

LARRY H. MILLER CHARITIES GRANT APPLICATION

Groups submitting a grant request to Larry H. Miller (LHM) Charities must complete this application form. Please send the original application and the requested attachments to jennifer.friedrich@lhmauto.com or mail to:

Larry H. Miller Charities, Attn: Jennifer Friedrich
7710 Gratz Drive
Boise, ID 83709

LHM Charities focuses its giving on nonprofit programs that directly impact women and/or children, with an emphasis on the issues of health and education. We are not able to consider requests for grants outside of these parameters.

NOTE: Applications that are incomplete will not be considered and will be returned.

1. Organization Name: _____ Date: _____
2. Name on 501(c)(3) IRS Determination Letter: _____ (Attach Copy)
3. Employer Identification Number (EIN): _____ Effective Date of Exemption: Month _____ Year _____
4. Current Address: _____ Main Phone: _____
5. City: _____ State: _____ Zip Code: _____
6. CEO/Executive Director: _____
7. Person to Contact Regarding Proposal: _____ Position: _____
Direct Telephone Number: _____ Email Address: _____
8. Program/Project Title: _____ Amount Requested: _____
9. How many years has this program been in operation? _____
10. Approx. number **directly** served by the program/project: Total _____ Women _____ Children/Teens _____
11. What percentage of those served are at-risk, underprivileged, low-income, underserved, etc.? _____
12. How many would the specific amount requested from LHM Charities directly benefit/impact? _____
13. How and where specifically will the requested funds be utilized within this program/project? _____

14. Summarize your program/project request (3-6 sentences). Describe why it's important, how it functions and what needs it addresses. Describe individuals served, demographics and location. You may attach **one** additional page if needed. _____

15. Describe the method of evaluating the program's effectiveness. Include any statistics that can quantify results. _____

16. Total Project Budget (please attach detailed one-page project/program budget if applicable): _____

17. Total funding received/pledged for this program/project YTD (include public and private sources): _____
18. Timetable for the proposed program/project: _____
19. Number of volunteers utilized for this program/project: _____
20. Please provide a summary of your organization's mission statement (1-3) sentences:

21. Attach a one-page itemized operating budget for the current fiscal year. Total org. budget: _____
22. Attach financials for the prior fiscal year (audited if available) Income: _____ Deficit: _____
23. If there is a deficit in either items 21 or 22, briefly explain why, as well as how your organization is addressing that issue (e.g., using surplus funds to cover losses, reducing overhead or services, increasing fundraising, etc.).

24. How many paid staff does your organization employ? FT: _____ PT: _____ FT Equivalent: _____
25. Total Salaries (w/o benefits): _____ Salary Average: _____ (Total Salaries w/o Benefits ÷ FT Equivalent)
26. Of each \$1 in grants or contributions your organization receives, what amount or percent is spent on administrative expenses (e.g., salaries, fringe benefits, rent, depreciation of assets, supplies, etc.)? _____
27. Have you previously received any funding from Larry H. Miller Charites? _____ No _____ Yes (list details below)

<u>Month/Yr.</u>	<u>Amount</u>	<u>Project/Program</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

28. In the past 24 months, have you received cash/in-kind donations from any other LHM Group of Companies entity? (LHM Dealerships, Utah Jazz, Salt Lake Bees, Fanzz, Megaplex Theatres, Miller Philanthropy, Larry H. & Gail Miller Family Found.) _____ No _____ Yes (list all)

29. List your board of directors. Include each member's business or community affiliation. You may attach 1 separate pg.

30. List the top four primary donors or sources of financial support for your overall organization this past year (e.g., state, city, county grants; United Way, foundation, individual and corporate donations, etc.). It is not necessary to list amounts.

1. _____ 2. _____
3. _____ 4. _____

Date Name Title

Standard Required Attachments*

1. Legible copy of your organization's 501(c)(3) IRS determination letter
2. One-page itemized program or project budget
3. One-page itemized operating budget for your organization's **current** fiscal year (include both revenue and expenses in your budget)
4. One to two-page profit and loss statement (i.e., income statement) for your organization's **prior** fiscal year. Provide audited financials if possible.
5. One-page list of your board of directors (include the professional or community affiliation for each board member)

*** If you are a public school, government entity or local chapter/unit of a parent nonprofit, please refer to the section below for information regarding what attachments your organization will be required to submit.**

Public Schools

1. Legible copy of your school district foundation's 501(c)(3) IRS determination letter (A public charter school that has its own IRS 501(c)(3) determination letter may use that instead.)
2. One-page itemized program/project budget
3. Applications must be submitted by your school principal, school district or school district foundation. Principals must include a letter from the district or district foundation that indicates it is aware of your funding request and is supportive.

City, County, State or Federal Agencies

1. W-9 that includes your city, county or state IRS employer identification number (EIN)
2. If possible, a brief letter that indicates government entities are not considered taxable by the IRS
3. Itemized program or project budget
4. List of key government officials/employees overseeing your program/project and their titles

Local Units/Chapters of National Nonprofit Organizations

1. Please provide all the standard required attachments listed at the top of the page. Note that information provided in the application and attachments (e.g., contact info, employee numbers, salary figures, budgets, financials, board members, etc.) should be for your local unit, not the national parent organization.
2. Some individual chapters do not have their own 501(c)(3) IRS determination letter because they fall under a group nonprofit ruling held by the national organization. If this is the case, please submit your parent organization's 501(c)(3) determination letter along with official documentation from the parent group that indicates your unit is a subsidiary that falls under its group ruling.