



West Ada

SCHOOL DISTRICT

SCHOOL BOARD MEETING MINUTES **April 24, 2018**

Date, Place & Time	The regular meeting of the Board of Trustees, West Ada School District, convened at 6:00 p.m. on Tuesday, April 24, 2018 at the District Service Center, 1303 E. Central Drive, Meridian, Idaho.
Trustees in Attendance	Trustees: Phil Neuhoff, Ed Klopfenstein, Rene Ozuna, Steve Smylie, Mike Vuittonet excused
Staff in Attendance	Dr. Mary Ann Ranells, Cheri Newbold, Eric Exline, Joe Yochum, Don Nesbitt, Devan Delashmutt, Jonathan Gillen, Dave Roberts, Lauren Lindley, Troy Stephens, Dave Moser, Mandy White and Geoff Stands
Guests	Mary Ollie, R. Lundgreen, David Jakious, Aimee Larsen, Rob Lamb, Joe Palaia, Cassidy Quick, Morgan McDongha, Heather Duke, Julie Acarregui, Elish McDonough, Joe Garrett, Rhonda McDonough, Beth Bivens, Lil Folker, Kelli Taylor, Kris McGrath, Tony Nelson, Matt Genitti, Buffy Roberts, Cindy Marshal and Sue Darden
CALL TO ORDER & PLEDGE	Chairman Phil Neuhoff
Consent Agenda	Vice Chairman Vuittonet made a motion, Trustee Klopfenstein seconded, and the vote was unanimous to approve the consent agenda.
SPOTLIGHT	Geoff Stands highlighted the North Region of the District. Mr. Stands introduced the principals from the North to the Board. Rhonda McDonough, from Frontier Elementary gave a short presentation about her school. Frontier mission is grit and growth mindset. Eric Eschen highlighted Pathways Middle School. He thanked the Board for the new school and stated his school is focused on improving ISAT scores. A common goal with staff, parents and students in his school is to invest in the education process.
Recognition	Superintendent Ranells presented Chief Communication Officer Eric Exline with an outstanding service award. Dr. Ranells offered many accolades held by Mr. Exline's dedication and service to the West Ada School District. He is a true leader and an honor to know and work beside such an amazing person. Chairman Neuhoff read aloud a proclamation resolving to name the award the Eric Exline Distinguished Leadership Award for the devoted service of its namesake.

Consent

Minutes of the April 10, 2018, regular board meeting

Employment Recommendations

Summary of Leave Requests

Recommendation to approve Alternative Authorization for Sarah Wilson Content Specialist to be Secondary Librarian for Lewis and Clark Middle School

Recommendation to approve Architects for:

- a. Mountain View High School expansion
- b. Mary McPherson expansion
- c. New Elementary School

Recommendation to approve Construction manager for:

- a. New Elementary School
- b. New Auditorium for Meridian High School
- c. Star Elementary expansion

Recommendation to approve the following bids:

- a. District Service Center Interior Paint, Bid #810601
- b. Silver Sage Exterior Paint and Sealant, Bid #810603
- c. Mountain View Exterior Paint and Sealant, Bid #810604
- d. Barbara Morgan Exterior Paint and Sealant, Bid #810605
- e. Summerwind Exterior Paint and Sealant, Bid #810606
- f. Frontier Exterior Paint and Sealant, Bid #810607
- g. Prime Vendor, Bid #810608
- h. Milk and Dairy Products, Bid #810610
- i. Paper Goods, Bid #810611
- j. Parking lot Rehabilitation at Meridian Elementary School, Bid #812901
- k. Parking Lot Rehabilitation at Lowell Scott Middle School, Bid #812902

Recommendation to reject the Andrus Interior Paint, Bid #810602

ACHD ROW (right of way) take easements

- a. Sawtooth Middle School
- b. Saguaro right of way
- c. WASD ACHD Agreement

Recommendation to approve the Junior Botball team to travel to the Global Conference in July to Indian Wells, CA

Recommendation to approve Galileo STEM to attend the national rocket competition May 12th, 2018 in Great Plains, Virginia

Request for the use of West Ada School District protective football equipment for summer camps at Centennial, Eagle, Meridian, Mountain View and Rocky Mountain High Schools

Consent Cont.

