



West Ada

SCHOOL DISTRICT

SCHOOL BOARD MEETING MINUTES **June 13, 2017**

Date, Place & Time	The regular meeting of the Board of Trustees, West Ada School District, convened at 6:00 p.m. on Tuesday, June 13, 2017 at the District Service Center, 1303 E. Central Drive, Meridian, Idaho.
Trustees in Attendance	Trustees: Chairman Phil Neuhoff, Ed Klopfenstein Mike Vuittonet, Rene Ozuna, and Steve Smylie
Staff in Attendance	Dr. Mary Ann Ranells, Cheri Newbold, Eric Exline, Joe Yochum, Debbie Arstein, Don Nesbitt, Dave Roberts, Mandy White, Cindy Sisson, Joe Kelly, Denise Shumway, Gloria Rolland, Lori Gash, Cathy Wright, Jennifer Fletcher, and Kris McGrath
Guests	Mary Ollie, Sue Darden, Rob Lundgren, Heidi Camaham, Cliff Rice, and Jason Warr

CALL TO ORDER & PLEDGE

Chairman Phil Neuhoff

SPOTLIGHT

Joe Kelly, Assessments and Accountability Administrator, presented the 2016-2017 Assessment Data. Mr. Kelly reviewed the District goals as outlined by the continuous improvement plan. The IRI district goal was to have 80% of 3rd grade students fluent in reading. This spring 79% of the students were fluent as measured by the IRI. On the Idaho Standards Achievement test, the district goal in ELA was to increase the percentage of students who were proficient or advanced by 10%. District-wide scores did not increase by 10%, although there were positive gains made in both subjects. The PSAT tests, a test administered to all 10th grade students, West Ada students outperformed the national benchmark by 10%. The SAT showed similar results for West Ada. Mr. Kelly reported the graduation rate for this year increase from 84.30% last year to 85.30 this year. Trustee Klopfenstein asked Mr. Kelly to explain what programs are being implemented to improve reading skills. Mr. Kelly reported the multiple-prong approach. West Ada uses the reading intervention funding, provided by the state, including the summer reading camps, screening every incoming kindergarten student, and engaging parents at registration. Trustee Smylie

stated that West Ada clearly outscored the state and this makes it difficult to increase test scores as more and more students are succeeding academically. Trustee Ozuna and Vice Chairman Vuittonet both requested training on the achievement data. Mr. Kelly indicated he was available, and clarified that West Ada clearly outperforms the state and nation on every indicator. The challenge, he indicated, is how to make better, better. Chairman Neuhoff asked about the correlation between the ISAT, PSAT, and SAT. Mr. Kelly indicated his analysis shows the test scores between the tests do correlate closely. Chairman Neuhoff asked about the go on rate. Mr. Kelly indicated that the data only include students who enroll in traditional colleges or universities, and the data does not include students who join the military or enroll in a CTE program.

Recommendation

Don Nesbitt, Assistant Superintendent, recommendation for the NEW District Athletic Director. Mr. Nesbitt wanted to recognize the District Executive Team in the interview process. Mr. Nesbitt also wanted to publicly thank Scott Stuart for his 11 years of service as the District Athletic Director. Mr. Nesbitt then introduced Jason Warr. Jason had served as an Athletic Director at Meridian High School and moved over to Rocky Mountain High School when it opened. Currently Mr. Warr is a vice-principal at Heritage and Eagle Middle Schools. Mr. Warr addressed the board and indicated he would be honored if the board approved his appointment.

Geoff Stands, Regional Director, recommendation for the NEW Principal at Gateway Language and Culture. Mr. Stands wanted to recognize the interview committee from Gateway and the Executive Team in the interview process. Mr. Stands introduced Kris McGrath. Ms. McGrath is currently a Coach for Federal Programs. Ms. McGrath stated she would be excited to work with the staff at Gateway if the board approved her appointment tonight.

