



West Ada

SCHOOL DISTRICT

SCHOOL BOARD MEETING MINUTES **October 10, 2017**

Date, Place & Time	The regular meeting of the Board of Trustees, West Ada School District, convened at 6:00 p.m. on Tuesday, October 10, 2017 at the District Service Center, 1303 E. Central Drive, Meridian, Idaho.
Trustees in Attendance	Trustees: Phil Neuhoff, Ed Klopfenstein Mike Vuittonet, Rene Ozuna, and Steve Smylie
Staff in Attendance	Dr. Mary Ann Ranells, Cheri Newbold, Eric Exline, Joe Yochum, Debbie Arstein, Don Nesbitt, Dave Roberts, Ramona Lee, Devan Delashmutt, Mandy White, Eian Harm, and Cathy Wright
Guests	Mary Ollie, Rob Lundgreen, Kelli Furey, Khristie Bair Katelin Miller, Hailey Murray, Sue Darden, Braeden Lehrman, Tristian Atteberry, S. Reid, Mary Haggard, Eric Thies, Jackson Cunningham, Matt Cotnel, Jackson Robinett, Gabe Isham, Audrey Abrenilla, Joshlynn Knight, Julie Rekiera, Kylie On, Bill Suggs, Sarah Suggs, and Chanielle Hohrein
CALL TO ORDER & PLEDGE	Chairman Phil Neuhoff
Spotlight	Southern Regional Director, Dr. Mandy White, highlighted her schools and the positive accomplishments throughout her area. Dr. White presented all the great things happening at Mountain View High School the 18-21 year old transition program designed to prepare students for independent living. Rebound earned 2017 Fuel Education Transformation Award. Renaissance High School had 32 students with full diplomas and 94 Associates Degrees. Meridian Academy had students working with the Meridian Food bank. Lake Hazel Middle School has a way to have instant feedback with the use of program referred to Plickers. Plickers allow the teacher to scan the classroom and instant results are available. Crossroads Middle School had student engagement and teamwork on the Breakout Box. Christine Donnell had students using hand bells and learning about syllables. Desert Sage and Silver Sage staff attended a conference in New Orleans. Lake Hazel Elementary walked more the 20,000 laps around the track. Pepper Ridge had a family movie night. Ustick students received the "Wow" award for being respectful, responsible, and safe. Chairman Neuhoff thanked Dr. White for the summary of her region. Trustee Ozuna asked about the enrollment at Rebound. Dr. White indicated around 140 students currently attend with the split schedule option to attend in the morning or afternoon.

Consent Agenda

Vice Chairman Vuittonet made a motion, **Trustee Smylie** seconded and the vote was unanimous to approve the consent agenda.

Payment of bills dated September 1-30, 2017

P-Card payments dated August 1-31, 2017

Monthly Reports

Minutes of the September 12, 2017 regular board meeting

Associated Student Body Reports

Employment Recommendations

Summary of Leave Requests

Recommendation to approve memorandum of understanding and agreement with the City of Boise (SRO Program)

Recommendation to approve Farm lease agreement between West Ada School District and Evert Van Beek and Son LLC

Recommendation to approve sign lease agreement

Recommendation to approve BID #727601: Soccer Field

Rehabilitation at Eagle High School be awarded to Franz Witte Landscaping Contracting, Inc.

Disposal of Surplus Personal Property

Recommendation to approve the auction of busses

Recommendation to approve the disposal of tablets

Recommendation to approve RFQ #726801: Chiller Replacement at Spalding STEM Academy to be awarded to American Chiller Service in the amount of \$76,541.74

Recommendation to approve Healthy Youth Survey Coalition to survey the students in the West Ada School District

Recommendation to approve an Emergency Provisional Certification for the 2017-2018 School year for Kristi Dorris from the State Department of Education, for American Sign Language (ASL) teacher (.5) for Rocky Mountain High School.

Consent Cont.

Recommendation to approve Alternative Authorization-Content Specialist from the State Department:

- a. Laurie Gegert to work as a German teacher(1.0) for Rocky

- Mountain High School
- b. Shaun Scrivner to teach Instrumental Music 6-12 for the Idaho Fine Arts Academy
 - c. Paul Stinger to teach Extended Resource Room Special Education (1.0 FTE) for Centennial High School.

