsen moved, Trustee Ritter seconded and the vote was unanimous to approve revisions to Policy Code No. 801.70, *Un-appropriated Fund Balance and Contingency* as proposed.

Trustee Olsen moved, Trustee Ritter seconded and the vote was unanimous to approve revisions to Policy Code No. 802.10, *Financial Accounting System* as proposed.

Trustee Calinsky moved, Trustee Olsen seconded and the vote was unanimous to approve revisions to Policy Code No. 806.20, *Records Retention Policy*.

EXECUTIVE SESSION

Chairman Vuittonet took a roll call vote of the board at 6:55 p.m. to move to executive session to discuss personnel. Trustee Olsen voted yes, Trustee Hand voted yes, Trustee Calinsky voted yes, Trustee Ritter voted yes, and Trustee Vuittonet voted yes.

The Board adjourned from executive session at 7:07 and reconvened in regular session.

Personnel

Trustee Ritter moved, Trustee Hand seconded and the vote was unanimous to approve a recommendation to release speech language pathologist #1 and speech language pathologist #2 pursuant to Policy Code No. 401.15, *Reduction in Force*.

Trustee Olsen moved, Trustee Ritter seconded and the vote was unanimous to approve the Notice of Possible Non-Renewal for Employee "M".

Trustee Hand moved, Trustee Calinsky seconded and the vote was unanimous to rehire administrators and certified staff for the 2012-2013 school year.

Trustee Ritter moved, Trustee Calinsky seconded and the vote was unanimous to hire Gretchen Hart as the new principal at Chief Joseph Elementary.

Board Reports/Assignments Trustee Olsen reported on his attendance at the board meeting for the Meridian Technical Charter High School.

Trustee Hand reported on her attendance at the board meeting for the Meridian Medical Arts Charter High School and reminded trustees that August 17th is the date set for the Meridian Education Association Annual Golf Tournament.

Trustee Ritter reported on her attendance at the TVEP meeting and conversations with Representative DeMordaunt and the Eagle mayor Jim Reynolds.

Trustee Vuittonet will be attending the ISBA leadership conference at the end of the month.

Superintendent's Report Dr. Clark updated trustees on a call she had received from North Star Charter Schools' board chairman regarding the funds they had transferred from their reserve account. There is no plan at this time to repay the money to the account as they continue to struggle with high school enrollment. Dr. Clark reviewed the district's concerns with how special education students are being handled at the charter school and trustees discussed their anxiety over what position this places the district in as the LEP.

The bond refinance is currently on hold in anticipation of a better market to sell the bonds.

Special Meeting Scheduled Trustee Ritter moved, trustee Olsen seconded and the vote was unanimous to set June 28th at 7:30 a.m. as a time for the hearing on non-renewal for Employee "M".

ADJOURNMENT Trustee Hand moved, Trustee Olsen seconded and the vote was unanimous to adjourn the meeting at 7:49 p.m.

Chairman

Clerk