

Eagle High School Bands
Excused Absence Request Form
MUST BE TURNED IN A MINIMUM OF 10 SCHOOL DAYS BEFORE CONFLICT DATE

Student Name: _____

Band: _____ Instrument: _____ Phone: _____

List the date of the band practice/performance you wish to miss, that you feel meets the criteria for an excused absence. Requests for pre-arranged absences should be filed as soon as a conflict is identified. Absences will not be excused when notice is given at the last minute, except in emergency situations. The excused absence request is due a minimum of ten (10) school days before conflict date. Be specific when stating the reason for your absence. A student's work schedule is not considered an excusable reason to miss a rehearsal or performance. Band schedules are set very early to allow students the necessary time to arrange other activities, work schedules and/or doctor's appointments.

Date(s) of absence: _____ Total hours missed: _____

State reason(s) for absence:

Parent Signature: _____ Date: _____

(For Director Use Only)

Date request received: _____
NO

Emergency Situation: YES

() Request approved – Make up required (Due one week from date assigned)

Make up assignment will be: _____

() Request denied – Student will not receive credit for time missed

Director Signature: _____ Date: _____