



West Ada

SCHOOL DISTRICT

SCHOOL BOARD MEETING MINUTES **December 11, 2018**

Date, Place & Time	The regular meeting of the Board of Trustees, West Ada School District, convened at 6:00 p.m. on Tuesday, December 11, 2018 at the District Service Center, 1303 E. Central Drive, Meridian, Idaho.
Trustees in Attendance	Phil Neuhoff, Mike Vuittonet, Rene Ozuna, Steve Smylie, and Ed Klopfenstein
Staff in Attendance	Dr. Mary Ann Ranells, Cheri Newbold, Joe Yochum, Dave Roberts, Jeff Dodds, Jonathan Gillen, Devan Delashmutt, Dave Moser, Geoff Stands, Geri Gillespy, Cindy Sisson, Miranda Carson, Eian Harm, Troy Stephens, and Jennifer Fletcher.
Guests	Derek Johnson, Jennifer Payne, Mike Payne, Mike Pabst, Kellie Pabst, Bart Hammlton, Chuck Mathews, Jade Millington, Trogo, Elisabeth Amar, T Walker, Jennifer Shifect, Natalie Jardine, Barry Jardine, Montana Jardine, Lexis Jardine, John Hall, Elisha Hall, Hohanna Wills Shari Stauger, Laura Amar, Kevin Amair, Monte Johnson, Michelle Mayfield, Michelle Stacy, Wendy Palmerton, Phil Archer, Stacy Young, Sue Darden, Steve Mathis, Cathy Smith, Debra Beal, Carolyn Brenner, Jen Marshall, Macy Nielsen, Ryan Nielson, Kevin Leishman, Mike McGrady, Joe Frasier, Alysia Jensen, Katy Finney, Jeremy Telford, Lori Frasure, Lillette Young, Travis Packer, Mya Packer, Ron Draper, Gabriela Walker, Rex Force, Patty Marincic, Bob Ricketts, Vicki Johnson, Kurt Hiatt, Jeff Thompson, Jaylene Borup, Ron Summers, Sara Christensen, Rob Christensen, Olivia Christensen, Lisa Bray, Aimee Larsen, Aaron Hubler, Jesse Buchholz, Mike Pabst, Bryan Howard, and Jennifer Howard.
CALL TO ORDER & PLEDGE	Chairman Neuhoff
Spotlight	Devan Delashmutt, Chief Technology Officer, updated the Board on the Districts technology. Mr. Delashmutt highlighted the three technology areas; educational technology, information systems, and information technology. Geri Gillespy presented the educational technology. Ms. Gillespy stated teachers have used technology to improve teaching, improve learning and engage students. Michelle Mayfield, 5 th grade teacher at Prospect Elementary, presented how students in her classroom use technology. Students have been able to track their own progress by using excel spread sheets and build graphs of data. Mr. Delashmutt provided information about PowerSchool and the ability to

Spotlight cont.

send parents attendance and grade information on a daily or weekly basis. Mr. Delashmutt then presented information on the Raptor Technology, the visitor log system being used in some of the schools. So far, the system has logged more than 90,000 visitors. Mr. Delashmutt reviewed the plans for next summer for the technology rollout for the secondary level. Trustee Klopfenstein asked about the staff and if West Ada has the ability to support the growing technology. Mr. Delashmutt stated this is a challenge in addition to recruiting and retaining staff is difficult. Mr. Delashmutt stated pay is a concern. Mr. Delashmutt stated his department is trying to promote within. Trustee Klopfenstein asked about privacy policies. Mr. Delashmutt stated Idaho Code requires a privacy policy. The IT department has developed a privacy policy with third party vendors that complies with Idaho Code. Trustee Ozuna asked about the Raptor success. Mr. Delashmutt indicated this system allows student absences to be logged in and less time to check a tardy student in which allows students to return to class for instruction and focus on learning. Trustee Ozuna questioned the technology in classroom versus the homes that have little technology. Trustee Ozuna asked how many students don't have technology access at home. Ms. Gillespy responded about 10% did not have access. Vice Chairman Vuittonet asked Ms. Mayfield, the teacher that presented, if the use of technology has made teaching easier or harder. Ms. Mayfield stated it has made her job hard but rewarding. Chairman Neuhoff asked about the intern program. Mr. Delashmutt stated this program continues to grow. Trustees thanked Mr. Delashmutt for the update.

Consent Agenda

Vice Chairman Vuittonet made a motion, **Trustee Klopfenstein** seconded, and the vote was unanimous to approve the amended consent agenda.