Student Expulsions

Discussion

Recommendation to change the name of Gateway Elementary School of Language and Culture back to McMillan Elementary School

Kris McGrath, principal at Gateway, made a recommendation to change the school's name back to McMillan. Ms. McGrath stated the school is becoming a community school. The Chinese immersion program has been phased out. A survey went out to the parents in her school with the support of the name change. Trustee Ozuna asked about the cost of the name change. Ms. McGrath stated the sign needs to be changed anyways to delete the Chinese portion. Dr. Ranells explained to the Trustees no action is required tonight so the community has time to consider this proposal.

Parking agreement with the West Ada School District and Idaho State University

Joe Yochum, Assistant Superintendent, presented the revised parking agreement with Idaho State University. Trustees questioned the amount of fee Renaissance High students pay for parking and the amount Idaho State Students pay for parking. Mr. Yochum indicated Idaho State students pay \$100.00 per year. The revenue we charge students in all our high school help maintain the parking lots of their schools. Vice Chairman Vuittonet asked how long is the agreement. Mr. Yochum stated the agreement is reviewed annually. Trustee Smylie indicated with the growth of the district and the need for more parking we should have future agreements written differently. Dr. Ranells asked Mr. Yochum about the owners meeting that are held monthly. Mr. Yochum stated the meeting is with Idaho State University and ICOM. This meeting helps keep all parties updated on construction and other shared concerns. Chairman Neuhoff indicated he would like to make agreements formal instead of just a hand shake. Trustees asked if the motion would include a one-year end date. Trustee Ozuna asked for a nominal fee of \$1.00 would be acceptable. Mr. Yochum indicated he believed it would.

Technology Overview - Devan Delashmutt

Devan Delashmutt, Chief Technology Officer, updated the Trustees on the technology plan. The plan included standardizing all iPads across the district. The plan is designed to take less of the teacher's time in the support of different devices and more time teaching. Giving the teachers the tools to teach but this is not the only method of teaching. Technology needs to support educational programs, make the technology accessible, and to have a financial plan to overcome the changing of technology. Geri Gillespy, who is a part of the digital integration team, explains the training of classroom teachers, parent education, and PLC integration. Trustee Klopfenstein asked if the additional support of these devices has put stress on his team. Mr. Delashmutt indicated one strategy is to involve students in the support

Discussion Cont.

of technology. The collaborative interactivity support with the educational side of the house is very important.

Lease agreement with Insight Financial for technology equipment Jonathan Gillen

Jonathan Gillen, Chief Financial Officer, presented the lease which would fund the technology. Mr. Gillen stated a lease gives the district flexibility. At the end of the lease the district can give them back the equipment, buy them out at fair market value or add extra years. Mr. Gillen stated the lease is funded through the plant facility revenue and technology funding provided by the state. Trustee Klopfenstein asked about the lose or breakage of a devise how is that covered? Mr. Delashmutt indicated in the first-year breakage was around 2% and damage that is not by misuse is covered under warranty for three years. Chairman Neuhoff asked if the next phase of the technology plan would require addition an additional lease option. Mr. Gillen stated this would depend on the type of devises we would purchase in the future. Trustee Smylie asked if the district had accounted for the addition of a new high school, new elementary school and increase in student population. Mr. Delashmutt answered this question and indicated the plan does include growth needs.

Revised Policy 504.70, Wellness (third reading) Joe Yochum

Joe Yochum, Assistant Superintendent, presented Policy 1003.11 for the third reading. The policy revision came from the State Department of Education. The policy is now in compliance with the State Department. Trustees had no questions for Mr. Yochum.

New Policy 1003.11, Leasing Real Property (third reading) Joe Yochum

Joe Yochum, Assistant Superintendent, had not made any changes since the last reading of this policy. Trustees had no questions.

Trustees asked for a short comfort break of seven minutes. Return time 7:47 p.m.

