



West Ada

SCHOOL DISTRICT

SCHOOL BOARD MEETING MINUTES April 11, 2017

Date, Place & Time The regular meeting of the Board of Trustees, West Ada School District, convened at 6:00 p.m. on Tuesday, April 11, 2017 at the District Service Center, 1303 E. Central Drive, Meridian, Idaho.

Trustees in Attendance Trustees: Chairman Phil Neuhoff, Ed Klopfenstein
Mike Vuittonet, Rene Ozuna, and Steve Smylie

Staff in Attendance Dr. Mary Ann Ranells, Cheri Newbold, Eric Exline, Joe Yochum, Debbie Arstein, Don Nesbitt, Dave Roberts, Michelle Sanders, Dave Moser, Cindy Sisson, Devan Delashmutt, Joe Kelly, and Cathy Wright

Guests Mary Ollie, Arron Maybon, Jill Lilienkamp, Rob Lungreen, Trent McKenzie, Preston Spoon, Joseph Gallagher, Moses Maloney, Eric Tavares, Christian Sorensen, Marcus Myers, Ben Belt, Robert Hasty, and Rex Force (by phone)

CALL TO ORDER & PLEDGE Chairman Phil Neuhoff

Amended Agenda **Vice Chairman Vuittonet** made a motion to remove item #8, Recommendation to approve AVID Course descriptions to discussion item #10 and action item #4 due to some question. **Trustee Smylie** seconded and the vote was unanimous to remove off the consent agenda.

Trustee Klopfenstein made a motion to remove #18 but self-corrected and wanted #19, the recommendation to approve the Ground Lease Agreement between West Ada School District and ICOM, for further discussion. **Vice Chairman Vuittonet**, seconded and the vote was unanimous to move item #19 to discussion item #10 and action item #5.

SPOTLIGHT Dr. Sanders and Assistant Superintendent Don Nesbitt presented a power point presentation on the AVID program. This program will be offered at Meridian High School for 9th and 10th grade students and Mountain View High School for 9th grade students.

The AVID program is designed to provide direct support structure for students' who are at risk of not going on to college or career programs or first in the family to attend college. Students with a 2.0-3.5 GPA, a desire and determination to attend college. AVID will begin in the fall of 2017 in the two high schools. The AVID is an elective class with two class sections and approximately 60 students enrolled. Administration, teachers and counselors from the two high schools will participate in the AVID training over the summer. AVID works because students learn to advocate for themselves, have positive peer identification and the curriculum gives them support to achieve. The cost of the program the first year includes the training of staff, the following years the price of the program decreases. Trustee Ozuna questioned what would happen after the students completed the 9th grade year what then? Dr. Sanders indicated the program would grow into 11th and 12th grades in the following years. Trustee Ozuna asked if students had to start in their freshman year. Dr. Sanders indicated students could enter at any time. Trustee Ozuna asked about the honors classes. Dr. Sanders reported students would be placed in an honors or advanced class when they are ready to succeed in the program. Chairman Neuhoff asked about the ongoing cost of the program. The cost will decrease after the first year due to the training needed for staff. Vice Chairman Vuittonet wants to create a culture of the entire school. Chairman Neuhoff questioned the funding of the program. Mr. Nesbitt stated AVID will be paid for by parts of the appropriation that is tagged for a program like this, not from school district's general fund appropriation. Trustee Smylie stated AVID is a great program but it is dependent on getting passionate staff to participate. Trustee Ozuna asked about the results in Boise School District. Assistant Superintendent Nesbitt indicated the data from Boise showed positive results in students completing college.

Amended Agenda

Vice Chairman Vuittonet made a motion to approve the consent agenda. Cheri Newbold, Clerk of the Board, asked for clarification on the item numbers removed from consent agenda. Chairman Neuhoff reported items #8 and #19. Ms. Newbold wanted to make sure those were the proper items. Reconsideration of the items were discussed. The motion by **Vice Chairman Vuittonet** died for lack of a second. **Vice Chairman Vuittonet** made a new motion to remove item #17 to discussion #12 and action #6 and remove item #18 to discussion #13 and action #6 to clarify documents and the changes. **Trustee Klopfenstein** seconded and the vote was unanimous to move items off the consent

agenda.

