



**P.O.Box 1157
Boise, Idaho 83701
lmcf_idaho@msn.com**

Harry L. Bettis
President
Treasurer

Janelle A. Wise
Vice President

Laura M. Bettis
Secretary

HISTORY

Mr. C.W. Moore migrated west to Washington in a covered wagon in 1851. In 1860, he partnered with B.M. DuRell to carry merchandise to the outlying country. The business prospered and the men followed the gold strikes to the Idaho Territory. Mr. Moore eventually set up shop in Ruby City where he met and married Catherine Minear. The Moores moved to Boise when Moore and DuRell chartered the First National Bank of Idaho, the first such charter in the northwest and only the second west of the Mississippi River. Mr. Moore actively participated in the early business and civic development of Boise, where his family and the Bank grew and prospered.

Laura, the Moores' second child, was born and raised in Boise. She married J.W. Cunningham, who served as president of the Bank. Laura Moore Cunningham was dedicated to her community. She served as a director of the Children's Home Society for over thirty years, was active in the Boise Red Cross, and strongly supported Boise Junior College. Governor Smylie's comments in her obituary reflect the community's admiration for Mrs. Cunningham: "This great lady has been a part of Idaho life for so very long that it will be hard to imagine her absence. Her contribution to civic enterprise was the highest tradition of gracious citizenship."

Mrs. Cunningham continues to serve the Idaho community through this foundation, founded in 1963. Her family's subsequent gifts and continued volunteer leadership have augmented and sustained the Foundation. The Laura Moore Cunningham Foundation is one of Idaho's oldest and largest charitable foundations. The Foundation provides over four hundred fifty scholarships to Idaho students at community colleges, technical colleges and universities every year. The Foundation also funds nonprofit organizations throughout the State of Idaho through a competitive grant process every year, strengthening our communities and the state as a whole.

MANAGEMENT

The Foundation is incorporated in the State of Idaho and governed by a three member volunteer board of directors from Mrs. Cunningham's family. Foundation annual reports are submitted to the Internal Revenue Service, are posted on www.guidestar.org, and are available for inspection by appointment at the offices of Little-Morris CPA in Boise. Appointments can be made by email at lmcf_idaho@msn.com.

GRANTMAKING POLICY and GUIDELINES

The Foundation makes grants to any qualified tax-exempt Idaho nonprofit organization. Particular grantmaking priorities include rural healthcare, educational programs for children, and programs in underserved communities and for underserved populations. Prior grants made can be seen on our IRS filings at www.guidestar.org. The Foundation does not limit giving to a certain type of program or need (i.e.: programs, equipment, bricks and mortar, salaries and benefits), however administrative costs are not preferred. We are interested in organizations run in a cost-effective manner and serving large numbers of people who are truly in need.

The Foundation has only one grantmaking cycle per year. Applications must be postmarked by May 15. Grants will be announced and disbursed by August 31. The Foundation only accepts unsolicited grant applications from tax-exempt organizations within the State of Idaho. Unsolicited applications from outside the State of Idaho, from individuals, or from organizations not providing proof of current tax exempt status will not be reviewed or acknowledged.



GRANT APPLICATION INSTRUCTIONS

We require strict adherence to the following instructions in order for applications to be considered. Questions may be directed to us by email at lmcf_idaho@msn.com (keep in mind that we have no paid staff, so response time may vary and questions near the deadline may not be adequately addressed).

A complete application packet includes 2 COPIES of the following.:

- ✓ **Application cover sheet.** Fill in the attached application cover sheet by hand. Do not try to reproduce it on a computer and fill it in. Do not include any other covers such as a cover letter or title page.
- ✓ **Your grant proposal** (no specified format, but 1-3 pages preferred). Describe project, community served and need. Be sure to identify population served (who, how many, why). Detail the exact cost of entire project and break out the portion requested from LMCF (i.e.: entire renovation is \$40,000 with detailed list of all costs and we are asking Foundation for \$5,800 for kitchen appliances with quotes for appliance costs). Identify other sources of committed funding. Include any other relevant information.
- ✓ **Key people list.** List the key leaders of the organization, key member of staff responsible for grant project, and board members of organization.
- ✓ **Proof of your organization's tax exempt status** (i.e.: copy of 501(c)(3) determination letter).
- ✓ **Copies of your most recent financial statements** (which shall include detailed administrative and fundraising expenses).

Do not submit any multimedia materials (CD, DVD, tape, posters, brochures, etc.). We prefer applications to be printed on plain white paper (recycled okay) with no folders, binders, or plastic covers. If you are a former grantee, make sure that you have submitted all prior year final grant reports. Failure to do so may result in this application not being considered. Applicants will be notified of decision by August 31. Questions about grant status may be directed to us by email at lmcf_idaho@msn.com if you do not have a response by August 31. Do not submit additional materials after the deadline.

REMEMBER TO SUBMIT TWO COPIES OF THE APPLICATION MATERIALS. FAILURE TO SUBMIT TWO COPIES, TO INCLUDE THE REQUESTED MATERIALS, OR TO HAVE APPLICATIONS POSTMARKED BY THE STATED DEADLINE WILL RESULT IN DENIAL OF YOUR APPLICATION.

Applications must be postmarked by May 15. Use regular U.S. mail to submit application materials to the Laura Moore Cunningham Foundation, Inc.: P.O. Box 1157, Boise, Idaho 83701. No hand deliveries will be accepted. We prefer you not waste money on express mail or other express delivery services.

Helpful Hints:

- ✓ Don't try to sell us something, just tell your honest story.
- ✓ Generally multi-year commitments are not made.
- ✓ Be concise.
- ✓ Smaller requests are more likely to be funded.



GRANT APPLICATION COVER SHEET

Organization Name: _____

Director/Chief Executive of Organization: _____

Contact Person: _____ **Title:** _____

Phone Number: _____ **Email:** _____

Address: _____

Website address (if any): _____

Services offered by organization: _____

Purpose of grant: _____

Amount Requested: _____ **Total amount required for project:** _____

Total Annual Budget: _____

Other organizations and agencies from which you receive funding (attach list if necessary): _____

Prior LMCF funding (year, amount, purpose): _____

Tax Identification Number: _____

REMEMBER TO INCLUDE 2 COPIES AND ALL REQUIRED ATTACHMENTS.

**Submit by regular U.S. Mail postmarked by May 15 to the Laura Moore Cunningham Foundation at:
P.O. Box 1157
Boise, Idaho 83701**