



# West Ada

SCHOOL DISTRICT

## SCHOOL BOARD MEETING MINUTES February 28, 2017

Date, Place & Time	The regular meeting of the Board of Trustees, West Ada School District, convened at 6:00 p.m. on Tuesday, February 28, 2017 at the District Service Center, 1303 E. Central Drive, Meridian, Idaho.
Trustees in Attendance	Trustees: Chairman Phil Neuhoff, Ed Klopfenstein Mike Vuittonet, Rene Ozuna, and Steve Smylie
Staff in Attendance	Dr. Mary Ann Ranells, Cheri Newbold, Eric Exline, Joe Yochum, Debbie Arstein, Don Nesbitt, Dave Roberts
Guests	Mary Ollie, Jeff Blazer, Chris Crosby, April Hoy, Sue Darden, and Jess Harrison

### CALL TO ORDER & PLEDGE

Chairman Phil Neuhoff

### Amended Agenda

**Vice Chairman Vuittonet** made a motion to amend the agenda to add License Agreement between Nampa & Meridian Irrigation District, Thompson Family Trust and West Ada School District. **Trustee Klopfenstein** seconded. The vote was 4 in favor, with **Trustee Smylie** abstaining. The document was received after agenda was posted and the time was less than 48 hours. Legal counsel needed to preview document.

### SPOTLIGHT

April Hoy, a representative from Idaho School Board Association, presented the process for the policy rewrite service ISBA offers to members. She reported on the options and what would fit the District of our size. A full rewrite would take at least three months and is extensive. With the full rewrite service ISBA recommends the manual update service. This service is provided quarterly at the cost of \$495.00 per year. Trustees asked Ms. Hoy if we could use our existing policy manual and have ISBA go over our current policy. Ms. Hoy responded this is not an option. Trustees questioned the policy model and the freedom the Board would have in the future to vet policies and make changes that

are appropriate to West Ada. Ms. Hoy indicated the district would be able to make changes in the future.

## **Consent Agenda**

**Trustee Smylie** made a motion, **Trustee Ozuna** seconded and the vote was unanimous to approve the amended consent agenda. Approved items are as follows:

Leave request

Employment recommendation

Minutes from February 14, 2017 regular board meeting

Recommendation to approve the Adaption of the Mitigation Plan

Request to participate in student survey regarding school safety

Request for approval of ACHD Projects

Disposal of surplus equipment

## **Discussion**

### **Revised Policy Code 806.20, Record Retention Policy**

Joe Yochum, Assistant Superintendent, stated the only revision to the policy would be to add language under permanently archived for personal/real property valued at more than \$500.00. Trustee Ozuna asked if we have records elsewhere. Mr. Yochum stated the board approves disposal of property and this information archived in agenda.

### **License Agreement between Nampa & Meridian Irrigation District, Thompson Family Trust and West Ada School District.**

The proposal is to tile the canal to the east of the District Service Center so construction equipment and materials would use the Locust Grove access. Mr. Yochum reviewed the agreement with the Board. The agreement needs to be approved so ICOM could begin the tiling work before the March 15 deadline when water is released into the irrigation ditch. The Board would need to hold a special meeting next week to complete an agreement regarding the completion of the tiling of the ditch. Chairman Neuhoff asked about what cost liabilities the current agreement would place on the District. The board asked various questions regarding safety of students, future liabilities and costs incurred. Trustees had concerns about the lack of time they had to review the document. Mr. Yochum stated he received the document late on Friday and wanted counsel to review agreement. ICOM agreed to indemnify the district of the cost and liability of the tiling work now and in

the future as terms of WASD agreeing to accept the license agreement. Trustee Smylie questioned the institute's accreditation. Dr. Robert Hasty, from ICOM, stated accreditation should occur sometime in April. Ben Belt, ESI representative explained the many options the construction company explored. The safety of the students played a big part in the decision.

Trustees called for a short recess at 7:32p.m. Trustees returned at 7:43p.m.

**Action**

**Trustee Smylie** made a motion to direct Administration to create a temporary easement agreement that includes language that ICOM pays all costs and fees, that ICOM will indemnify West Ada School District for work done for tiling the ditch and work directly related to tiling the ditch. **Vice Chairman Vuittonet** seconded and the vote was unanimous to create a temporary easement agreement.

**Vice Chairman Vuittonet** made a motion to approve the license agreement with the clear under understanding that no construction may begin until a temporary easement is approved between West Ada School District and ICOM. **Trustee Ozuna** seconded and the vote was unanimous to approve license agreement with the above stipulations.

**ADJOURNMENT**

**Vice Chairman Vuittonet** made a motion, **Trustee Klopfenstein** seconded and the vote was unanimous to adjourn the meeting at 7:45p.m.

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Chairman

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Clerk