



West Ada

SCHOOL DISTRICT

SCHOOL BOARD ANNUAL MEETING MINUTES January 14, 2020

Date, Place & Time	The Annual meeting of the Board of Trustees, West Ada School District, convened at 6:00 p.m. on Tuesday, January 14, 2020 at the District Service Center, 1303 E. Central Drive, Meridian, Idaho.
Trustees in Attendance	Trustees: Phil Neuhoff, Rene Ozuna, Steve Smylie, Ed Klopfenstein, and Amy Johnson
Staff in Attendance	Dr. Mary Ann Ranells, Cheri Newbold, Joe Yochum, Eric Exline, Dave Moser, Ian Updike, Angie Neal, Cara Hinkson, Marcus Myers, Geoff Stands, Shana Hawkins Mandy White, Devan Delashmutt and Cathy Wright.
Guests	Sue Darden, Miranda Randall, Ryan Suppe, and Aaron Dahl
CALL TO ORDER & PLEDGE	Cheri Newbold, Clerk of the Board
Reorganization of the Board/Action Items	<p><u>Administer the Oath of Office</u> Cheri Newbold, Clerk of the Board, administered the Oath of Office to each Trustee by zone. Ed Klopfenstein, Amy Johnson, Steve Smylie, Phil Neuhoff and Rene Ozuna. Trustees signed the Oath and returned it to the Clerk.</p> <p><u>Elect Board Chair</u> Cheri Newbold, Clerk of the Board, called for nominations. Trustee Smylie nominated Ed Klopfenstein for Board Chair. There were no other nominations. Chairman Klopfenstein thanked the Trustees. The vote was unanimous.</p> <p><u>Elect Vice Chair</u> Chairman Klopfenstein called for nominations for Vice Chairman. Chairman Klopfenstein nominated Trustee Smylie. There were no other nominations. The vote was unanimous.</p> <p><u>Elect other appointments</u> Trustee Neuhoff approved other appointments, as presented by administration, and the vote was unanimous to approve appointments.</p> <p><u>Approve or deny designated public posting places</u> Vice Chairman Smylie made a motion, Trustee Neuhoff asked if there could be a posting place in the northern part of the district. Clerk Newbold stated that the agenda is sent to the Eagle and Star library. Trustee Johnson seconded, and the vote was unanimous to approve posting places.</p> <p><u>Approve or deny meeting dates for 2020</u> Trustee Ozuna made a motion, Trustee Smylie seconded and the vote was unanimous to approve the meeting dates for 2020.</p>

Sign Code of Ethics

Trustees all signed the Code of Ethics and returned documents to the Clerk.

Consent Agenda

Chairman Klopfenstein asked if the Clerk had any additional information to add to the consent agenda. The Clerk stated the additional information is available for patrons and Trustees as a hard copy and will be attached with the meeting notes.

Trustee Neuhoff made a motion, **Vice Chairman Smylie** seconded to approve the consent agenda and the vote was unanimous.

Payment of bills dated December 1-31, 2019

P-Card Payments dated November 1-30, 2019

Monthly Reports

Associated Student Body Reports

Employment Recommendations

Summary of Leave Requests

Alternative Authorization-Teacher to New for Michaela Richmond to teach PE/Cardio Fitness classes at Renaissance High School

Approve relocation agreement and confirmation deed/quitclaim deed with Bureau of Reclamation

Achievement House bid approvals

Approve the Multi-Health Systems Inc. assessment for students 2nd through 5th in 6-9 buildings

Approve bid for propane fuel supply for school busses

Recommendation to approve (CTE) EMR textbook

Approve the Cybersecurity Course content to be taught in the senior-level capstone class on the web development side of the computer science program

District Surplus

Non-resident student enrollment request for the 2019-2020 school year

Student Expulsions

Discussion

Revised Policy 702.57, Transportation Discipline (second reading) Ian Updike

Ian Updike, Transportation Liaison, presented the second reading of the policy. The only request from the last reading was to provide the point system. Mr. Updike had an Excel spread sheet outlining the points/citations. He stood for questions. Trustee Johnson wanted clarity for parents on the expectations

Discussion Cont.