Revised Policy 401.13, Certified Transfers. (second reading) Dave Roberts

Dave Roberts, Chief Human Resource Officer, presented the second reading of policy 401.13. He clarified the middle school athletic coordinators. Trustees had no questions for Mr. Roberts.

Revised Policy 902.20, Selection of Professional Services (second reading) Joe Yochum

Joe Yochum, Assistant Superintendent, presented additional language as advised by legal counsel. The biggest change is the selection of professional service providers does not need board approval. The selection of professional services is based on qualifications and a rating system performed by the selection committee. Legal counsel believes that school districts are a political subdivision, where universities, the State Department, are public agencies. Trustee Klopfenstein asked if a

Discussion Cont.

Board is a public agency by the definition and if our policy was out of compliance. Mr. Yochum indicated that the previous policy went beyond what was required in code. Trustee Klopfenstein expressed a desire to have further legal review. Chairman Neuhoff had copies of the code in question and asked for further legal review of the interpretation of code. Trustee Ozuna asked if the legal interpretation applies to any other district policies. Trustee Klopfenstein indicated that his concern is more that this interpretation might also apply to other areas that the board does or does not approve. Dr. Ranells asked what other district policies Chairman Neuhoff looked at. He indicated Boise, Nampa, and Kuna. Dr. Ranells noted that all contracts must be approved by the Board. Mr. Yochum indicated that this policy would take approval of a service provider would not come to the board, but the contract would. Chairman Neuhoff asked what the benefit if the change would be. Mr. Yochum indicated time getting started on work. Chairman Neuhoff indicated that he would prefer special meetings rather than not ere on the side of openness and transparency in governance. Dr. Ranells asked a clarifying question to make sure that the research on the policy is thorough. Chairman Neuhoff indicated public agency's relevance to a school board. Vice Chairman Vuittonet indicated that the reason the Board does not select the provider is to avoid conflict of interest in the selection. He indicated the Board still has authority over the expenditure of the district resources. Trustee Klopfenstein indicated that the process for professional services should parallel the process for construction. Trustee Ozuna asked if the policy as written does not require the Board to approve the list of architects. Mr. Yochum indicated that is true. Trustee Ozuna asked if the school district always uses the top-rated firm on a list of approved providers. Mr. Yochum indicated that is not the case. Trustees indicated a desire to see the professional service providers who are considered. Vice Chairman Vuittonet stated the final contract is approved by the board we still have the authority to deny the contract. Trustee Smylie indicated code seems to give individual school districts appear to have some flexibility in their process. Mr. Yochum indicated that it is true that projects under \$25,000 provide flexibility in how the selection is made.

Revised Policy 504.81, Sex Offenders (first reading) Don Nesbitt

Don Nesbitt, Assistant Superintendent, presented this policy on the advice of our legal counsel. This updated is the Idaho School Boards policy, and verbatim language from Idaho Code. Trustee Klopfenstein asked why the changes in the policy. Mr. Nesbitt stated the policy gives principals and regional director the ability to deal with individual circumstances regarding people on the sex offenders list. Trustee Ozuna stated she verified the policy does follow code.

Revised Policy 504.82, Student Sex Offenders. (first reading) Don Nesbitt

Don Nesbitt, Assistant Superintendent, present this NEW policy. Everyone has rights and legal counsel indicated we should have such a policy. The policy is a sample from the Idaho School boards policy. The

Discussion Cont.

offender has rights that must balance. Trustee Klopfenstein asked if we have a posting notice if there is a student sex offender in a school. Mr. Nesbitt said it is a case by case situation, in some cases staff is notified in other cases it is a need to know basis. Trustee Klopfenstein asked Mr. Nesbitt what type of information is received. Mr. Nesbitt stated generally a safety plan and requirements that student and staff must follow. Trustee Ozuna asked about the cost of the school district sending the offender to another school. Mr. Nesbitt indicated the school covers the cost and the general guidelines are in Idaho Code. Trustee Klopfenstein asked if Mr. Nesbitt could site the code at the bottom of the policy.

