

## **Attendance Tips for Parents**

Let Children Know that Good Attendance Is Important:

- Good attendance habits start at an early age. Make sure your child goes to school regularly and on time. This helps them develop a positive view of school and the importance of attendance.
- Discuss with your student that being on time to school and on time to each class is important.
- Attendance is a parent and student responsibility. Let your child know that you think attending school daily is important. Show them you are interested in their school activities and tell them that you want them to do well in school.
- Become involved in your child's school life and school activities.
- Take an interest in your child's school work. Check homework for accuracy and completeness.
- Read the school newsletter. Post the school calendar and notes on the refrigerator, or other prominent location to highlight school activities and important student information.
- Do not provide inappropriate excuses for your child to miss school. Do not let them take time off from school for minor ailments – particularly those which would not prevent you from going to work.
- Don't expect or let older children stay home from school to babysit younger siblings.
- Set good examples and enforce rules. Speak well of the school and support school staff.
- Make a contract with your child to improve his/her attendance. Reward positive improvements.
- Keep in mind, that attendance in high school is REQUIRED and poor attendance will result in a loss of credits

## **How Does the School Encourage Attendance?**

- Staff greets the students as they enter the building with a smile and a good morning
- Students with faithful and consistent attendance are recognized in a school-wide assembly
- We offer several after school clubs open to ALL students
- We provide a safe and warm environment for ALL students
- Staff members reach out to students when they've missed school to see how they can help them get caught up
- Staff will notify parents when their students have missed a specific number of days in a semester
  - At five days – counselors will email/call parents
  - At six days – an attendance letter will be sent
  - At ten days – a meeting will be scheduled with parents, school counselor, and grade level administrator to determine options to improve attendance