Consent Agenda

Trustee Smylie made a motion, **Trustee Klopfenstein** seconded and the vote was unanimous to approve the amended consent agenda. Approved items are as follows:

Payment of bills dated March 1-31, 2017

P-Card Payments dated February 1-28, 2017

Monthly Budget Reports

Minutes of March 14, 2017 regular board meeting

Associated Student Body Reports

Employment Recommendations

Summary of Leave Request

Recommendation to approve STEM Camp at Barbara Morgan and seek local educators to teach various workshops

Recommendation to reject all bids for Box delivery truck for nutrition

Recommendation to approve the revised calendar for Traditional, Modified, and Renaissance High School for the 2017-2018 school year

Recommendation to set the annual meeting of the Board of Trustees for July 11, 2017 at 6:00 p.m. at the District Service Center

Recommendation to approve the \$30,000 donation from Idaho Central Credit Union to support the construction of a Field House on the Mountain View High School campus

Recommendation to award Survey Platform RFP to K12Insight in the amount of \$38,200

Recommendation to approve agreement between Joint School District No. 2, and Family Medicine Residency of Idaho

Consent Agenda-Cont.

Recommendation to approve the early release schedule for 2016-2017 school year

Recommendation to approve agreement between West Ada School District and Idaho State University for use of parking spaces for ISU faculty, staff and students

Recommendation to approve PowerSchool Software Purchases from Sole Source

Recommendation to approve Bid#709301: Star Middle School Walk-In Cooler and Freezer to be awarded to Douglas Equipment in the amount of \$32,427.50

Recommendation to reject bids for Elementary Switching

Disposal of Special Services Assistive Technology

Disposal of surplus equipment

Recommendation to approve the request to conduct research on middle school students' proportional reasoning at Victory Middle School during the Spring of 2017 by Boise State University

Recommendation to approve revised State Calendars for the 2016-2017 school year

Recommendation to approve Non-resident student enrollment request for the 2016-2017 school year

Recommendation to approve Non-resident student enrollment request for the 2017-2018 school year

Recommendation to approve out of school suspensions report for the third quarter

Recommendation to approve student expulsions

Discussion

Revised Policy Code 806.20, Record Retention Policy (third reading) Joe Yochum

Joe Yochum, Assistant Superintendent, explained the only change to the policy is the definition of personal property as requested from Trustees for the last reading. He would stand for questions. No questions were asked.

Revised Policy Code 802.54, Major Repairs/Plant Facility Fund (second reading) Joe Yochum

Discussion Cont.

Joe Yochum, Assistant Superintendent, reported no changes were made to the policy since the last board meeting and would stand for questions. No questions were asked of Mr. Yochum.

Revised Policy Code 803.20, Disposition or sale of Surplus Property (second reading) Joe Yochum

Joe Yochum, Assistant Superintendent, explained the revision, as requested by Trustees, to add the definition of real property, was added to the policy. Mr. Yochum would stand for questions. No questions were asked of Mr. Yochum.

Revised Policy Code 603.20, High School Credits & Graduation (second reading) Cindy Sisson, Joe Kelly

Joe Kelly, Assessment Director reported the only change to the policy was the striking an ISAT graduation requirement for the future graduating classes. Mr. Kelly asked if Trustees had any questions. No questions were asked of Mr. Kelly. The policy will return for a third reading.

