



West Ada

SCHOOL DISTRICT

SCHOOL BOARD SPECIAL SESSION MINUTES July 15, 2019

Date, Place & Time	A Special Session meeting of the Board of Trustees, West Ada School District, convened at 5:00 p.m. on Monday, July 15, 2019 at the District Service Center, 1303 E. Central Drive, Meridian, Idaho.
Trustees in Attendance	Trustees: Phil Neuhoff (phone), Mike Vuittonet, Rene Ozuna, Steve Smylie, and Ed Klopfenstein
Staff in Attendance	Joe Yochum, Cheri Newbold, Jonathan Gillen, Marcus Myers, and Mike Carrithers
Guests	Laurie Wolfe, Ms. Lovejoy, Jason Bransford, and Josh Femreite
CALL TO ORDER & PLEDGE	Chairman Klopfenstein Chairman Klopfenstein asked if the Clerk had any additional information to add to the consent agenda. The Clerk provided the following information to Trustees and Patrons in regards to item #3 and item # 7. Information was available as a hard copy and will be attached to the minutes of the agenda.
Consent Agenda	<p>Trustee Smylie made a motion to remove item #1 to discussion and action. Vice Chairman Vuittonet seconded and the vote was unanimous.</p> <p>Chairman Klopfenstein made a motion to remove item #3 to discussion and action. Trustee Smylie seconded and the vote was unanimous.</p> <p>Trustee Ozuna made a motion, Vice Chairman Vuittonet seconded, and the vote was unanimous to approve amended consent agenda.</p> <p>Recommendation to approve Multifunction Digital Copier Equipment Lease and Maintenance Service Contract for a period of five (5) years with Valley Office Equipment</p> <p>Request for a Sole Source declaration for the purchase of time clock from TimeClocks Plus</p> <p>Request to grant temporary construction easement to Idaho State University</p> <p>Recommendation to approve CTE Laser Cutter Trade Ins</p> <p>Disposal of Surplus Personal Property-School Busses</p>

Consent Cont.

Approve design documents for Mary McPherson Expansion

Approve 19-20 SRO Contract with The City of Meridian

Discussion

Petition to authorize Gem Prep: Meridian North Charter School

Jason Bransford, Gem Prep Representative, presented the overview of Gem Prep North Charter School. Mr. Bransford outlined the vision as a school that is designed and aligned to prepare students for success in college and beyond. The environment is tailored to personalize to the individual student. Secondary students participate in college preparatory courses and have an opportunity to earn an Associate's Degree. Mr. Bransford indicated Gem Prep Meridian (K-6) is fully enrolled for the 19-20 school year and another 500 students are on a waiting list. Gem Prep will serve students K-12 mirroring the student population of the local district demographic. Trustee Smylie had concerns on the demographics of students, special needs students and free and reduced lunch students. Mr. Bransford indicated on the campus Gem Prep does have a teacher and a Para for Special needs kids as required. Trustee Ozuna had concerns about students that want to participate in extra activities such as sport. Mr. Bransford indicated students have that opportunity and would be required to pay whatever fees the home school requires. Trustee Ozuna questioned the transition when students decide to leave Gem Prep are they on track with West Ada Schools. Mr. Bransford indicated they are. Mr. Bransford indicated students are provided with a mentor and a network of counselors depending on grade level to guide them to a career path. Trustee Ozuna asked about the timing of the petition and the potential lose of the Grant. Mr. Bransford indicated the Federal grant application deadline is October. The Clerk asked Mr. Gillen, Chief Financial Officer, to explain process the Trustees would be voting on. Mr. Gillen explained denial of the authorization application would allow Gem Prep to go to the Charter School Commission. Approval would mean West Ada is responsible for the Charter. The approval of any boundaries is something that is up to Gem Prep. If the school District does nothing, in the 4-week time period, Gem Prep can take authorization application to the State Commission.

Recommendation to approve Multifunction Digital Copier Equipment Lease and Maintenance Service Contract for a period of five (5) years with Valley Office Equipment

Trustee Smylie wanted to clarify with administration on the deployment of the new copiers. Mike Carrithers, Purchasing Agent addressed his concerns. Mr. Carrithers indicated the machines are ready to go. The estimated date to have copiers in all schools is August 15. Modified will be the first to have copiers delivered.

Request to grant temporary construction easement to Idaho State University

Chairman Klopfenstein asked for the item to be moved to allow Trustees to ask questions since the document was received so late. Trustees common concerns:

- The main access for ISU's parking lot construction
- The easement portion is it owned by West Ada or jointly
- The use of heavy equipment and damages to the West Ada existing parking lot and the safety of RHS students and District staff
- Financial consideration
- Repair cost to the land

Discussion Cont.

- Language in the document

Joe Yochum, Assistant Superintendent, indicated our legal counsel had reviewed the document. The lease agreement needs to be completed before the final closing on the sale of the land to Idaho State. Trustees asked for the document to be reviewed again with the above concerns. Mr. Yochum will take concerns back to legal counsel for revisions.

ACTION

Petition to authorize Gem Prep: Meridian North Charter School
Vice Chairman Vuittonet made a motion to deny the Gem Prep Meridian North Charter School petition to authorize and pass it on to the State Charter Commission. **Trustee Ozuna** seconded and the vote was unanimous.

Recommendation to approve Multifunction Digital Copier Equipment Lease and Maintenance Service Contract for a period of five (5) years with Valley Office Equipment
Trustee Ozuna made a motion to approve the Copier Contract, **Trustee Neuhoff** seconded and the vote was unanimous.

Request to grant temporary construction easement to Idaho State University
Vice Chairman Vuittonet made a motion to table the temporary easement to Idaho State University, **Trustee Smylie** seconded and the vote was unanimous.

ADJOURNMENT

Vice Chairman Vuittonet made a motion, **Trustee Ozuna** seconded, and the vote was unanimous to adjourn the meeting at 6:52 p.m.

Chairman

Clerk