



West Ada

SCHOOL DISTRICT

ANNUAL SCHOOL BOARD MEETING MINUTES July 11, 2017

Date, Place & Time	The annual meeting of the Board of Trustees, West Ada School District, convened at 6:00 p.m. on Tuesday, July 11, 2017 at the District Service Center, 1303 E. Central Drive, Meridian, Idaho.
Trustees in Attendance	Trustees: Phil Neuhoff, Ed Klopfenstein Mike Vuittonet, Rene Ozuna, and Steve Smylie
Staff in Attendance	Dr. Mary Ann Ranells, Cheri Newbold, Eric Exline, Joe Yochum, Debbie Arstein, Don Nesbitt, Cindy Sisson, Cathy Wright, Jennifer Fletcher, Dave Roberts, Mandy White, and Geoff Stands
Guests	Mary Ollie, R. Lundgren, Jill Iverson, Sue Darden

CALL TO ORDER & PLEDGE

Clerk of the Board Cheri Newbold

Reorganization

Trustee Smylie nominated Trustee Neuhoff as board chair for the 2017-2018 school year. **Trustee Ozuna** seconded the motion. Trustee Vuittonet noted that no second was needed for nominations. The Clerk asked if there were any more nominations. Seeing no other nomination the vote was unanimous to approve Trustee Neuhoff as the Board Chair. The Clerk handed the meeting over to Chairman Neuhoff.

Trustee Ozuna nominated Trustee Vuittonet as Vice Chair and the nomination was unanimous.

Vice Chairman Vuittonet made a motion, **Trustee Klopfenstein** seconded and the other elected appointments were approved as presented by administration.

Trustees discussed board meeting dates for the 2017-2018 school year. Administration proposed a once a month meeting with the option to have special meetings and workshops as needed. Trustee Klopfenstein reported other districts the size of West Ada have more than one meeting per month. Vice Chairman Vuittonet explained the board can always add work sessions and special meetings as needed to the calendar. Trustee Ozuna

indicated a need for special meetings for certifying levies in September. Trustees all agreed setting regular meetings makes it easier to plan for. Trustee Smylie suggested a motion to add at least a meeting September 5th. Vice Chairman Vuittonet asked if we approve the calendar tonight and amend the calendar at the next meeting. **Trustee Klopfenstein** made a motion to approve the calendar as presented, and look at additional dates at the next regular board meeting. **Vice Chairman Vuittonet** seconded and the vote was unanimous.

Consent Agenda

Vice Chairman Vuittonet made a motion, **Trustee Smylie** seconded and the vote was unanimous to approve designated public posting places for board meetings as presented by administration.

Sign Code of Ethics for the 2017-2018 school year by all Trustees. Documents will be on file with the Board Clerk.

Trustee Smylie made a motion, **Trustee Klopfenstein** seconded and the vote was unanimous to approve the consent agenda.

Minutes of the June 27, 2017 regular board meeting

Payment of bills dated June 1-30, 2017

P-card payments dated May 1-31, 2017

Monthly Budget Reports

Associated Student Body Reports

Elementary Schools and Academies Cash Balances

Employment Recommendations

Request to approve warranty surety waiver agreement - Meridian High School Phase 5

Revised 2017-2018 handbooks

- a. Elementary School
- b. Middle School
- c. High School

Bids awarded for:

- a. Rocky Mountain Re-Roof Bid #718102 to Nations Roof Mountain in the amount of \$731,000
- b. CPAC Re-Roof Bid #718002 to Signature Roofing in the

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- amount of \$301,900
- c. Frontier Elementary drainage Bid #718601 to Diamond Contractors in the amount of \$159,000
- d. Summerwind Elementary drainage Bid #718602 to Diamond Contractors in the amount of \$79,850
- e. Frontier Re-Roof Bid #718603 to Signature Roofing in the amount of \$302,333
- f. MPTC Re-Roof Bid #718604 to Pro Tech Roofing in the amount of \$353,872

Recommendation to the extension of Bid #511002, Fresh Produce to Grasmick Produce

Recommendation to cancel Bid #718001, Bus Loop at Centennial High School, and re-bid at a later time

Revised School Calendars

Revised A/B High School Calendars

Revised State School Calendars

Disposal of surplus maintenance vehicles

Discussion

Disposal of surplus equipment

Non-resident student enrollment request for the 2017-2018 school year

Revised Policy 401.19, Scholarship Programs (third reading)
Cindy Sisson

Jennifer Fletcher reported no changes to Policy 401.19. Trustees had no questions.

Revised Policy 602.2, Emergency Closures (first reading)
Eric Exline

Chief Communication Officer, Eric Exline, presented the first reading of Policy 602.2. The policy revisions indicated what will happen in the case of multiple emergency closures; who is expected to work on emergency closure days, and how the district will ensure that the required hours of instruction, as defined by Idaho Code, are met. Trustees all agreed the process used in this year's emergency closure needed some improvements. Communication and clarification needs to be addressed in the policy. Trustees suggested Mr. Exline revise

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policy to address both. Mr. Exline will make revision and return policy for a second reading.

Revised Policy 501.30. Elementary Attendance Policy (first reading) Joe Yochum

Assistant Superintendent, Joe Yochum, presented Policy 501.30 changing the attendance to six days per semester. Trustee Ozuna suggested the list of extraordinary absences include family emergencies. Mr. Yochum agreed and would bring Policy 501.30 back for a second reading.

