



West Ada

SCHOOL DISTRICT

SPECIAL SCHOOL BOARD MEETING MINUTES March 21, 2018

Date, Place & Time	The special meeting of the Board of Trustees, West Ada School District, convened at 6:00 p.m. on Wednesday, March 21, 2018 at the District Service Center, 1303 E. Central Drive, Meridian, Idaho.
Trustees in Attendance	Trustees: Phil Neuhoff, Ed Klopfenstein, Mike Vuittonet, Rene Ozuna, and Steve Smylie
Staff in Attendance	Dr. Mary Ann Ranells, Cheri Newbold, Eric Exline, Joe Yochum, Devan Delashmutt, Don Nesbitt, Geoff Stands, Chris Stocker, Jonathon Gillen, Cindy Sisson
Guests	Renee Pallotti, Paul Belue, Mary Ollie, and R. Lundgreen
CALL TO ORDER & PLEDGE	Chairman Phil Neuhoff
Consent Agenda	<p>Vice Chairman Vuittonet made a motion, Trustee Klopfenstein seconded, and the vote was unanimous to approve the consent agenda.</p> <p>Pioneer and Spalding Elementary School Gymnasium Design Development Submittal</p> <p>Recommendation to approve Rocky Mountain Dance Team to attend Miss Dance Drill USA in Long Beach, CA.</p>
Discussion	<p><u>Bond Update Process</u></p> <p>Jonathan Gillen, Chief Financial Officer, introduced Eric Heringer from Piper Jaffray. Mr. Heringer explained the Bond authorization process. Mr. Heringer summarized the ratings, structure capacity, and future planning as outlined in the District School Facility Plan (2016-2028). Mr. Heringer explained the process of paying bonds off faster will reduce the total bond payments. He discussed the current interest rates which are currently around 3%. Trustees asked about the impact of reduced bond rating. Mr. Heringer stated the factor that the school district can increase the rating and save on bond interest is to increase the fund balance. He also reviewed the 80% increase in taxable property comes from the new property and only 20% is due to increases in assessed property value. Nick Miller from Hawley Troxell presented the legal characteristics of bond sales. The role of bond counsel is to write the election ballot, draw up the documents for a bond issue, including tax exemption and disclosure</p>

Discussion Cont.

requirements. Christian Anderson, Zions Public Finance, Inc. represents the District's interests in negotiations with the underwriter and other participants in a bond sale. Mr. Anderson ensures that their terms offered are competitive and appropriate and fit within the long-term debt portfolio goals of the District. The team advisors will return to ask the board for action to delegate the role of approving the sale of the bonds to Dr. Ranells and Jonathan Gillen during the May 8th meeting. Trustee Smylie asked about the cost of the municipal bond advisor. Mr. Christian indicated that the savings Zions will help in interest rate savings should cover the cost of the services, and the fee is scaled as the size of the bond goes up but starts at .2%. Piper Jaffrey earns about .4% of the cost of the bonds sold. Legal services are billed hourly, and the hourly rate is scaled on the total amount of the bonds being sold.

Waiver through June 30, 2018 of the conditions in policy 602.30 requiring 1) a single textbook review committee for all adoptions and 2) that the textbook review committee(s) be formed in October

Don Nesbitt, Assistant Superintendent, asked the Board to waive the textbook adoption policy to create a parent committee. The committee will be formed now instead of the October date as stated in policy 602.30.

Text Book Adoption Process

Cindy Sisson, Curriculum Director, reviewed the text book adoption process. Ms. Sisson indicated the policy was written 25 years ago and has not been updated. Budgets are submitted to the Executive Team and assessment and data collected from teachers and principals. Committees are formed and with parent representation from each trustee's zone. Dates and times are publicly advertised. Publishers are contacted to submit materials to be considered. The final two choices are available to the public to view and comment on. The materials are displayed at the District Office and at selected building sites. The text book will then go to the Board for approval. If the Board does not approve the material the process will start over again. Materials are then ordered and delivered to each school and training is provided to administration and all teacher who will be using the new material. Trustees had questions on the consideration given to have physical books, e-books, and in what quantities. Chris Stoker, STEM Coordinator indicated he collected pricing either way, and the committee will discuss the options. Trustee Ozuna asked if the materials could be available at the appropriate school level and the opportunity to review the books could be e-mailed out to parents so they could have a chance to weigh in on the decision. Trustee Ozuna questioned rather the committee evaluates the electronic resources and the impact this has on families when doing homework and screen time. Trustee Klopfenstein asked Mr. Stoker if we wait until the May 8th Board meeting would this allow enough time for the material to arrive and staff to be trained. Ms. Sisson responded this would not be a problem. Chairman Neuhoff asked for confirmation that the textbooks will be