Revised Policy 201.20. Trustee Qualification and Elections (first reading) Eric Exline

Mr. Exline, Chief Communication Officer, presented changes to policy 201.20 that change the date at which a trustee assumes office. The change is necessary to comply with newly-passed legislation that moves trustee elections from May to November. Chairman Neuhoff stated this would only need two readings if all other Trustees agreed.

Revised Policy 201.30. Term of Office and Vacancies (first reading) Eric Exline

Mr. Exline, Chief Communication Officer, presented changes to policy 201.30 that change the date trustee elections will be held from May to the Tuesday following the first Monday in November in odd-numbered years. The change reflects changes to Idaho code regarding trustee elections. Vice Chairman Vuittonet asked about the signatures required to run for the Trustee. He recalled of a \$20.00 amount that would waive the requirement to have the signatures. Mr. Exline said he would do some research.

Revised Policy 603.22. Advanced Opportunities Programs (first reading) Michelle Sanders

Michelle Sanders presented the changes to the policy to align with Idaho Code. Chairman Neuhoff asked what is the wording "perform inadequately" means. Ms. Sanders indicated this is in State Code and school districts have the flexibility to interpret this code. Trustee Klopfenstein wanted to know if the credits must be earned from an Idaho College. Ms. Sanders stated the credits must come from an accredited university.

Update on the AVID program Michelle Sanders

Michelle Sanders summarized the AVID program. Currently the program is offered at Mountain View and Meridian High School. Meridian High School the AVID program is practiced school wide. With the additional funding for collage readiness, two middle schools will be added next year. Trustee Ozuna asked why the district did not expand the program into other schools. Ms. Sanders stated the reason is due to funding. Ms. Sanders stated each high school has a college and career counselor, and now they are expanding this program into the middle

Discussion Cont.

schools. The school district has adopted Aviance, a career planning program available to all students.

Discuss the proposed AVID elective courses at the middle school
Michelle Sanders

Michelle Sanders presented the AVID elective courses for next year. The courses will correspond with the AVID courses offered at the high school. Chairman Neuhoff noted these proposed courses will be included on the consent agenda during the May 8th meeting so no action is required on this item. Trustee Ozuna asked for clarification on the class content. Ms. Sanders reported the class includes study habits, note taking, use of notes, tutoring and student strategies.

Action

Parking agreement with the West Ada School District and Idaho State University

Vice Chairman Vuittonet made a motion to approve the agreement, **Chairman Neuhoff** offered a friendly amendment to include an end date on the lease agreement, **Vice Chairman Vuittonet** accepted, and **Trustee Klopfenstein** seconded the motion and the vote was unanimous to approve parking lease.

Revised Policy 504.70, Wellness

Trustee Smylie made a motion, **Trustee Ozuna** seconded, and the vote was unanimous to approve revised Policy 504.70.

New Policy 1003.11, Leasing Real Property

Trustee Smylie made a motion, **Vice Chairman Vuittonet** seconded, and the vote was unanimous to approve revised Policy 1003.11.

Lease agreement with Insight Financial for technology equipment

Trustee Klopfenstein made a motion, **Trustee Ozuna** seconded, and the vote was unanimous to approve Lease Agreement.

EXECUTIVE SESSION

Vice Chairman Vuittonet made a motion to move into executive session *per Idaho Code 74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;* **Trustee Klopfenstein** seconded. Chairman Neuhoff took a roll call of the board at 8:58 p.m. to move into executive session. Trustee Klopfenstein voted yes, Trustee Ozuna voted yes, Trustee Vuittonet voted yes, Chairman Neuhoff voted yes and Trustee Smylie voted yes. Executive session began at 8:58 p.m.

The board recessed from executive session at 10:50 p.m. and continued in regular session at 10:50 p.m.

ACTION

Vice Chairman Vuittonet made a motion to uphold administrations recommendation to expel Student A from the West Ada School District

starting April 2, 2018 and ending August 1, 2018. **Trustee Klopfenstein** seconded, and the vote was unanimous.

ADJOURNMENT

Vice Chairman Vuittonet made a motion, **Trustee Smylie** seconded and the vote was unanimous to adjourn the meeting at 10:54 p.m.

Chairman

Clerk