Revised Policy Code 603.21, High School Diploma and Graduation Ceremony (second reading) Dave Moser, Cindy Sisson

Cindy Sisson, Curriculum Director, reported there were no changes to the document and would stand for questions. Trustee Ozuna indicated concerns with the language needed to be consistent in both the early graduation and the part-time student graduation. Dave Moser, Regional Director, cited an example of a student who has met all graduation requirements, taken AP classes, no discipline problems or attendance problems but is a part time student working full time to pay for college. He should have an opportunity to participate in graduation. The Superintendent should be able to handle the request on a case by case request. Dr. Ranells explained the rigor of the senior year has increased with the addition of English, Senior Math, Government, and Economics so students would be prepared to go to college. Mr. Moser indicated he would return with language in the policy that would clarify each case, early graduation and part-time student graduation.

Revised Policy Code 1001.40, E-Mail and Electronic Communication Use (first reading) Devan Delashmutt

Devan Delashmutt, Chief Technology Officer, revised this policy to extend the retention time of e-mail from 90 days to two years. Idaho Code has no guidelines for record retention, and this policy is a first read only. Eric Exline, Chief Communication Officer, outlined the cons of keeping e-mails from a records request point of view. The pros of e-mail retention would be you would have

Discussion Cont.

your e-mail to refer back to. Mr. Exline discussed the option of a folder retention file where employees could drop e-mail into for a period of time. Trustees asked what the retention in other Districts. Mr. Delashmutt stated it varies from 90 days to two years. The policy will return with a recommendation of a process and timeline for e-mail retention.

Marzano Academy Magnet School (Dr. Ranells)

Superintendent Ranells wanted to start conversation about an exciting opportunity to explore the Marzano Academy Magnet School. She cited an example of students who earn a D and other students who earn an A still advances to the next grade level. The process in classes focus is on fact, not critical thinking or problem solving. Dr. Marzano, has research based curriculum designed to provide skills needed for student success in college, careers and beyond. His curriculum help students take control of their learning with blended instruction and personalized learning. Dr. Ranells is excited at the possibility to be the first district in the country to open a Marzano Academy Magnet School. Vice Chairman Vuittonet asked if he could review information written over the years. Dr. Ranells stated the link in the Board packet provides information in addition to the 30 books Dr. Marzano has written over the years. Vice Chairman Vuittonet asked where would this school be located and could this school be placed in an existing school. Dr. Ranells responded yes this is a possibility.

Certify that Ed Klopfenstein has been declared elected as Trustee of Zone 1, pursuant to Section 33-502B Idaho Code

Chairman Neuhoff stated no other candidates had turned in applications or had submitted a write in vote. Therefore no election would be held. He was honored to have Trustee Klopfenstein continue as a West Ada Trustee.

Certify that Steve Smylie has been declared elected as Trustee of Zone 3, pursuant to Section 33-502B Idaho Code

Chairman Neuhoff stated no other candidates had turned in applications or had submitted a write in vote. Therefore no election would be held. He was honored to have Trustee Smylie continue as a West Ada Trustee.

Recommendation to approve AVID Course descriptions

Vice Chairman Vuittonet voiced concerns on the impact to the budget and the number of students this program will impact. The presentation clarified this information and he indicated he would support this program.

Recommendation to approve the Ground Lease

Discussion Cont.

Agreement between West Ada School District and ICOM

Joe Yochum, Assistant Superintendent, stood for questions from Trustee Klopfenstein. Trustee Klopfenstein had concerns about the liability insurance. ICOM becomes a tenant on ISU'S property not on West Ada property. The agreement sets the liability between West Ada School District and ICOM. Trustee Klopfenstein expressed concerns about having adequate parking in the future. Mr. Yochum agreed some parking expansion will be needed in the future. Trustee Klopfenstein asked if this document was time sensitive. Mr. Yochum stated the document is really applicable when ICOM is built.

Recommendation to approve ICOM Temporary Access and Easement Agreement

Joe Yochum, Assistant Superintendent, stood to answer questions from Trustees. Mr. Yochum stated Dr. Rex Force from ISU joined the meeting by phone, in case the Board had any questions. Trustee Klopfenstein asked if any changes to the document were made since the last board meeting. Mr. Yochum stated the original document discussed the lease of parking spaces by ICOM. The document was revised to reflect the location of the parking spots. The parking spots will be located on 18 acres the district owns to the west of the District Service Center. This would be available to the crew working on ICOM. Trustee Klopfenstein questioned what would happen after the construction. Mr. Yochum stated the area would return to its condition prior to construction.

