



MEMORANDUM

DATE: July 6, 2020

TO: Dr. Mary Ann Ranells, Superintendent
Board of Trustees

FROM: Mike Carrithers, Purchasing Agent *Mike Carrithers*

RE: RFQ 017403: Professional Services: Civil Engineering

A Request for Qualifications for Professional Services: Civil Engineering, was made available to the public with the intent of creating a list of (no more than) three (3) pre-approved electrical engineering firms for a period of two (2) years. In response to the solicitation, written proposals were received from the following companies:

Breckon Land Design
Civil Survey Consultants
WH Pacific

The respondent's proposals were reviewed and ranked by a committee of five (5) District employees using the following criteria:

Company Profile	15 pts
Project Approach	40 pts
Past Performance	30 pts
Reviewer's Discretionary Rating	15 pts

Based upon review of the proposals, it is the committee's recommendation that Breckon Land Design, Civil Survey Consultants and WH Pacific be selected as providers of Civil Engineering Services to the District for a period of two years, ending July 1, 2022.

Thank you.