



West Ada

SCHOOL DISTRICT

SCHOOL BOARD MEETING MINUTES May 28, 2019

Date, Place & Time	The regular meeting of the Board of Trustees, West Ada School District, convened at 6:00 p.m. on Tuesday, May 28, 2018 at the District Service Center, 1303 E. Central Drive, Meridian, Idaho.
Trustees in Attendance	Trustees: Phil Neuhoff, Mike Vuittonet, Rene Ozuna, Ed Klopfenstein, and Steven Smylie (arrived at 6:15 p.m.)
Staff in Attendance	Dr. Mary Ann Ranells, Cheri Newbold, Joe Yochum, Don Nesbitt, Eric Exline, Dave Roberts, Geoff Stands, Jennifer Fletcher, Cathy Wright, Jonathan Gillen, Devan DeLashmutt, Cindy Sisson, Lori Gash Michelle Farrell, Denise Shumway, Ian Updike, and Diane Olivia
Guests	Marcus Myers, Tiffany Myers, Mary Walker, Jack Walker, Rory Schwenson and Debbie Lichter
CALL TO ORDER & PLEDGE	Chairman Ed Klopfenstein Chairman Klopfenstein asked if the Clerk had any additional information to add to the consent agenda. The Clerk had attached the MTI Asbestos Abatement to the agenda and provided a hard copy to all Trustees.
Recommendation	Mary Ann Ranells, Superintendent, has a recommendation for the NEW East Regional Director. The administration's recommendation for the position is Marcus Myers. Mr. Myers is currently the principal at Meridian Elementary School. Trustees asked Mr. Myers about the the success of Meridian Elementary and will this success continue. Mr. Myers stated the team at Meridian Elementary is exceptional and will continue to build on the success of that school with or without him. His focus at Meridian Elementary was to build a team.
Consent Agenda	Trustee Neuhoff made a motion, Vice Chairman Vuittonet seconded to approve the consent agenda and the vote was unanimous. Minutes of the May 14, 2019 regular board meeting Employment Recommendation Summary of Leave Requests Recommendation to approve New Regional Director Renewal of an Alternative Authorization Teacher to New for Christina Morgan to work as a Social Studies and Economics Teacher Emergency Provisional Certification for Stephanie Woodman for Mathematics

Consent Cont.

Alternative Authorization Content Specialist:

- a. Erin Maylett, Idaho teaching credential with an endorsement in Spanish
- b. Laurie Gebert as a German teacher

Recommendation to approve revised 2019-2020 school calendar

Approve 2019-2020 State Instructional Calendars

Recommendation to approve demolition for Owyhee High School Site

Recommendation to approve quick claim deed for Parcel 1

Recommendation to approve quick claim deed for Parcel 2

Recommendation to approve Gymnasium fire alarm upgrade at Meridian High School

Recommendation to approve Lewis & Clark Middle School Tennis Courts resurface/repair

MTI Asbestos Abatement Dairy/Owyhee High School

Pending change order over-excavation of unsuitable soil at Owyhee High School

Terry Reilly Hold Harmless and Contract

Approve High School Social Studies Curriculum

Approve Middle and High School Health Curriculum

Disposal of District Surplus

Discussion

New Policy 802.55, Purchasing Conflict of Interest (second reading)

Jonathan Gillen

Jonathan Gillen, Chief Finance Officer, presented the policy with the addition of one word. Trustees had no questions.

Revised Policy 801.70, Unappropriated fund Balance and Contingency (first reading) Jonathan Gillen

Jonathan Gillen, Chief Finance Officer, presented the policy to reflect the district's current balance. Administration is asking for the suspension of this policy. Trustee Ozuna asked if the district should lower the amount to match what the district may achieve over the next year. Vice Chairman Vuittonet indicated when the fund balance drops this affects the bond rating. He supports the 9%. Trustee Neuhoff agrees but asked if there are guidelines and what other districts retain in a fund balance. Mr. Gillen indicated it varies from state to state. Chairman Klopfenstein asked what is the current fund balance percentage. Mr. Gillen stated it is 8.99%.

Revised Policy 603.20, High School Credits & Graduation (second reading) Cindy Sisson

Cindy Sisson, Curriculum Director, presented the Policy 603.20 with no changes from the first reading. Trustees had no questions.

Discussion Cont.

Revised Policy 603.22, Advanced Opportunities Program, (first reading)

Michelle Farrell

Michelle Farrell presented Policy 603.22 to reflect the changes made by the legislature. The language is from Idaho code. The policy address courses not offered in the district. Trustee Ozuna asked for the policy to state courses can't be available at any of the West Ada District High School. Trustee Neuhoff asked if the Advanced Opportunity money can be used for a University course. Ms. Farrell indicated it could.

