



Addendum

DATE: April 2, 2018
TO: Proposers
FROM: Mike Carrithers, Purchasing Agent
RE: **Addendum #1** – ITB# 810611 Paper Goods

- ITEM 1:** LINE ITEM 1: Change brand to “Distributor’s Choice”.
- ITEM 2:** LINE ITEMS 31-40: If bidding something different than listed, a sample is required to be submitted and approved.
- ITEM 3:** LINE ITEM 53: The item description should read: “Napkin Dispenser Dixie Ultra Table Top”.
- ITEM 4:** LINE 64: Change brand to “Distributor’s Choice”.
- ITEM 5:** LINE 66: If glass cleaner (Line 30) already comes with a ‘trigger’, no bid is necessary in this category.

**ACKNOWLEDGE RECEIPT OF THIS ADDENDUM (NO. 1) ON
THE BID SUBMITTAL FORM AND INCLUDE IN THE SEALED
ENVELOPE**