Recommendation to approve Alternative Authorization-Teacher to New Certification/Endorsement

- a. Gina McCarroll to work as an American Government Teacher for Rocky Mountain High School

Recommendation to approve following trip request:

- a. Mountain View High School Boys Basketball to Travel to Utah on December 19 and return December 21, 2017 for 2 games
- b. Business Professionals of America Club from Centennial High School to attend the BPA National Leadership Conference in Dallas, Texas, May 9-13, 2018
- c. Centennial High School Sweet Liberty Dance Team to attend the United Spirit Association Dance National competition in Anaheim, California March 30-31, 2018
- d. Centennial High School Chamber Choir to attend the Heritage Festival of Gold March 24, 2018 in New York City, New York
- e. Mountain View High School of Business to travel to New York City January 24-28, 2018

Recommendation to approve a study from the Lee Pesky Learning Center called Every Child Ready to Read

Recommendation to approve Idaho Career & Technical Education IQPS Student Survey

Non-resident student enrollment requests for the 2017-2018 school year

Recommendation for student expulsions

Discussion

2016-2017 Audit Report - Bobby Lawrence, Eide Bailly

Bobby Lawrence, the district's auditor, presented the school district's financial statement. The audit includes a month long process with an analysis of financial transactions, and assessment of the district's finances. Mr. Lawrence reported the audit was a clean audit with no findings. Mr. Lawrence reviewed the district's fund balance over the last 10 years, which has begun to grow some since the low during the recession. He reviewed revenue and expenditures which show responsible budgeting and controls over expenditures. Mr. Lawrence praised Debbie Arstein, Chief Financial Officer, and her staff for the outstanding job and all the assistance they provided the auditors. Mr. Lawrence stated Ms. Arstein would be missed. Mr. Lawrence recommendation would be to hire a Controller and a Chief Financial Officer with the District being so large. Trustee Smylie asked about one capitalization accounting area that needed to be fixed. Mr. Lawrence

Discussion Cont.

indicated that the issue will be resolved by making sure the capital expenses were coded to the correct fund. Mr. Smylie asked to go back to the fund balance, and specifically asked about why the fund balance went down in between 2017 and 2018. The difference is due to this being a partial fiscal year. Trustee Klopfenstein asked what changes are coming from the federal or state level that will affect the audit and accounting process. Mr. Lawrence indicated that there aren't. Trustee Vuittonet expressed his appreciation for the public transparency that the regular clean audits reflect on the management of the district's taxpayer revenue.

Revised Policy 401.30, Certified Staff Personnel (first reading)

Dave Roberts

Dave Roberts, Chief Human Resource Officer, presented the first reading of revised policy 401.30. Mr. Roberts requested the policy to be approved with only two readings to meet the states timeline. Policy 401.30 needs to be modified in order to be compliant with IDAPA 08.02.02.120. A committee of teachers and administrators have met to make the recommendations to the Board. The committee discussions have focused on the changes required to be compliant with the law and then changes that we see as "West Ada worthy" that will make our evaluation process a valuable tool for teachers and administrators for increasing student achievement. "The Power of Failure, Encouraging Teachers to Take Risks in a Risk-Free Environment". The revised policy recommends 80% of the evaluation be based on professional practice. The second part of the policy change was focused on how to make evaluations valuable to teachers and useful in improving student achievement. One change is to have three levels in the evaluation, with proficient being the highest rating, but to leave the indicators of distinguished and scores in the observations. The committee felt that the distinguished score creates an adversarial relationship between the administrator and the certified staff. In addition, in some classes some of the indicators of distinguished are difficult to achieve. The policy also recommends adding a 23rd evaluation area, which is titled "collaboration." The revised policy recommends reducing the number of required observations by one. The purpose is to free up time for administrators to spend this time collaborating and coaching with staff rather than observing. Finally, the policy recommends a system where a satisfactory evaluation results in a two-year coaching period where the administrator and teacher work on classroom level goals together in a collaborative mode. Trustee Smylie asked how time consuming the evaluation process. Kelli Furey and Korri Hogan, teachers on the committee, answered the question, indicating the process varies by administrator, and the process is largely an observation and then a meeting with the administrator. Sam Perez, while recognizing that the policy will place a new level of professionalism on all staff, supported the change in policy. Eric Theis, the President of the teacher association, feels that the state's new system has put greater pressure on teachers to achieve distinguished, detracting from time that would be better spent on working with other teachers and school administrators to improve student achievement. He believes the