Revised Policy 502.81, Student Technology and Internet Acceptable Use, (third reading) Devan DeLashmutt

Devan DeLashmutt, Chief Technology Officer, presented Policy 502.81 with no changes since the last reading. Mr. DeLashmutt requested the retention policy to remain the 90 days until more data can be collected. Trustee Smylie indicated he had concerns over staff that may need to refer to an e-mail over the 90-day retention period. Trustee Smylie wanted to hold off on the approval of the policy until the retention period can be finalized. Mr. DeLashmutt indicated this is a timely policy that need to go into the student handbook. Trustee Neuhoff would like the policy to be revisited in a timely matter and that he would like this to be indicated in the motion. Chairman Klopfenstein asked what are the retention requirements. Mr. DeLashmutt stated we are required to have a policy. Chairman Klopfenstein asked for clarification on student logs and how long this information is kept. Mr. DeLashmutt indicated some of the retention is less than 10 minutes up to two years. Chairman Klopfenstein asked about streaming large files and the limitations. Mr. DeLashmutt indicated the new filter can distinguish between the types of files. Mr. DeLashmutt outlined the process when reviewing a public records request. This is a concern when deciding the retention time frame. Trustees asked for clarification on the guidelines outlined in lines 141-142 dealing with political use and organizations and foundations. Trustees suggested this language be deleted and modified for clarification. Trustee Smylie questions the use of district e-mail communicating a bond election. Mr. DeLashmutt indicated this is information and not used to persuade patrons to vote one way or another. Dr. Ranells clarified that the policy will come back within 3-5 months and revisions can be made.

New Policy 502.82, Student Data Privacy and Security (third reading)

Devan DeLashmutt

Devan DeLashmutt, Chief Technology Officer, present the policy with no additional changes since the second reading. Chairman Klopfenstein asked about the process of reporting a data breach and what communication goes out. Mr. DeLashmutt indicated a plan is followed according to Idaho Code reporting requirements.

New Policy 605 (formerly Policy 1001.30) Instructional Technology (third reading) Devan DeLashmutt

Devan DeLashmutt, Chief Technology Officer, revised the policy with the addition of student confidentiality information and the state and federal laws that apply. Trustee Neuhoff suggested adding the word "and" to line 132.

Removal of Policy 1001.40, E-Mail and Electronic Communications Use

Devan DeLashmutt

Devan DeLashmutt, Chief Technology Officer, indicated most of this policy appears in existing policies. He noted where the information is located. Trustee Smylie liked some of the language in line 27 in Policy 1001.40 that might add clarity to the New Policy 605.

Action

New Policy 802.55, Purchasing Conflict of Interest

Vice Chairman Vuittonet made a motion, **Trustee Ozuna** seconded to and the vote was unanimous to approve the New Policy 802.55.

Revised Policy 801.70, Unappropriated fund Balance and Contingency

Trustee Ozuna made a motion, **Vice Chairman Vuittonet** seconded to and the vote was unanimous to approve revised Policy 801.70.

Revised Policy 502.81, Student Technology and Internet Acceptable Use

Trustee Neuhoff made a motion to approve the policy with the removal of “ issues dealing with private or charitable organizations or foundations” and the policy will return the second meeting in October. **Vice Chairman Vuittonet** seconded. Trustee Smylie wanted to clarify that the entire policy would be reviewed in October. Trustee Neuhoff indicated the Board can revise any part of the policy when it returns in October. The vote was unanimous to approve the revised policy.

New Policy 502.82, Student Data Privacy and Security

Trustee Ozuna made a motion, **Trustee Neuhoff** seconded to and the vote was unanimous to approve revised Policy 502.82.

New Policy 605 (formerly Policy 1001.30) Instructional Technology

Vice Chairman Vuittonet made a motion, **Trustee Neuhoff** made a friendly motion requesting to add the words “as well as” in line 132. Trustees voted to accept the friendly motion. **Trustee Ozuna** seconded to and the vote was unanimous to approve New Policy 605.

Removal of Policy 1001.40, E-Mail and Electronic Communications Use

Vice Chairman Vuittonet made a motion, **Trustee Neuhoff** seconded to and the vote was unanimous to remove Policy 1001.40.

ADJOURNMENT

Vice Chairman Vuittonet made a motion, **Trustee Ozuna** seconded and the vote was unanimous to adjourn the meeting at 7:17 p.m.

Chairman

Clerk