



MEMORANDUM

DATE: March 20, 2020

TO: Dr. Mary Ann Ranells, Superintendent
Board of Trustees

FROM: Cathy Wright, Purchasing Assistant

RE: RFQ 007902: Architectural Services for Lowell Scott MS Renovations

A Request for Qualifications for Professional Architectural Services, for the purpose of hiring an architect for renovations to be made to Lowell Scott Middle School, was made available to the public. In response to the solicitation, written proposals were received from the following companies:

Design West Architects
erstad Architects
Hutchison Smith Architects
LKV Architects
Slichter/Ugrin Architecture Inc.
TAIT
ZGA Architects & Planners, Chartered

The respondent's proposals were reviewed and scored by a committee of five (5) District employees based on the following criteria:

Company Profile	15 pts
Project Approach	40 pts
Past Performance	30 pts
Reviewer's Discretionary Rating	15 pts

Based on our review of the proposals of the candidates, it is the committee's recommendation that Design West be selected as the architect for the Lowell Scott Middle School renovation.

Thank you.