Discussion Cont.

committee was working to make the evaluation more focused in improving instructional practice and thus improving student achievement. Trustee Smylie expressed similar concerns with the evaluation process. Trustee Smylie expressed concerns that the Danielson evaluation process has been turned from what she intended to be a formative process to a summative process. Mr. Roberts expressed the committee's belief that this change in the policy is intended to address those concerns. Vice Chairman Vuittonet recognized the large culture shift that this policy revision represents. His question was how do you get this culture change to happen and how will we track if the change is working? Mr. Roberts indicated that the way the change will be measured is through the continuous improvement plan goals and the teachers' PLPs. This change aligns the evaluation process with these processes. As building level data is reviewed, the effectiveness will be measurable. Vice Chairman Vuittonet suggested surveying the teachers after a year to find out if teachers find the change has been effective. Trustee Ozuna asked about line 168, and specifically the term "portfolio." Mr. Roberts indicated that the rules and statutes don't define this clearly. Mr. Perez indicated that a portfolio for students include the tests, papers, and other work that a student has completed to that date in the school year. He indicated it is a collection of the evidence that a teacher collects that reflects a teacher's work with students. State code indicates that teachers can use surveys or portfolios to demonstrate performance, and the policy leaves all the available options, which can be selected by the teacher and the evaluator. Trustee Ozuna asked about student achievement in line 173, and asked at what point this data would be collected. Currently, there are 12 student achievement indicators. In each teachers PLP, the teacher outlines what evidence of student achievement will be used to measure the goals in the PLP. Next Trustee Ozuna asked about line 197, and the category of distinguished. Mr. Roberts indicated that could be struck. Next Trustee Ozuna asked about the coaching years. During these years, teachers must, by code, will receive an evaluation with the rating from the previous year. The coaching period lasts two years beyond the initial evaluation year once a teacher has received a continuing contract. Khristie Bair, principal from Hillsdale, indicated that the policy will give administrators more flexibility to work with teachers who need assistance. Trustee Klopfenstein asked what percentage of the changes in the policy are a result of requirements of state code. Mr. Roberts indicated about 50% of the changes were driven by state code or IDAPA rule. Trustee Smylie followed up about the language distinguished, and supported leaving that language in for the descriptors in the evaluation form used during observations. He also expressed appreciation that there is flexibility in how student achievement is measured. Dr. Ranells noted that the way to improve teacher effectiveness is through relationships between staff, teachers, and principals. The focus shouldn't be, "how do we improve teaching?" The question should be, "how do we collectively improve student achievement?" Chairman Neuhoff asked if any other teachers in the audience wanted to speak. No response was given.

Discussion Cont.

Revised Policy 1003.10, Use/Rental District Facilities (first reading) Joe Yochum

Joe Yochum, Assistant Superintendent, presented the revised policy. The addition included the Hold Harmless Agreement to be required by government entity and government. Trustees had no question for Mr. Yochum. This policy will return for a second reading.

Revised Policy 1003.20, Rental fees Schedule (first reading) Joe Yochum

Joe Yochum, Assistant Superintendent, presented the revised policy. The revision included the updated information in regards to the custodial fees charged in all categories. Trustee Klopfenstein questioned the fees and if they applied to booster clubs and if insurance is required by booster clubs. Mr. Yochum replied all are required to have a Hold Harmless Agreement, but we would not charge booster clubs for the use of the facility. The District has forms on line for patrons and clubs to fill out and return to the District. Chairman Neuhoff asked if we had compared rates charged by other surrounding rental facilities. Mr. Yochum reported he had not and the rates have stayed the same for the past two years. Chairman Neuhoff suggested charging market rates for the use of our facilities. Mr. Yochum will have this information for the second reading of this policy.

