



# West Ada

SCHOOL DISTRICT

## SCHOOL BOARD MEETING MINUTES February 12, 2019

<b>Date, Place &amp; Time</b>	The regular meeting of the Board of Trustees, West Ada School District, convened at 6:00 p.m. on Tuesday, February 12, 2018 at the District Service Center, 1303 E. Central Drive, Meridian, Idaho.
<b>Trustees in Attendance</b>	Trustees: Phil Neuhoff, Mike Vuittonet, Rene Ozuna, Steve Smylie, and Ed Klopfenstein
<b>Staff in Attendance</b>	Dr. Mary Ann Ranells, Cheri Newbold, Joe Yochum, Eric Exline, Don Nesbitt, Geoff Stands, Mandy White, Dave Moser, Dave Roberts, Ramona Lee, Staci Low, Cindy Sisson, Jonathan Gillen, Eian Harm, Jennifer Fletcher, Shana Hawkins, Devan Delashmutt, Cathy Wright, Dennis Haus, and Jeanne Buschine
<b>Guests</b>	Sue Darden, Christy Smith, and Jeannette Curtis
<b>CALL TO ORDER &amp; PLEDGE</b>	Chairman Ed Klopfenstein  Chairman Klopfenstein asked if the Clerk had any addition information to add to the consent agenda. The Clerk had nothing to add at this time.
<b>Spotlight</b>	Eric Exline, Chief Communication Officer, presented Don Lowman with the Distinguished Leadership Award for this outstanding service to the West Ada School District for the past 30 years. Don Lowman responded with gratitude and appreciation for all the experiences he has had over the past 30 years. Dr. Ranells stated how much she appreciated Don and all the years of dedication to the West Ada Family. He will be missed.
<b>Consent Agenda</b>	<b>Trustee Smylie</b> made a motion, <b>Vice Chairman Vuittonet</b> seconded, and the vote was unanimous to approve the consent agenda.  Payment of bills dated January 1-31, 2019  P-Card Payments dated December 1-31, 2018  Monthly Reports  Minutes of the January 29, 2019 board meeting  Associated Student Body Reports  Employment Recommendations  Summary of Leave Requests  Approve bids for the Mountain View High School expansion project

**Consent Cont.**

Recommendation to approve Bid #902901, Irrigation Well at CDSA- Phase Two

Recommendation to approve Amendment 2 to Professional Services Agreement with Design West Architects

Recommendation to set the date of the 2019-2020 budget hearing for Tuesday, June 11, 2019 at 6:00p.m.

Recommendation to approve Husky Trust donation

Disposal of District Surplus

Recommendation to approve Eagle High School Yearbook to travel to Anaheim, Ca leaving April 25, 2019 and returning April 28, 2019 for the National High Journalism Conference

Out of school suspension report

Non-resident student enrollment request for the 2018-2019 school year

Student Expulsions

**Discussion**

**Revised Policy 206, Public Charter Schools (third reading) Joe Yochum**

Joe Yochum, Assistant Superintendent, presented the revised policy with a minor change to reflect the correct language. Trustees had no questions.

**Revised Policy 200, Statement of Guiding Principals (first reading) Dr. Ranells**

Dr. Ranells, Superintendent, suggested the deletion of this Policy because the information appears in other policies in this series. Trustee had no questions.

**Revised Policy 201.1, Legal Status and General Power (first reading) Dr. Ranells**

Dr. Ranells, Superintendent, presented Policy 201.1 with the addition of legal references. Trustee had no questions.

**Revised Policy 201.4, Organization of the Board (first reading) Dr. Ranells**

Dr. Ranells, Superintendent, presented Policy 201.1 with the addition of legal references. Trustee Ozuna questioned the salaries of the Clerk and the Treasurer. Dr. Ranells indicated the Board approves all salaries. Dave Roberts, Chief Human Resource Office stated sometime the Clerk and the Treasurer are not on staff and would need to be paid separately. Trustee Smylie indicated he wanted to make sure we are in alignment with Idaho Code. Dr. Ranells indicated she would check.

**Revised Policy 501.60, Homeless Students (first reading) Jeannie Buschine**

Jeannie Buschine, Head of Counseling, revised the policy to reflect the name change of No Child Left Behind to its current title. Vice Chairman Vuittonet asked about any challenges with ESSA. Ms. Buschine indicated the number of homeless increased annually. Chairman Klopfenstein asked what does homeless look like in West Ada? Ms. Buschine stated the increase cost in housing in West Ada and the lack of any homeless shelter in Meridian is a challenge. West Ada strives to keep students stable in area schools. The district typically helps with

**Discussion Cont.**

clothing, food, transportation, sport activities and health related offerings. Trustees had no other questions.