Payment of bills dated November 1-30, 2018

P-Card Payments dated October 1-31, 2018

Monthly Reports

Minutes of the:

- a. November 29, 2018, special board meeting
- b. November 13, 2018, regular board meeting

Associated Student Body Reports

Employment Recommendations

Summary of Leave Requests

Alternative authorization - Teacher to New for the 2018-2019 school year to approve Douglas O'Brien for a standard Secondary - Social Studies 6/12 endorsement

Consent Cont.

Recommendation to approve license Agreement known as the SKY PILOT DRAIN

Recommendation to reject RFP 831101: Identity Access Management Access System based on the failure of all proposers to meet the required specifications

Recommendation to approve the design development for Star Elementary School expansion

Recommendation to approve appraisal report on the Idaho Fine Arts Academy, located at 3419, 3545, and 3467 W. Flint Drive and 97 N. Fisher Park Way, Eagle, Idaho 83616

Recommendation to approve water main easement at Mountain View High School

Request to participate in the 2019 Youth Risk Behavior Survey

Request to conduct a research study at Barbara Morgan STEM Academy

Recommendation to approve Eagle Hills Playground Project

Approve the second attempt to sell Idaho Fine Arts Academy

Recommendation to approve Student Tours:

- a. Eagle High School Choir-Treble to travel to Rexburg, Idaho to the State Convention Performance departing January 29, 2019 and returning February 2, 2019
- b. Eagle High School Choir-Chamber to travel to Seattle, Washington to attend the Chamber Choir tour, departing March 6, 2019 and returning March 9, 2019
- c. Eagle High School Cheer (correction on travel dates) to travel to Riverside, California, departing February 1, 2019 and returning February 4, 2019

Disposal of District Surplus

Non-resident student enrollment request for the 2018-2019 school year

Student Expulsions

Discussion

Implementation of improved grading practices at Rocky Mountain High School

Mike Hirano, Principal of Rocky Mountain High School, presented a Power Point to the Board. The RMHS started the discussion with teacher in the year 2016-2017 in the standardization of grade input and reporting. RMHS utilized only five categories of grades: Classwork, Projects, Labs, Quizzes and Assessments. Year two of implementation

Discussion Cont.

(2017-2018) included Homework only counting as 10%, final grade must have two forms of assessment, teachers must input one grade per category every three-weeks, formative assignments are used to inform and prepare, no group work grade and no extra credit. The same year teachers were sent to grading and intervention conferences and a grading committee was formed. The grading committee plans were introduced to the entire staff and time was given to staff for implementation. What is the change at RMHS limited the use of zeros, homework should not be computed in the final grade, students could reassess, and late work would be accepted without penalty. Mr. Hirano has held small parent meeting and parents have voiced concerns about the implementation. Communication, Implementation, Time allotment for retakes, lack of feedback on homework, increased stress and concurrent credit grades. Mr. Hirano along with support from administration has listened to parents concerns and addressed possible solutions for first semester. Several solutions have been discussed such as additional opportunities for reassessment, retake deadline extension, increase communication and establishing a parent focus group for next semester. The grading committee identified 4 common problems identified. Communication and consistency, remediation needs to be built into the school day, and multiple forms of assessments are needed. The committee discussed possible solutions increased communication, homework used for grading purposes, remediation into class instructional time and district wide retake policy. Mr. Hirano addressed the concurrent concerns. He stated the universities were contacted and the grading practices were discussed. Each discussion provided different conflicting answers. Mr. Hirano stood for questions. Trustee Ozuna asked if the concerns of the parents were all addressed. Mr. Hirano stated the biggest concern is the concurrent credit grading. Trustee Smylie questioned the extra work teachers are asked to do and how are they handling the grading process. Mr. Hirano stated not well. Mr. Hirano reported the teachers that developed these grading practices did not foresee the number of retakes. Trustee Klopfenstein asked what department or what subject needs help. Mr. Hirano thought the English and Math departments are the two challenges. Vice Chairman Vuittonet asked if the homework not being graded has been a negative effect on students. Chairman Neuhoff indicated that assessment don't need to be mid-term test. Dr. Ranells thanked Mr. Hirano, Mr. Nesbitt and the staff at Rocky Mountain High School for all the parent meetings, feedback, and dedication to the implementation of the grading process. Chairman Neuhoff opened the meeting for public comment. Patrons were allowed three minutes and were asked to state their name address and be respectful of the process. Parents testified and echoed the following concerns: Implementation, communication to parents and students, stress on students, feedback to students, not enough time for reassessment, lower grades, and concurrent credit grading. A teacher from Rocky Mountain High School testified he supported his administration. Teaching is a partnership and the teachers want what is best for kids. Teachers want the students to show what they are learning and can reassess. Has this been a perfect process, no but we will continue to