Revised Policy 204.20, Order of Business-Regular Meetings (first reading) Joe Yochum

Joe Yochum, Assistant Superintendent, presented the revised policy. The changes were made to outline the current procedures used by this Board. The additions included adding the pledge at the start of the meeting, the division of discussion and action items, timeline for items to be to the Clerk, where Executive Session is placed and who reviews the items given to the Clerk for the agenda. Dr. Ranells suggested the placement of Executive Session should be flexible because this is a separate meeting and sometimes needs to happen before the Regular meeting. Trustee Ozuna asked if anyone can give items to the Clerk to place on agenda. Chairman Neuhoff explained the Clerk receives items, but the Superintendent and Board Chair review and determine if the items appear on the agenda. Trustees Klopfenstein asked about the five day timeframe for turning in items and is this enough time for the Clerk to get items on the agenda. The Clerk indicated having a set time in the day would be helpful. Trustee Ozuna asked Mr. Yochum about line 46, and if everything in the consent agenda (9 in line d) is covered by policy. Mr. Yochum would look into this question before the second reading.

The process to sell Idaho Fine Arts (Joe Yochum)

Joe Yochum, Assistant Superintendent, presented the process to sell Idaho Fine Arts. Trustees had asked Mr. Yochum to outline the time line, how the bid process would work, the approximate cost and design of the building. Mr. Yochum explained the sealed bid process. Mr. Yochum presented a rough draft of what the building could possibly look like. He used the design of Pathways and added classroom and an

Discussion Cont.

auditorium. The approximate footage would be around 52,000 square feet with an estimated cost of \$12 million. The funding sources would be carryover bond funds, plant funds, and the revenue from the sale of IFAA. Trustee Ozuna questioned asked if this would cover the cost to build IFAA. Trustee Ozuna asked if we use this money would other projects in the District not be completed. Mr. Yochum stated, there are some projects that the district didn't accomplish this year, but will be completed. Trustee Klopfenstein asked about the footprint of the building. Mr. Yochum stated that Pathways uses two acres, and IFAA would use four acres. Trustee Smylie stated he is not comfortable with the plan. Vice Chairman Vuittonet felt unsure about the building selling above the appraised value. Trustees indicated the timeline and the future cost of the construction concerned them. Chairman Vuittonet asked Mr. Yochum about other options for the property East of the District office have been discussed. Trustee Ozuna asked about moving IFAA near the District. Mr. Yochum stated this would give students the ability to access transportation and give Renaissance High School students the option to have a gym and performing arts auditorium. This would be a great partnership for both schools and benefit both students at IFAA and Renaissance High School. Chris Housel, Principal of Idaho Fine Arts, addressed the board. He stated by doubling the school and offering transportation would allow more students in West Ada to attend this type of school. Mr. Housel stated 338 students applied for 50 spots available. The idea of having transportation to the school would allow this number to grow even more. Chairman Neuhoff asked about the staffing. IFAA has 12 certified staff, and the academic teachers have 6 to 8 preps. The increase in students the school would reduce the preps to 3 to 4. Trustee Klopfenstein agreed with Trustee Smylie and Vice Chairman Vuittonet needing more detail. However, Trustee Klopfenstein stated that the Board makes big decisions without all the details all the time, and expressed that this is a need for students. This would allow students from all of West Ada to have the opportunity to participate in the type of Arts school IFAA offers. Trustee Ozuna asked Mr. Yochum about the timeline to build and stated it would be useful to have a work session for the 18 acres located next to the District Service Center. Trustee Ozuna asked if the District had been approached by any interested buyers. Mr. Yochum stated he hadn't. Dr. Ranells noted that on past building projects, construction in West Ada has been very successful. Mr. Yochum is very good at what he does. Dr. Ranells urged in the best interest of students to move the IFAA project forward. Trustee Ozuna requested the work session be held at IFAA.