Dr. Mandy White, Regional Director, recommendation for the NEW Principal at Mountain View High School. Dr. White wanted to recognize the interview committee from Mountain View and the Executive Team in the interview process. Dr. White reported she was honored to introduce Cliff Rice. Mr. Rice has been at Mountain View for fourteen years and currently a vice-principal at Mountain View High School. Mr. Rice addressed the board and stated he was humbled to be considered for this opportunity and the chance to continue the success at Mountain View High School. Vice Chairman Vuittonet indicated the “big shoes” Mr. Rice would have to fill. Vice Chairman Vuittonet also wanted to recognize the

outstanding contributions Aaron Maybon had made to Mountain View High School over the years and wished him success in his retirement.

Consent Agenda

Trustee Smylie made a motion, **Trustee Klopfenstein** seconded and the vote was unanimous to approve the consent agenda.
Approved items are as follows:

Payment of bills dated May 1-31, 2017

P-Card Payments dated April 1-30, 2017

Monthly Budget Reports

Minutes of the:

- a. May 23, 2017 regular board meeting
- b. May 27, 2017 special board meeting

Associated Student Body Reports

Employment Recommendations

Summary of Leave Request

Recommendation to approve NEW District Athletic Director

Recommendation to approve NEW Principal for Gateway Elementary

Recommendation to approve NEW Principal at Mountain View High School

Recommendation to awards Bid#715601: Track & Stadium Improvements at Centennial High School to Wright Brothers in the amount of \$734,591

Recommendation to cancel Bid #715101: Renaissance High School Interior Paint, no bids were received

Recommendation to award Bid #715102: District Service Center Interior Paint, to Merit Now in the amount of \$76,043.00

Recommendation to cancel Bid #715103: Gateway School of Language & Culture Interior Paint, no bids were received

Request to increase elementary and secondary lunch prices

Disposal of surplus equipment and personal property

Consent Cont.

Recommendation to approve sign lease agreement with Beniton Construction Co., Inc.

Recommendation to approve the Community Development Block Grant Funds amendment

Recommendation to approve Blackbaud Non-Profit Fundraising Software Sole Source Procurement

Recommendation to update titles, in Polices, of Administration to reflect current District Organizational Chart titles

Receiving petition from Gem Prep: Meridian public Charter school

Revised 2017-2018 Renaissance High School calendar

Non-resident student enrollment request for the 2017-2018 school year

Student expulsions

Fourth Quarter Suspension Report

Discussion

Revised Policy 801.70. Un-appropriated Fund Balance and Contingency

Debbie Arstein, Chief Financial Officer, presented the revision to Policy 801.70. Ms. Arstein stated this policy is updated annually. The policy indicates the district will have a 9% fund balance. The district will not reach that amount next year. Ms. Arstein asked to suspend the policy for the upcoming year. Trustee Smylie requested Ms. Arstein include in the revision to Policy 801.70, with the wording "Due to the reduction" changed to Due to the level. Ms. Arstein asked for approval tonight.

Revised Policy 801.80. Balanced Budget

Debbie Arstein, Chief Financial Officer, presented the revision to Policy 801.80, Balance Budget. Ms. Arstein asked to suspend the policy for the upcoming year. The district's expenses will exceed revenue next year. Ms. Arstein asked for approval tonight.

Budget Hearing - Debbie Arstein

a. Adopt Amended 2016-2017 budget

b. Adopt Proposed 2017-2018 budget

Debbie Arstein, Chief Financial Officer, presented the amended budget for the 2016-2017 fiscal and the proposed budget for the 2017-2018 school years. Highlights of the presentation included:

- Budgeted \$2.7 million increase in State Discretionary Allocation.
- Increase for Administrative staff base salary of 3%

Discussion Cont.

- Increase for Classified staff base salary of 3%
- Increase for Certified staff base salary of 6.53%
- Projected new certified staff to cover growth (46 FTE)
- Increase in bus routes, fuel, utilities, and growth
- Increase in health insurance cost of \$350,000
- Increase funds for co-curricular courses \$115,000

A copy of the budget presentation is available on the District's website at www.westada.org.

Revised Policy 601.30, Class Size & Load

Don Nesbitt, Assistant Superintendent, present the second reading to the board. Mr. Nesbitt made no revision since last reading. Trustees had no questions. Revised Policy 601.30 will return for final reading.