for drivers. She also wanted a clear process for parents to be able to follow and address when a bus driver is not following district policy. Mr. Updike stated this might not be the place for this information but agreed parents should have this information. Trustee Ozuna thanked Mr. Updike for the consequences. She noted that the consequences don't match the Excel file. Mr. Updike responded that there is no 5-point citation. Mr. Updike responded that 5-point citations are cumulative. Trustee Ozuna pointed out an example of another inconsistency between the policy and the consequences. Vice Chairman Smylie said that having inconsistencies would make the policy hard to implement if they do not match. Mr. Updike said that he is still refining the wording attached to the consequences. Trustee Neuhoff stated that the policy does not appear to have the same level of due process for students as other policies have when a student violates the policy. He asked if there could be revised to speak more to due process for the student. He asked if the bus expulsion committee has ever been convened. Mr. Updike said he recalled one time the committee met to consider an appeal or the loss of busing privileges. Trustee Neuhoff also asked how to apply the consequences when the people are contractors. Trustee Johnson asked about the average number of citations. Mr. Updike responded that he brought that information to the previous meeting, but noted that the number has decreased with the exception of violations for vaping. Chairman Klopfenstein expressed a concern about the due process in appeals for student violations. He asked to clarify in the policy who is responsible in the transportation office for the appeal. Trustee Johnson asked where the policy says the appeal is filed. Mr. Updike responded that parents are told about the appeal process when a citation is issued. Trustee Neuhoff asked what a student management coordinator does. Mr. Updike answered we have 4 staff members assigned to handle student discipline. Trustee Neuhoff said that the reason the policy needs to be clarified is because it applies to contracted employees, not West Ada employees. Chairman Klopfenstein said he would like to provide language for clarification. Trustee Neuhoff indicated appeals should go to the Transportation Liaison for West Ada. Trustee Johnson thanked Mr. Updike and volunteered to work with Mr. Updike on the policy. Vice Chairman Smylie said that policy should outline the philosophy rather than a statement of implementation. Trustees major concerns: Language consistence, the Excel spread sheet matching the policy, the location of point system, due process, clarifying the 5 days (calendar days or school days), and the parent's ability to locate information. Mr. Updike will bring policy back for another reading.

Revised Policy 302, Intern Program (second reading) Mandy White

Dr. Mandy White, Regional Director, presented Policy with no changes. She stood for questions. Chairman Klopfenstein asked about the length of the time and the reason for the increase. Dr. White indicated the length of time changing from two to three years would give the interns more experience. Chairman Klopfenstein asked if we have a hard time finding candidates. Dr. White indicated this is not an issue. Vice Chairman Smylie asked if an intern can complete the program in less than three years. Dr. White indicated many of the candidates are offered a vice principal position before the completion of the three years.

Action

Minutes of the December 10, 2019 Regular Board meeting

Trustee Smylie made a motion, **Trustee Ozuna** seconded, and the minutes were approved, with **Trustee Johnson** abstaining. Dr. Ranells explained the minutes were pulled to the action section because Trustee Johnson was not on

the Board during this meeting.

Board Reports

Vice Chairman Smylie reported on the work he has been doing with the new legislative session. He encouraged Board members to reach out to the local legislators and introduce themselves. The size of our District is unique because it encompasses several legislative districts. He also encouraged Trustees to attend Day on the Hill.

Trustee Ozuna would like to discuss the textbook adoptions, and would like every student to have access to the textbooks.

Trustee Neuhoff wanted to echo what Trustee Ozuna spoke of. The statistic he provided that 17 percent of students don't have access to a computer at home. He also reported on the donations the Foundation had received paid lunch balances and helped with Bridge the Gap program. He reminded all of the upcoming Foundation Gala in March.

Trustee Johnson reported on the growth issues she has been working on. She reported she had attended the Bond meeting and would like to increase capacity. She indicated that there are some legislative issues that the Board should be in alignment with.

Chairman Klopfenstein indicated he has been asked to be on a committee regarding ISBA dues. He also reported on the fire suppression system that was set off at Meridian Academy and how the staff was able to redirect students back to the learning environment in a timely manner.

Superintendents Report

Superintendent Ranells reminded everyone this was the third year of the policy revision process, and explained the role of the staff is to facilitate the revision process. She also gave all Trustees the book *The Governance Core* and encouraged some sort of book study. She would also like the Board to revisit the norms such as: Visiting School, Agenda Items, Complaints from Patrons, Chain of Command, Media requests and collective decision and one voice as a Board.

ADJOURNMENT

Trustee Johnson made a motion, **Trustee Smylie** seconded, and the vote was unanimous to adjourn the meeting at 7:03 p.m.

Chairman

Clerk