



MEMORANDUM

DATE: May 19, 2020

TO: Dr. Mary Ann Ranells, Superintendent
Board of Trustees

FROM: Mike Carrithers. Purchasing Agent *Mike Carrithers*

RE: RFQ 013301: Architectural Services for Meridian Middle School Cafeteria
Remodel & Expansion

A Request for Qualifications for Architectural Services for the Remodel and Expansion of the Cafeteria at Meridian Middle School was made available to the public. In response to the solicitation, written proposals were received from the following companies:

CSHQA
Design West
Erstad Architects
HSA
Hummel Architects
Lombard Conrad
Slichter/Ugrin Architecture
Tait & Associates
ZGA Architects

The respondent's proposals were reviewed and ranked by a committee of five (5) District employees based on the following criteria:

Company Profile	15 pts
Project Approach	40 pts
Past Performance	30 pts
Reviewer's Discretionary Rating	15 pts



West Ada

SCHOOL DISTRICT

Purchasing

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The top three firms, as follows, were selected as finalists and invited to prepare a brief presentation of a related project and respond to any questions the committee may have.

Design West
Hummel Architects
Lombard Conrad

Finalist's presentations were ranked based on the following criteria:

Presentation of Prior Project	30 pts
Question & Answers	10 pts
Reviewer's Discretionary Rating	10 pts

Based on results of the presentations and interviews of the three finalists, it is the committee's recommendation that the award for Architectural Services for the Remodel and Expansion of the Cafeteria at Meridian Middle School be made to Lombard Conrad.

Thank you.