Discussion Cont.

make it better. Dr. Ranells thanked the parents, Mr. Hirano, Mr. Nesbitt and the teachers at Rocky Mountain High School. Dr. Ranells stated she is in full support of the Administration. Trustees thanked the parents and agreed this is timely and needs to be addressed as the first semester is near the end. Chairman Neuhoff stated a parent committee is currently working on the issues heard tonight. Mr. Hirano is currently working on a committee to involve parents, students and staff. Trustee Ozuna asked what should happen next and what is the role of the Board. Don Nesbitt stated the short term should be to work on a solution for the rest of this semester and this same committee should implement a plan for the next semester. Mr. Nesbitt stated this is the districts 5-year plan to implement this strategy. The idea is get student to the standard before assessing them. Mr. Nesbitt stated re-assessing is not a new strategy. The logistics are creating problems at Rocky Mountain and will be addressed by the committee. Trustee Ozuna asked if this issue would come back to the board. Mr. Nesbitt indicated this would if the board so requested it to. Dr. Ranells indicated Rocky Mountain is creating a timeline. This process will involve teachers, students and parents. Trustee Smylie stated he respects Mr. Hirano, Mr. Nesbitt, and Dr. Ranells, and their goal is always what is best for kids. Trustee Smylie assured parents the district will address parents' concerns.

Revised Policy 102. Code of Ethics of the Idaho Teaching Profession (second reading) Dave Roberts

Dave Roberts, Chief Human Resource Officer, noted the only revision to Policy 102 was the removal of the word ALL. Mr. Roberts will have a code of Ethic for classified in the future.

Revised Policy 702.10. General Operation - Transportation (second reading) Miranda Carson

Miranda Carson, Transportation Liaison, noted the revisions included the way citations are issued, and deleted the issuing of citations at the bus stop. Trustees had no questions for Mrs. Carson.

Revised Policy 603.2. High School Credits & Graduation (second reading) Cindy Sisson

Cindy Sisson, Curriculum Director, revised policy 603.2 by adding language to clarify what requirements are needed for each graduating class. The language was added to clarify for parents the name changes in some of our courses. Trustees had no questions for Ms. Sisson.

Revised Policy 603.21. High School Diploma and Graduation Ceremony (second reading) Cindy Sisson

Cindy Sisson, Curriculum Director, indicated no changes to this policy. Ms. Sisson stated Administration supports this policy as presented. Trustee Ozuna reported she supports giving all students the opportunity to participate in the graduation ceremony.

Revised Policy 603.22. Advanced Opportunities Program (second reading) Cindy Sisson

Discussion Cont.

Cindy Sisson, Curriculum Director, had no revision in the policy from the last reading. Trustee Ozuna asked if a concurrent credit teacher offer credits for multiple Universities. Ms. Sisson stated no. Trustee Ozuna asked if students understand the grading before they sign up for the class. Ms. Sisson stated they can take the class as a regular class or a concurrent credit class. Dr. Ranells indicated within each University each college within the university has different requirements. The policy will return for a third and final reading.

Revised Policy 1001.2, Outside/Community Speakers (second reading) Cindy Sisson

Cindy Sisson, Curriculum Director, had no revision in the policy from the last reading. Ms. Sisson provided the Trustees with the consent form used by the schools for outside speakers. Trustee Klopfenstein wanted to make sure the wording in line 24 was consistent throughout the policy. Ms. Sisson indicated that the process could be clarified regarding who is the gatekeeper of the approval process. Trustee Smylie noted that it wouldn't be acceptable if a topic was controversial at one building and not deemed controversial at another building. Dr. Ranells clarified that this policy applies to outside speakers who are asked to come into a building and who should approve a teacher request to bring in the speaker. The proper protocol would be the building principal would approve the speaker. Vice Chairman Vuittonet expressed that the principal should make the decision, but district administration should have the ability to not allow the guest speaker.