Discussion Cont.

paid for using the emergency levy funds. He also stated the meetings are required to be open public meetings and notification needs to be publicized on the web site, and Blackboard. Chairman Neuhoff asked if the pilot of textbooks in a school has ever been an option. Ms. Sisson addressed the options would be difficult due to the training of staff. Trustee Klopfenstein asked Ms. Sisson if the IT department is involved in the decision and adoption process. Ms. Sisson stated they are a big part of the process.

Network Cabling E-Rate

Devan Delashmutt, Chief Technology Officer, presented the E-Rate Mini Bid for Network cabling. The current wiring is owned by ENA which the State of Idaho contracted to provide state-wide internet to all high schools. The contract ends this summer. The State has stopped making payments on the contract with ENA. ENA still owns the cabling installed in our buildings. Because of the non-payment ENA could remove the cabling and patch panels from our buildings. Although it does not seem like a cost-effective more on the part of ENA, the District needs to be prepared. Mr. Delashmutt indicated up to fifty percent of the costs of this project are reimbursable to the District through Federal E-Rate Funds. Trustee Klopfenstein indicated his only concern he has is that this is a tentative proposal. Mr. Delashmutt stated for the project must be defined for e-rate to reimburse the District. Mr. Delashmutt stated the district has three options: replace the wiring now and wait for the e-rate reimbursement; wait for the e-rate reimbursement and then complete the project; or not do the project at all. Trustee Ozuna asked if IT is moving ahead with an installation now or will they wait to find out what ENA plans on doing. Mr. Delashmutt indicated that he will negotiate the timeframe of ENA's intention by the beginning of April. This will give IT enough time to complete the project over the summer.

Action

Waiver through June 30, 2018 of the conditions in policy 602.30 requiring 1) a single textbook review committee for all adoptions and 2) that the textbook review committee(s) be formed in October

Trustee Ozuna made a motion, **Vice Chairman Vuittonet** seconded and the vote was unanimous to approve the waiver of policy 602.30 as stated above.

Text Book Adoption Process

Vice Chairman Vuittonet made a motion, **Trustee Ozuna** requested to amend the motion to include e-mail, web or Blackboard notification to indicate text book committee meeting dates and times. Mr. Exline indicated this request would be feasible. **Vice Chairman Vuittonet** agreed to the friendly amendment followed by a second from **Trustee Smylie** and the vote was unanimous.

Network Cabling E-Rate

Vice Chairman Vuittonet made a motion, **Trustee Ozuna** seconded

and the vote with the contingency the cabling needs to be removed.
The vote was unanimous to approve Network Cabling E-Rate (mini bid)

EXECUTIVE SESSION

Trustee Smylie made a motion to move into executive session *per Idaho Code 74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student*; **Vice Chairman Vuittonet** seconded. Chairman Neuhoff took a roll call of the board at 8:43 p.m. to move into executive session. Trustee Smylie voted yes, Trustee Ozuna voted yes, Trustee Klopfenstein voted yes, Trustee Vuittonet voted yes and Chairman Neuhoff voted yes. Executive session began at 8:44 p.m.

Action

The board recessed from executive session at 8:53 p.m. and continued in special session at 8:53 p.m.

Approve or deny recommendation to place Employee E on probation for the remainder of the 2017-2018 school year

Trustee Ozuna made a motion to place Employee E on probation for the remainder of the 2017-2018 school year. **Vice Chairman Vuittonet** seconded and the vote was unanimous.

ADJOURNMENT

Vice Chairman Vuittonet made a motion, **Trustee Smylie** seconded and the vote was unanimous to adjourn the meeting at 8:58 p.m.

Chairman

Clerk