Recommendation to approve the amendment of Joint Operation and Maintenance Agreement between West Ada School District, and Idaho State University

Trustee Klopfenstein asked Joe Yochum, Assistant Superintendent, what amendments were made to the agreement. Mr. Yochum reported, West Ada's legal counsel believed with the addition of ICOM to the use of the property, some definitions of the users, the square footage calculation, and definitions of common areas needed to be amended. Some of those changes include increased footage completed by ISU and West Ada since the two parties entered into the joint use agreement (the increased educational space created with the construction of Renaissance). The change also includes a new section that calculates the rental payments calculation. Trustee Smylie asked Dr. Hasty regarding the impact of ICOM on the future operations of West Ada's educational facilities located at 1303 East Central Drive. Dr. Hasty thanked the district for allowing the construction of the temporary construction road into the DSC property. Dr. Hasty spoke to a desire to be a good neighbor to West Ada for the next 40 years. As far as the property, ICOM has been working with ISU on how the medical facility will fit into the West Ada and ISU campus. He said the long-term vision is for ICOM to occupy a 2.8 acre facility and the construction plans are intended to be mirror the design of the existing facilities. He also indicated that ICOM will add 300 cars per day when completed. Dr. Hasty indicated the accreditation requirement is only pursuant to the

lease agreement with ISU, and is not a requirement of the accrediting body. Dr. Hasty indicated ICOM had positive meeting with the accrediting body last week, and the accrediting body has 30 days to respond. Trustee Smylie asked again if the scenarios in the worst case, the school fails, and the best case, the school grows beyond the bounds of the current property. Dr. Rex Force (by phone) joined the question, and stated he believes in the best case scenario, the health science program will be a benefit to the current students at Renaissance and other West Ada students. In a worst case scenario, the agreement protects both ISU and West Ada by requiring the building space to be returned to its existing condition as a parking lot. Chairman Neuhoff referenced an article in the Associated Press that said that ICOMs accreditation won't be official until 30 days after the accreditation is announced publicly. Chairman Neuhoff followed by saying that ICOM's construction, because of the lease agreement, cannot begin for about a month and a half, because the accrediting body requires a 30 day public comment period after the accreditation is announced. Dr. Hasty indicated that the article's statement about a 30 day public comment period is not correct. Dr. Neuhoff explained that the timing of construction beginning in a couple weeks is in conflict with the joint use agreement needing to be approved by the State Board of Education, which won't approve the agreement until its June meeting. Dr. Hasty indicated that ICOM has done its due diligence and has acted in good faith and asked that West Ada to move forward with the agreement. Chairman Neuhoff explained that the existing agreement between ICOM and ISU leases West Ada property to ICOM. This agreement fixes this issue. Chairman Neuhoff wanted to state on the record that West Ada's consent to the original land use agreement was made based on faulty information about the agreement. The terms on the lease were not represented accurately when the lease agreement was signed. Trustee Ozuna asked questions for Mr. Yochum. Trustee Ozuna asked if anything about the agreement would need to be made to the joint use agreement if ICOM doesn't receive accreditation. No payments for the ground use will be made until construction commence. Trustee Ozuna asked what would happen if the State Board of Education did not approve this agreement. Mr. Yochum indicated West Ada and ISU would revert to the 2007 agreement between West Ada and ISU. Dr. Neuhoff asked when this new agreement would be considered by the State Board. Dr. Force indicated it would be considered in June, and if denied could be considered again in August if the State Board required any changes. Dr. Force said that this agreement is an existing agreement other than it changes the calculation of lease terms. ISU's legal counsel has already been in contact with the State Board's counsel regarding the modification of the land use agreement, and have not heard any objections. Chairman Neuhoff said he would prefer to not be in the position of approving an agreement prior to the start of a project. Trustee Klopfenstein asked what would happen if the Board made the agreements contingent on both receiving accreditation and State Board approval, what would happen? Dr. Hasty indicated that it would affect the opening of the school in fall of 2018. Chairman Neuhoff asked when the opening date