Revised Policy 1003.20, Rental Fees (second reading) Joe Yochum

Joe Yochum, Assistant Superintendent, indicated the only change in the policy is the hold harmless will not be available on the web site but available at the facility. Trustees questioned the club sports that are affiliated with the school district. Mr. Yochum stated we have a policy regarding this which allows some flexibility. Trustee Ozuna questioned the term feeder school's sports and club sports what is the difference between these two. Mr. Yochum explained a feeder school would be a middle school that would feed into a high school. This policy will return for a third reading.

Revised Policy 202.10, Code of Ethics (first reading)

Dr. Ranells reported the update to Policy 202.10 needs to be read aloud and signed by the trustees during the reorganization or the Board in January. The update reflects the model that ISBA uses. Trustee Smylie requested item 14 to be reworded to add clarity. Dr. Ranells stated the code of Ethics is to make sure protocol is followed. Chairman Neuhoff indicated the language in line 14 can be changed in the motion.

Revised Policy 206, Public Charter Schools (first reading) Joe Yochum

Joe Yochum, Assistant Superintendent, presented the revised policy to reflect Idaho Code. Chairman Neuhoff asked about the renewal of the two charter schools. Mr. Yochum stated we are in the process of complying with the timeline. Trustee Klopfenstein asked who serves on

Discussion Cont.

the Charter School Board and how long is the appoint. Mr. Yochum stated Staci Low serves on Meridian Technical Board. Vice Chairman Vuittonet indicated the Charter school should provide an annual report to the Board on the Charter School's performance. Trustee Klopfenstein asked about the policy stating a guarantee of employment at West Ada. Dave Roberts indicated teacher would be granted years of service just like they are granted years of service for working in surrounding districts.

The appraisal report regarding the letter of intent between Idaho State University and West Ada School District

Joe Yochum, Assistant Superintendent, indicated the appraisal increased in value by 25%. Vice Chairman Vuittonet stated the appraisal was done with the highest best use of the land. Trustee Ozuna questioned the appraisal request by ISU and the appraisal being paid by ISU. Mr. Yochum had no concerns. Vice Chairman Vuittonet stated appraisal companies have a code of ethics and licensure is tied to not being influenced by an outside interest. Mr. Yochum stated the appraisal was certified to both parties. Vice Chairman Vuittonet felt confident on the appraisal. Chairman Neuhoff appreciated the conversation and the information provided by ISU and administration.

Purchase agreement with West Ada School District and Idaho State University

Joe Yochum, Assistant Superintendent indicated this document was written by West Ada's legal counsel. The agreement indicates an easement for the road that ISU will construct at a cost nearing \$400,000. Mr. Yochum indicated that it is administration's recommendation to approve the purchase agreement. Chairman Neuhoff asked about the timeliness of the request. ISU representatives noted that it is their intention to take it to the State Board next week, allowing the parking lot to open for next fall.

Action

Revised Policy 202.10. Code of Ethics

Trustee Ozuna made a motion to approve code of Ethic with the correction of line number 14 to read as follows; Present criticism of District personal to the Superintendent, not to District staff or to a Board meeting, **Trustee Smylie** seconded and the vote was unanimous to approve revised Policy 202.10.

The appraisal report regarding the letter of intent between Idaho State University and West Ada School District

Vice Chairman Vuittonet made a motion, **Trustee Smylie** seconded to approve the appraisal report regarding the letter of intent between Idaho State and Ada School District. The vote was 3 yes with Trustee Ozuna voting no and Chairman Neuhoff abstention. The appraisal report passed.

Purchase agreement with West Ada School District and Idaho State University

Action Cont.

Vice Chairman Vuittonet made a motion, **Trustee Smylie** seconded to approve the purchase agreement with West Ada School District and Idaho State University. The vote was 3 yes with Trustee Ozuna voting no and Chairman Neuhoff abstention. The purchase passed.

Board Report

Trustee Klopfenstein reported about the screen time on students and the effects.

Trustee Ozuna reported on the School of Choice committee she is on and will keep the Board updated with any information.

Vice Chairman Vuittonet reported on the City of Meridian's comprehensive plan he was asked to serve on. He also reported on meeting with the majors from the valley in regard to the bond debt reduction.

Chairman Neuhoff reminded Trustees of the December 20th special meeting at 9am.

Trustee Smylie reported on the legislative luncheon at the District Office.

Superintendent Report

Dr. Ranells had no report.

ADJOURNMENT

Vice Chairman Vuittonet made a motion, **Trustee Klopfenstein** seconded, and the vote was unanimous to adjourn the meeting at 10:50 p.m.

Chairman

Clerk