



# West Ada

## SCHOOL DISTRICT

### **SCHOOL BOARD MEETING MINUTES**

**OCTOBER 14, 2014**

**Date, Place & Time** The regular meeting of the Board of Trustees, West Ada School District, convened on Tuesday, October 14, 2014, 5:30 p.m., at the District Service Center, 1303 E. Central Drive, Meridian, Idaho

**Trustees in Attendance** Chairman Vuittonet, Janet Calinsky, Tina Dean, Anne Ritter, Carol Sayles

**Staff in Attendance** Dr. Linda Clark, Trish Duncan, Barbara Leeds, Eric Exline, Debi Nelson, Jackie Thomason, Alex Simpson, Bernadette Sexton, Tammy Neptune, Lisa Bray, Janet Gates, Tammie Shappee, Shana Hawkins, Lori Gash

**Guests** Fred Wood, Jill Lilienkamp, Auninda Pereira, Angelica Wrenzo, Sue Darden, Paul Bennett, Brook Bogle, Will Ehrmantrout, Cory Shaw, Tricia Snyder, Sarah Smith, Heather K., Brent Jaramillo, Ray Blair, Sharon Blair, John Schneider, Josee Mpoyo, William Min, Jonathan McManus, Ryan oser, Davin Moe, Hannah Henry, Kurt Achin, Penny Dennis, Kyle Kilbury, Tanner Matthews, Andrea Smith

**CALL TO ORDER** Chairman Vuittonet

**Spotlight/Good News** Dr. Clark presented Debi Nelson, system analyst, with the Head and Shoulders award for her complex work over the last eight months on the PERSI software update. Chairman Vuittonet commended Ms. Nelson and thanked her for the work she had done.

**Amended Agenda Approved** Trustee Ritter moved, Trustee Calinsky seconded and the vote was unanimous to amend the agenda with the removal of #8, provisional authorization for Kyle Blaser.

**Consent Agenda** Trustee Calinsky moved, Trustee Ritter seconded and the vote was unanimous to approve the consent agenda as presented. Approved items are as follow:

Payment of bills dated September 1-30, 2014;

Minutes:

- Regular board meeting August 12, 2014;
- Regular board meeting August 26, 2014;

Associated student body reports;

Employment recommendations;

Requests for leave without pay for:

- Dewey Alger, ERR para-professional, three (3) days;

**Consent Agenda – cont.**

- Mark Andrews, custodian, six (6) days;
- Cheryl Conner, food service, thirty-seven (37) days;
- Cheryl Griebenow, library assistant, two (2) days;
- Anthony Lewis, teacher, one (1) day;
- Kathi Moore, teacher, three (3) days;
- Laurel Wagner, teacher, one (1) day;

Requests for professional and activity leave for:

- Ann Boyd, one (1) day to attend AG Days at the University of Idaho in Moscow, Idaho;
- Kimber Cruz and Luke Wolf, five (5) days to attend the National Athletic Director Conference in National Harbor, Maryland;
- Karla Kakaria and Sarah Wright, one (1) day, to attend the Fall Technology Student Leadership Conference in Twin Falls, Idaho;
- Jason Leforgee, three (3) days, to attend Project Leadership Sessions in Sun Valley, Idaho;
- Jeanne Paseman, two (2) days, to attend the Idaho Business Professionals of America Joint Officer Leadership Training in Sun Valley, Idaho;
- Shannon Phillips, three (3) days, to attend the National Association for the Education of Young Children Annual Conference and Expo in Dallas, Texas;
- Lisa Roper, one (1) day, to attend the HOSA Fall Leadership Conference in Twin Falls, Idaho/
- Brett Sower, five (5) days, to attend the NetApp Insight Seminar in Las Vegas, Nevada;

Non-resident student enrollment requests for the 2014-2015 school year;

New job description for a Para-Instructional-Clinical Site Licensed Nurse;

Request from Barbara Morgan STEM Academy to seek grant funding for a school/community garden at their building;

Request from Meridian Middle School for approval of an Eagle Scout Project to improve the appearance of landscaping and various flower beds around the building;

Request from Rocky Mountain High School to approve the following facility improvements to their varsity and junior varsity softball fields:

- Installation of underground sprinkler system for varsity softball infield, donated by YMC, Inc.;
- Installation of foul poles on the junior varsity softball field, donated by YMC, Inc.;
- Bring electricity to the junior varsity softball scoreboard, the approximate cost of \$5,000 will be covered by the softball program;
- Additional fencing around the junior varsity softball field to secure the facility, the approximate cost of \$3,500 will be covered by ASB funds;

**Consent Agenda – cont.**

Change orders:

- Deductive change order #1, Peregrine Elementary asphalt repair, crack fill, seal coating and striping, to Curtis Clean Sweep in the amount of <\$3,150>;
- Deductive change order #1, Lake Hazel Elementary School roof, to ProTech Roofing, Inc. in the amount of <\$315>;
- Deductive change order #2, Gateway School of Language and Art re-roof, to Roman Roofs in the amount of <\$656>;

Watertower Lease Amendment #3;

Agreement between West Ada School District and the Ada County Highway District for the Amity Road bridge #300 project:

- Purchase and sales agreement;
- Compensation summary;
- Warranty deed;
- Permanent easement;
- Temporary construction easement;
- Summary of rights of the owner;

Recommendation to hire Construction Management General Services and Construction Management at Risk to oversee district construction for the next five years to:

- Beniton Construction;
- CM Company;
- ESI (Engineered Structures, Inc.);
- Kreizenbeck Constructors;
- Russell Corporation;

Recommendation to set a special work session for board training on Tuesday, October 21, 2014 at 5:30 p.m.;

Recommended student expulsions.