would be if the school broke ground in June? A representative from ESI, Ben Bell, said that if the project loses two-months construction time the school wouldn't open in the fall of 2018. Trustee Vuittonet expressed the opinion to let the project continue and expressed a doubt that the State Board would deny the new agreement. Trustee Klopfenstein said that he wants ICOM to succeed, but also said that the process feels like West Ada is the governmental body that is being asked to step ahead of the other organizations involved in the project. Chairman Neuhoff also indicated that he hopes ICOM is successful, but also help the school district out as it considers its fiduciary responsibility. Chairman Neuhoff stated the board has a responsibility to protect the interest of West Ada School District. Dr. Hasty thanked the Board and indicated that Mr. Freeman represented the district very well in the re-drafting of this agreement.

Action

Approve or deny revised Policy Code 806.20, Record Retention Policy

Vice Chairman Vuittonet made a motion, **Trustee Smylie** seconded and the vote was unanimous to approve revised Policy 806.20, Record Retention

Approve or deny the election of Ed Klopfenstein as Trustee to Zone 1

Trustee Ozuna made a motion, **Vice Chairman Vuittonet** seconded and the vote was 4 in favor and 1 abstention from Trustee Klopfenstein to approve Ed Klopfenstein as Trustee to Zone 1.

Approve or deny the election of Steve Smylie as Trustee to Zone 3

Trustee Ozuna made a motion, **Trustee Klopfenstein** seconded and the vote was unanimous to approve Steve Smylie Trustee to Zone 3.

Approve or deny AVID Course descriptions

Trustee Ozuna made a motion, **Vice Chairman Vuittonet** seconded and the vote was unanimous to approve the AVID Course description.

Approve or deny the recommendation to approve the Ground Lease Agreement between West Ada School District and ICOM

Vice Chairman Vuittonet made a motion, **Trustee Smylie** seconded and the vote was unanimous to approve the Ground Lease Agreement between West Ada School District and ICOM. Trustee Smylie made a friendly motion to fix number 16 in the agreement to say West Ada instead of Western Ada. **Vice Chairman Vuittonet** seconded and the vote was unanimous to

fix the typo in document.

**Approve or deny the recommendation to approve ICOM
Temporary Access and Easement Agreement**

Vice Chairman Vuittonet made a motion, **Trustee Smylie** seconded and the vote was unanimous to approve ICOM Temporary Access and Easement Agreement.

**Approve or deny the recommendation to approve
the amendment of Joint Operation and Maintenance
Agreement between West Ada School District, and Idaho
State University**

Trustee Klopfenstein made a motion, **Vice Chairman Vuittonet** seconded and the vote was unanimous to approve the amendment of Joint Operation and Maintenance Agreement between West Ada School District, and Idaho State University.

**Board
Reports/Assignments**

Vice Chairman Vuittonet thanked everyone for attending the West Ada Foundation Gala. The Foundation raised approximately 30,000 for kids. He also reminded Trustees of the upcoming golf tournament. He also reported he had attended the National School Board conference in Denver Colorado and had many things to share with fellow Trustees.

Trustee Smylie reported the value parents play in the success of students.

Trustee Ozuna expressed the amount of employees hired by West Ada is over 400 per year. She is amazed at the number.

Chairman Neuhoff reported on the Ground breaking ceremony for the Hillsdale Park and the Teacher of the Year celebration for the South Region was a success.

Trustee Klopfenstein reported on the great things the district does everyday for students.

**Superintendent's
Report**

Dr. Ranells had nothing to report at this time.

ADJOURNMENT

Vice Chairman Vuittonet made a motion, **Trustee Klopfenstein** seconded and the vote was unanimous to adjourn the meeting at 9:35p.m.

Chairman

Clerk