Revised Policy 401.19, Scholarship Program

Cindy Sisson, and Jennifer Fletcher proposed suspending the portion of Policy 401.19 that specifies the dollar amounts for administration professional development. This revision would suspend lines 27-40 as long as the State Professional Development funds are available and provided for Administrators. The funding will be available per employee per building need according to the building goals. Trustee Ozuna asked if we could review the policy annually.

Request to raise the credit card convenience fee

Debbie Arstein, Chief Financial Officer, presented a request to increase the credit card convenience fee to 4%. The convenience fee are paid when parents use MySchool fees to pay for yearbooks, parking and participation fees. Trustee Klopfenstein asked if any other providers charge less. Ms. Arstein indicated she had checked into other providers however the cost of reward benefits tied to cards is driving up the cost of bank fees. Trustee Ozuna asked if parents use this system to pay for student lunch on line. Ms. Arstein reported this is another system called My Payments Plus.

Request to raise the Drivers' Education Program fees

Debbie Arstein, Chief Financial Officer, presented a request to increase the program fees for drivers' education from \$220 to \$250. The increase for West Ada students would cover the increase costs for fuel and staff. Ms. Arstein contacted private providers and surrounding districts. Private provider's rates start at \$400. Surrounding Districts are in alignment with West Ada rates. Trustees had no question for Ms. Arstein.

Request to approve New Elementary Social Studies Curriculum

Lori Gash presented the new elementary social studies curriculum. The new curriculum focuses on priority standards within the social studies curriculum. Ms. Gash received favorable feedback from

Discussion Cont.

teachers across the district. Trustee Smylie stated he liked the emphasis on vocabulary and reading.

Action

Approve or deny revised Policy 801.70, Un-appropriated Fund Balance and Contingency

Trustee Smylie made a motion to approve revised Policy 801.70, Un-appropriated Fund Balance and Contingency with the wording "Due to the reduction" changed to Due to the level, **Vice Chairman Vuittonet** seconded and the vote was unanimous to approve the Revised Policy 801.70.

Approve or deny Revised Policy 801.80, Balanced budget

Trustee Smylie made a motion to approve revised Policy 801.80, Balance Budget with the wording "Due to the reduction" changed to Due to the level, **Trustee Klopfenstein** seconded and the vote was unanimous to approve the Revised Policy 801.80.

Approve or deny to adopt amended 2016-2017 budget

Trustee Klopfenstein made a motion, **Vice Chairman Vuittonet** seconded and the vote was unanimous to adopt amended 2016-2017 budget.

Approve or deny to adopt proposed 2017-2018 budget

Trustee Ozuna made a motion, **Vice Chairman Vuittonet** seconded and the vote was unanimous to adopt proposed 2017-2018 budget.

Approve or deny request to raise the credit card convenience fee

Vice Chairman Vuittonet made a motion, **Trustee Smylie** seconded and the vote was unanimous to raise the credit card convenience fee.

Approve or deny request to raise the Drivers' Education Program fees

Vice Chairman Vuittonet made a motion, **Trustee Klopfenstein** seconded and the vote was unanimous to raise the Drivers' Education Program fees.

Approve or deny New Elementary Social Studies Curriculum

Trustee Smylie made a motion, **Trustee Ozuna** seconded and the vote was unanimous to approve the New Elementary Social Studies Curriculum.

Board Report

Vice Chairman Vuittonet had no board report.

Trustee Ozuna had no report at this time.

Trustee Smylie reported on each schools unique graduation ceremonies. He amazed how many students enlisted in the

military.

Trustee Klopfenstein appreciated all the hard work staff members dedicated to make the graduation ceremonies a special moment for all students.

Chairman Neuhoff wanted to thank staff for an outstanding year.

Superintendent Report

Superintendent Ranells wanted to acknowledge the one year anniversary for Trustee Smylie and Trustee Klopfenstein.

ADJOURNMENT

Vice Chairman Vuittonet made a motion, **Trustee Klopfenstein** seconded and the vote was unanimous to adjourn the meeting at 7:49p.m.

Chairman

Clerk