**Spotlight – Digital  
Citizenship**

Bernadette Sexton, Tammy Neptune, Lisa Bray and Janet Gates reviewed the need for digital citizenship, guiding teachers and students how to ethically navigate the information highway. Students in the district are active and knowledgeable and need to learn how to connect, collaborate and communicate effectively. The district strives to model good practices, provide endorsed resources and help students become college and career ready. A toolbox for learning for digital resources has been created for teacher use; digital events including the Tech Expo are available and a newsletter has been created which highlights best practices.

**Discussion/Action**

2013 – 2014 Audit  
Approved

Bobby Lawrence, representing Eide Bailly, briefly outlined the findings of the audit conducted of the district's accounting procedures for 2013-2014. There were no adjustments, findings or deficiencies in the audit. Mr. Lawrence commended the work done by the budget and accounting

departments, and stated that investing resources in the accounting department has created efficiencies that are appreciated by his firm.

Trustee Sayles moved, Trustee Ritter seconded and the vote was unanimous to approve the audit as presented.

Amended 2014-2015  
Budget Approved

Alex Simpson, budget director, provided trustees with an update on an increase in the beginning fund balance total and a decrease in the amount of the emergency levy for this school year. Trustee Ritter moved, Trustee Sayles seconded and the vote was unanimous to approve the amended budget as proposed.

International Baccalaureate  
Career Certificate Approved

Shana Hawkins, principal of Renaissance High School, provided trustees an overview of the costs/projected timeline/ and certificate requirements associated with the implementation of an International Baccalaureate Career Certificate.

Trustee Ritter moved, Trustee Dean seconded and the vote was unanimous to approve moving forward with the IB Career Certificate.

Revised Teacher and  
Principals Evaluation Forms  
Approved

Barbara Leeds, human resources director, shared proposed revisions to the teacher and principal evaluation forms. The revisions are based on state required training administrators received through Teachscape and marry the former evaluation form with the Danielson framework.

Trustee Calinsky moved, Trustee Ritter seconded and the vote was unanimous to approve the revisions as presented.

Proposed 2015 ISBA  
Resolutions Reviewed

Chairman Vuittonet led an overview of the resolutions that will be presented at the Idaho School Board Association annual conference in November. Resolutions being considered are:

- Class Size Average Calculation
- Strategic Planning Timeline
- Salary Based Apportionment for Classified Employees
- Make Permanent the Income Tax Credit for Contributions to Idaho Public Schools
- Increasing Criminal Liability for Bullying and Harassment
- Support for 6<sup>th</sup> Grade Alternative School Funding
- Removal of the State's Instructional Salary Cap
- Removal of the Limitation on the Amount of Sick Leave that Staff can Transfer from One District to Another
- Reducing the Super Majority Requirement for Approval of School Facilities Bonds
- School District Impact Fees
- Maintaining District Fiscal Authority
- Timely Completion of Negotiations

Revised Policy Code No.  
504.70 Pulled

Trustees were asked to share comments with Jean Dean, school nutrition supervisor or Joe Yochum regarding proposed revisions to Policy Code No. 504.70. The policy will come before the board on October 28<sup>th</sup> as a first reading.

Revisions to District Policy  
Approved

Trustee Sayles moved, Trustee Calinsky seconded and the vote was unanimous to approved proposed revisions to Policy Code No. 603.20, High School Credits & Graduation.

Trustee Sayles moved, Trustee Calinsky seconded and the vote was unanimous to approved proposed revisions to Policy Code No. 603.21, High School Diploma and Graduation Ceremony.

Board  
Reports/Assignments

Trustee Dean – was part of the committee tasked with reviewing proposals from construction management firms for future construction projects in the district.

Trustee Ritter – attended a District 14 and two Ada County Highway District forums.

Chairman Vuittonet – attended a West Ada Education Foundation meeting.

Superintendent's Report

- Eric Exline shared an approach for digitizing the board materials. This is a means to use iPads to make notes to bring to meetings using School Wires. The trustee sites will be private and inaccessible to the public. The board requested Eric set the sites up and set up training.
- Lori Gash shared the form which will be used to receive a waiver of the district physical education requirement. Trustee Ritter felt a statement from students requesting the waiver should be included.
- A request has come from an orchestra instructor to resurrect the honors orchestra program. This program is conducted after school hours and will require a small fee from participants to offset the cost of music and the instructor. Scholarships will be available for those unable to pay the fees.
- Work continues on the CWI project with the president of the college. A process needs to be created so college professional technical credits can be earned by high school students. A work group has been created to work on this issue.
- Dr. Clark distributed the following information to trustees:
  - A recap of provisional and alternative authorization requests for the current year
  - A draft of a letter to the staff regarding the spring survey
  - The superintendent quarterly evaluation packet
- Jackie Thomason shared data from the IRI fall reading and math tests

**EXECUTIVE SESSION**

Chairman Vuittonet took a roll call vote of the board at 8:36 p.m. to move into executive session for personnel. Trustee Dean voted yes, Trustee Sayles voted yes, Trustee Calinsky voted yes, Trustee Ritter voted yes and Chairman Vuittonet voted yes.

The board recessed from executive session at 8:37 p.m. and continued in regular session.

**ADJOURNMENT**

Trustee Calinsky moved, Trustee Dean seconded and the vote was unanimous to adjourn the meeting at 8:41 p.m.

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Chairman

Clerk