Master Contract for the 2017-2018 school year (Dave Roberts)

Chief Human Resources Officer Dave Roberts, presented the ratified Master Teacher Contract. The increase ranged from 4.73 percent to 12 percent. The loyal enhancement included adding 18-19 years (\$500) to the schedule to reward teachers who have worked for the district for that many years. The contract also included the addition of an hourly rate for teachers who are asked to cover another teacher's classroom on their prep period. Trustee Smylie indicated a desire to make it attractive for certified staff to take on the coaching positions. Trustee Vuittonet asked if association rights are addressed in policy. The Master contract indicates that there are certain committees that association members will be invited to participate in committees (calendar, etc). Problem solving mechanisms (grievances) are addressed in policy. Trustee Ozuna asked how to improve the process in the future. Mr. Roberts indicated that most of the salary package and language was essentially the same as prior to mediation. The salary changed by 3/10ths of one percent as a result of mediation compared to the initial salary package offered by the district.

Board Self-evaluation/Board goals/training

The Board had been given a self-evaluation and the Clerk compiled the results. Dr. Ranells thanked the board for completing their self-evaluations. Dr. Ranells indicated that the Board should be very proud of this past year's efforts. The board gave itself a rating of B in most dimensions of the evaluation. The Board rated itself an A in the Political dimension, which covers public transparency, community involvement, communicating with legislators. Dr. Ranells asked the Board if the members have goals for next year. Trustee Smylie expressed appreciation for West Ada's focus and commitment to student achievements. Trustee Smylie expressed a goal to continue to communicate the goals of the district. He also indicated that following-up an issues should also be a goal. He also indicated a

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desire to build as many two-way sources of communication between our community and the staff and board. Finally, he indicated that West Ada's continuing effort to build relationships with the many other government agencies that also serve West Ada. Chairman Neuhoff indicated agreement with Trustee Smylie's goals. Chairman Neuhoff added a desire to continue to review and revise district policies. He indicated the continuing need to communicate the needs of a growing school district to our community. Trustee Vuittonet echoed the desire to make sure the Board follows-up on items the Board addresses. Trustee Vuittonet indicated a desire to put more effort into parental-student guidance learning about all the opportunities that are available to students. Trustee Ozuna expressed a desire to learn more about the programs and challenges at each individual school. Trustee Klopfenstein expressed a desire for the Board to continue to learn more about the organization in order to serve the students, staff and parents to the best of the Board's ability. Superintendent Ranells asked if the Board could write down and submit goals. Dr. Ranells suggested that the work session about the Continuous Improvement Plan might provide areas for goals. Dr. Ranells reviewed the rolls of the Board that are outlined in Idaho Code and thanked the Board for its work acquiring land, developing a sound budget, managing legal challenges, and in particular for focusing its decisions on what is best for kids.

Action

Approve or deny revised Policy 401.19, Scholarship Programs

Trustee Klopfenstein made a motion, **Trustee Ozuna** seconded and the vote was unanimous to approve Policy 401.19, Scholarship Program.

Approve or deny Master Contract for the 2017-2018 school year

Vice Chairman Vuittonet made a motion, **Trustee Smylie** seconded and the vote was unanimous to approve the Master Contract for the 2017-2018 school year.

WORK SESSION

Continuous Improvement Plan

Don Nesbitt, Assistant Superintendent, present the rough draft of the 2017-2018 Continuous Improvement Plant that is a requirement by Idaho Code. The plan outlined student data on achievement, staff and parent satisfaction, student engagement, and parent safety. Mr. Nesbitt reported meetings were held with all the principals. The one on one meetings helped identify areas of strength and weakness in every school. Mr. Nesbitt was excited

with the amount of data received staff can identify what area of potential growth in academics for individual students. Mr. Nesbitt stated this has never been done. Trustee Ozuna commented that communication could help improve the data in many areas. In the area of engagement, she agrees that extracurricular activities are a great way to improve engagement, but the cost of participating is becoming a barrier for some students. Mr. Nesbitt reported on the academic success goals, which are formatted according to the state template that was provided for CIP plans. This area covers SAT and PSAT results, ISAT results, IRI results, the go-on rate, students' goals after graduation. Mr. Nesbitt stated this is a draft and would like to bring a final CPI for approval to the August Board Meeting.

BOARD REPORTS

Trustee Klopfenstein wanted to remind the board of the Meridian High School Ribbon Cutting on August 9th. He also highlighted a documentary on screen-time and the negative effect on young students.

Trustee Ozuna reported on the construction project at Meridian High and the changes taking place all around the district.

Vice Chairman Vuittonet thanked administration for getting the best cost available when bidding projects. He also reminded Trustee of the upcoming Summer Leadership Institute sponsored by ISBA.

Chairman Neuhoff reported he had also visited the construction projects around the district. He also wanted to thank Bill Roberts, Idaho Statesman Reporter, who is retiring. Mr. Roberts reported on educational topics and concerns in the valley.

Trustee Smylie reported his opportunities, when traveling, to see how other School Districts are operating.

SUPERINTENDENT REPORT

Superintendent Ranells asked Chairman Neuhoff if she could turn her time over to Dave Roberts, Chief Human Resource Officer. Mr. Roberts presented an idea for an ISBA resolution that would allow teachers on alternative authorizations to only receive a category one contract. Mr. Roberts reported other Districts would support this resolution. This ongoing contract puts the teacher in violation of the teacher contract. Mr. Roberts would work with Mr. Exline and present a draft to the Board. The Board agreed a Special Meeting would need to be set to meet the July 31st deadline to submit the resolution to ISBA.

ADJOURNMENT

Vice Chairman Vuittonet made a motion, **Trustee Klopfenstein** seconded and the vote was unanimous to adjourn the meeting at 9:10p.m.

Chairman

Clerk