**Revised job description, Superintendent of Schools - Dave Roberts**

Dave Roberts, Chief Human Resource Officer, stated the changes were made to include the Retired Standard Administration Contract. Trustee Neuhoff asked if this job description is effective now or after the new contract is issued. Chairman Klopfenstein indicated it would be effective July 1, 2019

**Superintendent evaluation model**

Chairman Klopfenstein began the conversation. He stated the group included himself, Trustee Smylie, Dr. Ranells and Ms. Newbold worked on the model developed by trustee Neuhoff. The group considered suggestions from all Trustees which included less section, more evidence and a scale with description to rate each section. Trustee Smylie was pleased with the model and felt this was a positive movement to include the Continues Improvement Plan in the evaluation process. Trustee Ozuna noted two of the definitions were exactly the same. Chairman Klopfenstein noted the need for the correction. The Clerk read the correct language. The motion would need to include the correct wording. Trustee Ozuna asked about the term "critical goals" and what happens if those goals are not met. Vice Chairman Vuittonet stated this tool would need to be revised over time, but this is a positive start in the right direction. Trustee Ozuna would like to see only three rating scores. Dave Roberts, Chief Human Resource Officer, addressed the language in the rating scale. He stated the language is different than the language found in other evaluation models. He stated staff have a rating scale of three points and receive an overall rating. Staff still receives feedback when they are distinguished. This has been the process for the past two years. Vice Chairman Vuittonet asked if Clerk could put numbers by where the goals could be found in the packet. Trustees felt comfortable with the rating system as presented. Trustees questioned the timing process. Trustee Ozuna feels that the evaluation process should be discussed in Executive Session. Trustee Smylie said he could support that if the Superintendent is part of the discussion in Executive Session. Trustee Neuhoff had concerns with the timing process and the current Board policy. He suggested the policy be revised first then the timing piece. Trustee Neuhoff reminded the Trustees the Policy was suspended until March. Trustee Smylie suggested holding this item until the next board meeting. Dr. Ranells stated the board can suspend it current policy until the new process has been implemented and adjustments are made to the current process. Trustee Neuhoff indicated he would like to move forward with the evaluation process for this year and address the timing for the following year at a later date. Chairman Klopfenstein asked if the Trustees wanted to address each line of the evaluation tool line by line. Trustees all agreed the tool was acceptable the timing piece needed to be adjusted. Trustee Neuhoff indicated he would make a motion to approve the evaluation tool and table the timing process.

**Action**

**Revised Policy 206, Public Charter Schools**

**Vice Chairman Vuittonet** made a motion, **Trustee Smylie** seconded and the vote was unanimous to approve revised Policy 206.

**Revised job description, Superintendent of Schools**

**Trustee Neuhoff** made a motion, **Vice Chairman Vuittonet** seconded and the vote was unanimous to approve revised job description.

**Superintendent evaluation model**

**Trustee Neuhoff** made a motion to approve the evaluation model with

**Action Cont.**

correction of the ineffective definition to read as follows: Performance was consistently below expectations in most essential areas of responsibility, and/or reasonable progress toward critical goals was not made. Significant improvement is needed in one or more important areas. A plan to correct performance, including timelines, must be outlined and monitored to measure progress. The motion also included to table the timeline process until the review of Policy 300. Vice Chairman Vuittonet seconded and the vote was unanimous.

**Board Report**

Trustee Neuhoff reported how vital it is for all of us to pay attention to the legislative issues.

Trustee Ozuna had no report at this time.

Vice Chairman Vuittonet announced the Gala will be held February 21 and the tables are all sold. He also announced he will be leaving the Foundation Board and Trustee Neuhoff will replace him. Next week is the Day on the Hill and a chance to express our concerns with the legislators.

Trustee Smylie reported on the number of meetings he had attended including the graduations for rebound and Eagle Academy.

Chairman Klopfenstein reported his visit to Meridian Elementary and the amazing job the staff does to take care students in all their need both academically and emotionally.

**Superintendent Report**

Dr. Ranells thanked the administration for all the kind words and thanked the Clerk for the evaluation document.

**ADJOURNMENT**

**Vice Chairman Vuittonet** made a motion, **Trustee Smylie** seconded and the vote was unanimous to adjourn the meeting at 7:14 p.m.

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Chairman

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Clerk