Approve or deny the 2016-2017 Audit Report

Trustee Ozuna made a motion, **Trustee Smylie** seconded and the vote was unanimous to approve the 2016-2017 Audit Report.

Action

Approve or deny the process to sell Idaho Fine Arts

Vice Chairman Vuittonet indicated the need for more time and wanted to table this time certain to have a work session to consider and discuss Idaho Fine Arts project. **Vice Chairman Vuittonet** moved to table the

Action Cont.

process to sell Idaho Fine Arts. **Trustee Klopfenstein** asked a point of order, and wanted to see if the motion could be amended to hold a work session prior to the next regular board meeting. **Vice Chairman Vuittonet** agreed to the friendly amendment, which was seconded by **Trustee Smylie**. Trustee Smylie asked if we could have a separate motion to accept the Idaho Fine Arts appraisal into the board records. Trustee Smylie asked if after the work session the Board could call a special meeting. Chairman Neuhoff stated by code two Board members can call a Special meeting. Vice Chairman Vuittonet motion passed with the second previously made by Trustee Smylie. The vote was unanimous to table the item. **Trustee Smylie** made a motion to accept the Idaho Fine Arts appraisal into the Board records. **Trustee Ozuna** seconded and the vote was unanimous.

BOARD REPORTS

Trustee Klopfenstein reported on the Pathways ribbon cutting event and the excitement he witnessed in all the staff and kids. He had also toured Meridian High School with Jill Lilienkamp and he addressed some of the needs to update and repair some of the old parts of the building. He also questioned the one piece of land near the school and the use in the future. He indicated this might be something to look into.

Trustee Ozuna reported she had attended the first attendance area meeting. She thanked Mr. Exline for all the long hours that goes into such a committee.

Vice Chairman Vuittonet reported he had gone to the Pathways ribbon cutting. He stated Mr. Eschen has his heart and soul in this project and in the kids. He also reported on the West Ada Foundations board meeting and excitement of the planning of the Gala. Trustees asked if the date had been set. Vice Chairman Vuittonet said he would get those dates to all of us.

Chairman Neuhoff reported he too had attended the Pathways ribbon cutting and the students were so excited to have lockers.

Trustee Smylie reported attending some parent teacher conferences at Lewis and Clark Middle School. He had positive feedback from parents. He also reported on the Legislative Dinner held at the District office, he indicated he had reached out to others that were unable to attend the event.

**SUPERINTENDENT
REPORT**

Superintendent Ranells reported the bond committee kick-off will be tomorrow at 7:00 at the District Service Center. She invited all Trustees to the Pirates of Penzance at Idaho Fine Arts, first show begins Thursday and ends Saturday. Distinguished Coach of the Year went to Alyssa Gentle and Jon Nettleton both from Mountain View High School. James LeDoux from Renaissance was recognized by Idaho State University's Early College Program and College of Arts and Letter for providing exceptional early college experiences. Michael Mattox was another Renaissance teacher named the Nobel Educator of Distinction

by National Society for High School Scholars. Joe Yochum, Assistant Superintendent was named the IASA District Administrator of the Year.

EXECUTIVE SESSION

Vice Chairman Vuittonet made a motion to move into executive session *per Idaho Code 74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;* **Trustee Klopfenstein** seconded. Chairman Neuhoff took a roll call of the board at 8:53p.m. to move into executive session. Trustee Klopfenstein voted yes, Trustee Ozuna voted yes, Trustee Vuittonet voted yes, Chairman Neuhoff voted yes and Trustee Smylie voted yes. Executive session began at 9:01p.m. after a short comfort break.

The board recessed from executive session at 9:09 p.m. and continued in regular session at 9:10 p.m.

Action

Approve or deny recommendation to ratify or nullify the action of the Superintendent or designee to place Employee B on administrative leave 9/26/17

Vice Chairman Vuittonet made a motion and **Trustee Klopfenstein** seconded to place Employee B on administrative leave 9/26/17. The motion passed unanimously.

ADJOURNMENT

Vice Chairman Vuittonet made a motion, **Trustee Smylie** seconded and the vote was unanimous to adjourn the meeting at 9:13p.m.

Chairman

Clerk